*BSW LEARNING PLAN/EVALUATION*

**SOUTH ARKANSAS UNIVERSITY SOCIAL WORK PROGRAM**

**Student’s Name:**

**Phone:**

**Email:**

# Primary Field Instructor: Agency:

**Address: Phone: E-mail:**

**Secondary Field Instructor: E-mail:**

**Phone**

**Field Education Director: E-mail:**

**Phone:**

**Field Liaison: E-mail:**

**Phone:**

**INSTRUCTIONS:**

* 1. The student completes the top of this document.
  2. The student and the field instructor then agree on one or more agency or placement specific activities or projects/tasks the student will complete that will demonstrate their competency for each practice behavior. These are entered into the Activities or Objectives section of the learning plan. Please identify measurable learning objectives and specific assignments that correspond to the competency and the integrated dimensions listed.

# \*Examples have been placed in this section to act as a guide. It is expected that the student and instructor will create unique objectives that fit the abilities of the site and the student’s interests. \*

* 1. The student and the field instructor then print this document and sign and date in the space designated as “Learning Plan” “Midterm Evaluation” and “Final Evaluation” on the final page of this document…The student submits this to the Field Director or Field Liaison for review, approval and signature/date if no changes are needed.
  2. At mid-term and the end of each semester, field instructors will evaluate the student’s level of competency demonstrated. Field instructors will enter their evaluation ratings for the student in the appropriate column on the far right using the numerical rating scale provided at the bottom of this page**.**
  3. The student submits this to the Field Director/Field Liaison for review, signature and date.

# All parties should keep a copy of this document each time it is changed and/or signed and dated. This document is to be submitted 3 times during the semester.

* + - The 1st submission is the Learning Plan with activities or objectives written out and date they were added,
    - The 2nd submission is during the Midterm Exam week. Field Supervisors rate student performance using the scale of 1-5 using the guidelines below, and
    - The 3rd submission is the Final Evaluation, again using the same scale of 1-5 as done during the Midterm.

**1=Insufficient Level of Competence** *(Student has not met the performance expectations in this area)*

**2=Below Basic Level of Competence** *(Student shows inconsistencies in this area and performance is below average)*

**3=Adequate Level of Competence** *(Student has met the expectations for interns in this area)*

**4=High Level of Competence** *(Student functions above expectations for interns in this area)*

**5=Very High Level of Competence** *(Student excels in this area)*

**\*\*\*This document is intended to be adjusted as needed then approved by the Field Director and or Field Liaison.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Competency #1: Demonstrate Ethical and Professional Behavior.** | | | | | | |
| **Practice Behaviors** | | **Activities or Objectives:** How will you demonstrate that you are competent in each practice behavior? | **Dimension(s)** | **Date Added** | **Date Completed** | **Semester Evaluation** | |
| **Midterm** | **Final** |
| Make ethical decisions by applying the standards of the NASW Code of Ethics, relevant laws and regulations, models for ethical decision-making, ethical conduct of research, and additional codes of ethics as appropriate to context; | | **Example: I will write about my field experiences in my journal weekly and review feedback with Field Supervisor/Instructor or Field Director.** | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |
| Use reflection and self-regulation to manage personal values and maintain professionalism in practice situations; | |  | **Values; C/A Processes** |  |  |  |  |
| Demonstrate professional demeanor in behavior; appearance; and oral, written, and electronic communication; | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |
| Use technology ethically and appropriately to facilitate practice outcomes; and | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |
| Use supervision and consultation to guide professional judgment and behavior | |  | **Knowledge; Values; C/A Processes** |  |  |  |  |

**Field Instructor’s Comments at Midterm Evaluation:**

**Field Instructor’s Comments at Final Evaluation:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Competency #2: Engage Diversity and Difference in Practice.** | | | | | | |
| **Practice Behaviors** | | **Activities or Objectives:** How will you demonstrate that you are competent in each practice behavior? | **Dimension(s)** | **Date Added** | **Date Completed** | **Semester Evaluation** | |
| **Midterm** | **Final** |
| Apply and communicate understanding of the importance of diversity and difference in shaping life experiences in practice at the micro, mezzo, and macro levels; | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |
| Present themselves as learners and engage clients and constituencies as experts of their own experiences; | |  | **Knowledge; Skills; C/A Processes** |  |  |  |  |
| Apply self-awareness and self-regulation to manage the influence of personal biases and values in working with diverse clients and constituencies. | |  | **Values; C/A Processes** |  |  |  |  |

**Field Instructor’s Comments at Midterm Evaluation:**

**Field Instructor’s Comments at Final Evaluation:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Competency #3: Advance Human Rights and Social, Economic, and Environmental Justice.** | | | | | |
| **Practice Behaviors** | **Activities or Objectives:** How will you demonstrate that you are competent in each practice behavior? | **Dimension(s)** | **Date Completed** | **Semester Evaluation** | |
| **Midterm** | **Final** |
| Apply their understanding of social, economic, and environmental justice to advocate for human rights at the individual and system levels; and |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |
| Engage in practices that advance social, economic, and environmental justice. |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |

**Field Instructor’s Comments at Midterm Evaluation:**

**Field Instructor’s Comments at Final Evaluation:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Competency #4: Engage in Practice-Informed Research and Research-Informed Practice.** | | | | | | |
| **Practice Behaviors** | | **Activities or Objectives:** How will you demonstrate that you are competent in each practice behavior? | **Dimension(s)** | **Date Added** | **Date Completed** | **Semester Evaluation** | |
| **Midterm** | **Final** |
| Use practice experience and theory to inform scientific inquiry and research | |  | **Knowledge; Skills** |  |  |  |  |
| Apply critical thinking to engage in analysis of quantitative and qualitative research methods and research findings | |  | **Knowledge; Skills; C/A Processes** |  |  |  |  |
| Use and translate research evidence to inform and improve practice, policy, and service delivery. | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |

**Field Instructor’s Comments at Midterm Evaluation:**

**Field Instructor’s Comments at Final Evaluation:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Competency #5: Engage in Policy Practice** | | | | | | |
| **Practice Behaviors** | | **Activities or Objectives:** How will you demonstrate that you are competent in each practice behavior? | **Dimension(s)** | **Date Added** | **Date Completed** | **Semester Evaluation** | |
| **Midterm** | **Final** |
| Identify social policy at the local, state, and federal level that impacts well-being, service delivery, and access to social services; | |  | **Knowledge** |  |  |  |  |
| Assess how social welfare and economic policies impact the delivery of and access to social services | |  | **Knowledge; Skills; C/A Processes** |  |  |  |  |
| Apply critical thinking to analyze, formulate, and advocate for policies that advance human rights and social, economic, and environmental justice. | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |

**Field Instructor’s Comments at Midterm Evaluation:**

**Field Instructor’s Comments at Final Evaluation:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Competency #6: Engage with Individuals, Families, Groups, Organizations, and Communities.** | | | | | | |
| **Practice Behaviors** | | **Activities or Objectives:** How will you demonstrate that you are competent in each practice behavior? | **Dimension(s)** | **Date Added** | **Date Completed** | **Semester Evaluation** | |
| **Midterm** | **Final** |
| Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks to engage with clients and constituencies; and | |  | **Knowledge; Skills; C/A Processes** |  |  |  |  |
| Use empathy, reflection, and interpersonal skills to effectively engage diverse clients and constituencies. | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |

**Field Instructor’s Comments at Midterm Evaluation:**

**Field Instructor’s Comments at Final Evaluation:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Competency #7: Assess Individuals, Families, Groups, Organizations, and Communities.** | | | | | | |
| **Practice Behaviors** | | **Activities or Objectives:** How will you demonstrate that you are competent in each practice behavior? | **Dimension(s)** | **Date Added** | **Date Completed** | **Semester Evaluation** | |
| **Midterm** | **Final** |
| Collect and organize data and apply critical thinking to interpret information from clients and constituencies; | |  | **Knowledge; Skills; C/A Processes** |  |  |  |  |
| Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in the analysis of assessment data from clients and constituencies; | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |
| Develop mutually agreed-on intervention goals and objectives based on the critical assessment of strengths, needs, and challenges within clients and constituencies; and | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |
| Select appropriate intervention strategies based on the assessment, research knowledge, and values and preferences of clients and constituencies. | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |

# Field Instructor’s Comments at Midterm Evaluation:

**Field Instructor’s Comments at Final Evaluation:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Competency #8 Intervene with Individuals, Families, Groups, Organizations, and Communities** | | | | | | |
| **Practice Behaviors** | | **Activities or Objectives:** How will you demonstrate that you are competent in each practice behavior? | **Dimension(s)** | **Date Added** | **Date Completed** | **Semester Evaluation** | |
|  | **Midterm** | **Final** |
| Critically choose and implement interventions to achieve practice goals and enhance capacities of clients and constituencies; | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |
| Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in interventions with clients and constituencies; | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |
| Use inter-professional collaboration as appropriate to achieve beneficial practice outcomes; | |  | **Knowledge; Values; Skills** |  |  |  |  |
| Negotiate, mediate, and advocate with and on behalf of diverse clients and constituencies; and | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |
| Facilitate effective transitions and endings that advance mutually agreed-on goals. | |  | **Knowledge; Skills** |  |  |  |  |

# Field Instructor’s Comments at Midterm Evaluation:

**Field Instructor’s Comments at Final Evaluation:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Competency #9: Evaluate Practice with Individuals, Families, Groups, Organizations, and Communities** | | | | | | |
| **Practice Behaviors** | | **Activities or Objectives:** How will you demonstrate that you are competent in each practice behavior? | **Dimension(s)** | **Date Added** | **Date Completed** | **Semester Evaluation** | |
| **Midterm** | **Final** |
| Select and use appropriate methods for evaluation of outcomes; | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |
| Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in the evaluation of outcomes; | |  | **Knowledge; Skills; C/A Processes** |  |  |  |  |
| Critically analyze, monitor, and evaluate intervention and program processes and outcomes; | |  | **Knowledge; Skills; C/A Processes** |  |  |  |  |
| Apply evaluation findings to improve practice effectiveness at the micro, mezzo, and macro levels. | |  | **Knowledge; Values; Skills; C/A Processes** |  |  |  |  |

**Field Instructor’s Comments at Midterm Evaluation:**

**Field Instructor’s Comments at Final Evaluation:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Role** | **Learning Plan**  **Signature & Date** | **Midterm Evaluation Signature & Date** | **Final Evaluation Signature & Date** |
| **Student** |  |  |  |
| **Primary Field Instructor** |  |  |  |
| **Secondary Field Instructor** |  |  |  |
| **Field Director or Field Liaison** |  |  |  |

**Additional Comments:**

**Direct additional comments, questions, concerns to:**

**ATTN:**

**Catiya Welch, LMSW Assistant Professor BSW Field Director** SAU

100 EAST UNIVERSITY

MSC 9293 Magnolia, AR 71753

870-235-4208

# [ccwelch@saumag.edu](mailto:ccwelch@saumag.edu)