Student Email setup for IPhone

How do I set up Microsoft Exchange e-mail on an Apple iPhone, iPad, or iPod Touch?

1. Tap Settings > Mail, Contacts, Calendars > Add Account.
2. Tap Microsoft Exchange.
3. You don’t need to enter anything in the Domain box. Enter the information requested in the Email, Username, and Password boxes. You need to enter your full e-mail address in the Email and Username boxes (for example, tony1234@muleriders.saumag.edu).
4. Tap Next on the upper-right corner of the screen. Your iPhone will try to find the settings it needs to set up your account. Go to step 7 if your iPhone finds your settings.
5. If your iPhone can’t find your settings, you’ll need to manually look up your Exchange ActiveSync server name. It should be m.outlook.com. For instructions if that does not work, see the Finding My Server Name section below.
6. In the Server box, enter your server name, and then tap Next.
7. Choose the type of information you want to synchronize between your account and your device, and then touch Save. By default, Mail, Contacts, and Calendar information are synchronized.

Finding My Server Name

Follow these steps to determine your Exchange ActiveSync server name.

1. Sign in to your account using Outlook Web App. For help signing in, see How to Sign In to Outlook Web App.
2. In Outlook Web App, click Options > See All Options > Account > My Account > Settings for POP, IMAP, and SMTP access.
3. Under POP setting, look at the value for Server name.
4. If the POP server name is in the format podxxxxx.outlook.com, consider the following:
   - Your Exchange ActiveSync server name is m.outlook.com if your device is running Apple iOS 4.x or 5.x (for example, iPhone 3G, iPhone 3GS, GSM/CDMA iPhone 4, iPhone 4S, iPod Touch 2nd generation, iPod Touch 3rd generation, iPod Touch 4th generation, iPad, iPad 2, and iPad 3).
Student Email setup for Android

Press the Settings button.
You will see an Accounts & sync option in the list.

Select this option and a list of existing accounts will be displayed. Select Add account option to add a new sync account. A list of available account types will be displayed. In this list select the Exchange Active Sync, Active Sync, Corporate, or Exchange account type.

When selected the Exchange Account assistant appears. Fill in your full email address and fill in the password. Click Next or if the option is available Manual Configuration and follow the next screen. On a second screen fill in rest of the information. The Domain is muleriders.saumag.edu, the server is m.outlook.com. It is recommended to select option Accept all SSL certificates. When finished select Next.

ActiveSync protocol can control several security features of your Android device. In order to allow access to these security features (for example the Remote Wipe feature) confirm following dialog. When confirmed, you can configure some basic account synchronization options. If it is your default email account, it is recommended to enable Send email from this account by default option. Click Next.

The email account is currently set up and you can configure account name. Click Done to finish the account configuration. When the account configuration is confirmed, the configuration wizard asks you to activate several security features (these were previously confirmed during the account configuration). Select the Activate button.

You successfully configured your Android device to receive emails, calendars and contacts from your muleriders email address.
Student Email setup for Windows 8 Phone

1. On Start, swipe left to the App list, select Settings, and then select Email + accounts.
2. Select Add an account > Outlook.
3. Enter your e-mail address and password and select Sign in. Windows Phone will try to set up your e-mail account automatically. If setup completes successfully, skip to step 7.
4. If you see the message “Check your information and try again. You may have mistyped your password.”, verify that you entered the correct email address and password. At this stage, you don’t need to specify any values for User name and Domain. Select Sign in. If setup completes successfully, skip to step 7.
5. If your e-mail account can’t be set up automatically, you’ll see the message, “We couldn’t find your settings”. Select Advanced. You’ll need to enter the following information:
   a. E-mail address This is your full e-mail access, for example tony1234@muleriders.saumag.edu
   b. Password This is the password for your e-mail account.
   c. User name This is your full e-mail address.
   d. Domain This is the part of your e-mail address after the @ sign, muleriders.saumag.edu.
   e. Server is m.outlook.com. If that does not work look at Finding the Server Name.
   f. Select Show all settings and make sure the Server requires encrypted (SSL) connection box is selected.
6. Select Sign in.
7. Select OK if Exchange ActiveSync asks you to enforce policies or set a password.

Finding the Server Name

To determine your server name, use the following steps:

2. After you sign in, select Options > See All Options > Account > My Account > Settings for POP, IMAP, and SMTP access.
3. Find the server name listed under External setting or Internal setting. If your server name is in the format podxxxxx.outlook.com, then your Exchange ActiveSync server name is m.outlook.com.