Southern Arkansas University
Magnolia

Graduate Catalog
2013-2014

Published by Southern Arkansas University, 100 E. University, Magnolia, AR 71753
The Southern Arkansas University System

Southern Arkansas University is a two-campus system comprised of a comprehensive regional university and a technical college with both state and regional responsibilities. Recognizing the diversity of student backgrounds and education experiences, each campus accepts its coordinated and unique role.

Southern Arkansas University is a quality, comprehensive, regional university located in Magnolia, Arkansas. SAU provides quality four-year undergraduate programs offering baccalaureate degrees, associate degrees, in addition to selected master’s degrees. Other information, including this catalog, is available at the Web site: www.saumag.edu.

Southern Arkansas University Tech is located in East Camden. It is a two-year comprehensive college specializing in technical training and offers the first two years of a university transfer program. Further information is available at the website: www.sautech.edu.

Mission Statement

The mission of Southern Arkansas University is to educate students for productive and fulfilling lives in a global environment by providing opportunities for intellectual growth, individual enrichment, skill development, and meaningful career preparation. The University believes in the worth of the individual and accepts its responsibility for developing in its students those values and competencies essential for effective citizenship in an ever-changing, free, and democratic society. Further, the University encourages and supports excellence in teaching, scholarly, and creative endeavors, and service.

Revised 2006

Student Responsibility

It is the responsibility of the student to review the rules, regulations and policies of the University graduate catalog. The University reserves the right to make changes to policies herein as circumstances deem necessary. The current version of the University catalog can be found at www.saumag.edu.
Welcome to SAU

Information
Academic Programs .............................................. Vice President for Academic Affairs
Admission and General Information ............................................ Dean of Enrollment Services
Alumni Affairs .......................................................... Director of Alumni Relations
Business Affairs .............................................................. Vice President for Finance
Continuing Education and Extension Courses ........... Director of Continuing Education
Evaluation of Credits, Transcripts, and Veterans Affairs ............................................ Registrar
Gifts ............................................................................. Director of Development
Graduate Studies ............................................................ Dean of Graduate Studies
Housing ........................................................................... Associate Dean for Housing
Financial Aid ........................................................................ Director of Financial Aid
International Admissions ................................... Director of International Student Services
Social Activities .............................................................. Assistant Dean of Students for Student Activities
Student Accounts ................................................................. Coordinator of Student Accounts
Student Affairs ................................................................. Vice President for Student Affairs
Student Counseling ............................................................. Director of the Office of Counseling and Testing
Student Employment ...................................................... Director of the Employment Resource Center
Student Teaching ............................................................. Director of Field Experiences, College of Education
University Administration ........................................................ President

Visitors
Southern Arkansas University is located in southern Arkansas in the city of Magnolia, which is approximately 55 miles east of Texarkana, 80 miles northeast of Shreveport, and 140 miles south of Little Rock. Visitors are welcome at Southern Arkansas University, and campus tours can be arranged by appointment.

Magnolia is a growing progressive town in the heart of an agri-business, industrial, timber, and oil-producing area. The citizens of the region have continually shown interest in SAU students by encouraging them to participate in the civic and social life of the community.

- Temporary parking permits can be obtained at the Business Office.
- Visitors should contact the Office of Admissions (for undergraduate information) or the School of Graduate Studies (for graduate information) by telephone for an appointment or for further information. The telephone number for the Office of Admissions is (870)235-4040 or toll-free at (800)332-7286; the School of Graduate Studies is (870)235-4150 or (866)921-5179.
- The University switchboard number is (870)235-4000.
- The SAU fax number is (870)235-5005.
- The SAU website is www.saumag.edu.
- The School of Graduate Studies e-mail address is gradstudies@saumag.edu.
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### University Calendar 2013-2014

#### Fall 2013

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<th>Date</th>
<th>Day</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 26</td>
<td>Monday</td>
<td>Late Registration, Advising and B.A.M. Part II</td>
</tr>
<tr>
<td>August 27</td>
<td>Tuesday</td>
<td>Late Registration, Advising and B.A.M. Part II</td>
</tr>
<tr>
<td>August 28</td>
<td>Wednesday</td>
<td>Late Registration with penalty</td>
</tr>
<tr>
<td>August 28</td>
<td>Wednesday</td>
<td>Classes begin</td>
</tr>
<tr>
<td>August 30</td>
<td>Friday</td>
<td>Last date to apply for December graduation</td>
</tr>
<tr>
<td>September 2</td>
<td>Monday</td>
<td>Labor Day Holiday</td>
</tr>
<tr>
<td>September 5</td>
<td>Thursday</td>
<td>Last date of entrance and course additions</td>
</tr>
<tr>
<td>October 21</td>
<td>Monday – 10:00 am</td>
<td>Mid-semester grades due in the Office of the Registrar</td>
</tr>
<tr>
<td>November 6</td>
<td>Wednesday</td>
<td>Last date for dropping courses</td>
</tr>
<tr>
<td>November 6</td>
<td>Wednesday</td>
<td>Last date for withdrawing from the University without punitive grade</td>
</tr>
<tr>
<td>November 11</td>
<td>Monday</td>
<td>Last date to change I grades in the Office of the Registrar</td>
</tr>
<tr>
<td>November 26</td>
<td>Tuesday</td>
<td>Last date to register for fall intersession classes</td>
</tr>
<tr>
<td>November 26</td>
<td>Tuesday – 9:00 pm</td>
<td>Thanksgiving holiday begins</td>
</tr>
<tr>
<td>December 2</td>
<td>Monday</td>
<td>Classes resume</td>
</tr>
<tr>
<td>December 10</td>
<td>Tuesday</td>
<td>Final examinations begin</td>
</tr>
<tr>
<td>December 13</td>
<td>Friday</td>
<td>Semester ends</td>
</tr>
<tr>
<td>December 13</td>
<td>Friday</td>
<td>Commencement</td>
</tr>
<tr>
<td>December 16</td>
<td>Monday – 10:00 am</td>
<td>Final grades due to Registrar</td>
</tr>
</tbody>
</table>

#### Fall Intersession 2013-2014

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Events</th>
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</thead>
<tbody>
<tr>
<td>December 23</td>
<td>Monday</td>
<td>Fall intersession classes begin</td>
</tr>
<tr>
<td>December 26</td>
<td>Thursday</td>
<td>Last date for dropping courses</td>
</tr>
<tr>
<td>December 26</td>
<td>Thursday</td>
<td>Last date for withdrawing from the University without punitive grade</td>
</tr>
<tr>
<td>January 3</td>
<td>Friday</td>
<td>Winter Intersession classes end</td>
</tr>
<tr>
<td>January 6</td>
<td>Monday – 10:00 am</td>
<td>Final grades due to Registrar</td>
</tr>
</tbody>
</table>
### Spring 2014

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 13</td>
<td>Monday</td>
<td>Late Registration and Advising</td>
</tr>
<tr>
<td>January 14</td>
<td>Tuesday</td>
<td>Late Registration and Advising</td>
</tr>
<tr>
<td>January 15</td>
<td>Wednesday</td>
<td>Late Registration with penalty</td>
</tr>
<tr>
<td>January 15</td>
<td>Wednesday</td>
<td>Classes begin</td>
</tr>
<tr>
<td>January 17</td>
<td>Friday</td>
<td>Last date to apply for May graduation</td>
</tr>
<tr>
<td>January 20</td>
<td>Monday</td>
<td>Martin Luther King, Jr. Holiday</td>
</tr>
<tr>
<td>January 23</td>
<td>Thursday</td>
<td>Last date of entrance and course additions</td>
</tr>
<tr>
<td>March 10</td>
<td>Monday – 10:00 am</td>
<td>Mid-semester grades due in the Office of the Registrar</td>
</tr>
<tr>
<td>March 24-28</td>
<td>Monday – Friday</td>
<td>Spring vacation</td>
</tr>
<tr>
<td>March 31</td>
<td>Monday</td>
<td>Classes resume</td>
</tr>
<tr>
<td>April 2</td>
<td>Wednesday</td>
<td>Last date for dropping courses</td>
</tr>
<tr>
<td>April 2</td>
<td>Wednesday</td>
<td>Last date for withdrawing from the University without punitive grade</td>
</tr>
<tr>
<td>April 28</td>
<td>Monday</td>
<td>Last date to change I grades in the Office of the Registrar</td>
</tr>
<tr>
<td>May 1</td>
<td>Thursday</td>
<td>Last date to register for spring intersession classes</td>
</tr>
<tr>
<td>May 5</td>
<td>Monday</td>
<td>Final examinations begin</td>
</tr>
<tr>
<td>May 9</td>
<td>Friday</td>
<td>Semester ends</td>
</tr>
<tr>
<td>May 9</td>
<td>Friday</td>
<td>Commencement</td>
</tr>
<tr>
<td>May 12</td>
<td>Monday – 10:00 am</td>
<td>Final grades due to Registrar</td>
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</tbody>
</table>

### Spring Intersession 2014

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 12</td>
<td>Monday</td>
<td>Spring intersession classes begin</td>
</tr>
<tr>
<td>May 15</td>
<td>Thursday</td>
<td>Last date for dropping courses</td>
</tr>
<tr>
<td>May 15</td>
<td>Thursday</td>
<td>Last date for withdrawing from the University without punitive grade</td>
</tr>
<tr>
<td>May 23</td>
<td>Friday</td>
<td>Spring intersession classes end</td>
</tr>
<tr>
<td>May 27</td>
<td>Tuesday – 10:00 am</td>
<td>Final grades due to Registrar</td>
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</tbody>
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### Summer 2014

#### First Term

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
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</tr>
</thead>
<tbody>
<tr>
<td>May 26</td>
<td>Monday</td>
<td>Memorial Day</td>
</tr>
<tr>
<td>May 27</td>
<td>Tuesday</td>
<td>Advising and registration</td>
</tr>
<tr>
<td>May 28</td>
<td>Wednesday</td>
<td>Classes begin</td>
</tr>
<tr>
<td>May 29</td>
<td>Thursday</td>
<td>Last date of entrance and course additions</td>
</tr>
<tr>
<td>May 29</td>
<td>Thursday</td>
<td>Last date to apply for August graduation</td>
</tr>
<tr>
<td>May 30</td>
<td>Friday</td>
<td>Classes meet (make up for Memorial Day)</td>
</tr>
<tr>
<td>June 18</td>
<td>Wednesday</td>
<td>Last date for dropping courses</td>
</tr>
<tr>
<td>June 18</td>
<td>Wednesday</td>
<td>Last date for withdrawing from the University without punitive grade</td>
</tr>
<tr>
<td>June 26</td>
<td>Thursday</td>
<td>First summer term ends</td>
</tr>
<tr>
<td>June 30</td>
<td>Monday – 10:00 am</td>
<td>Final grades due to Registrar</td>
</tr>
</tbody>
</table>

2
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 7</td>
<td>Monday</td>
<td>Advising and registration</td>
</tr>
<tr>
<td>July 8</td>
<td>Tuesday</td>
<td>Classes begin</td>
</tr>
<tr>
<td>July 9</td>
<td>Wednesday</td>
<td>Last date of entrance and course additions</td>
</tr>
<tr>
<td>July 30</td>
<td>Wednesday</td>
<td>Last date for dropping courses</td>
</tr>
<tr>
<td>July 30</td>
<td>Wednesday</td>
<td>Last date for withdrawing from the University without punitive grade</td>
</tr>
<tr>
<td>August 7</td>
<td>Thursday</td>
<td>Second summer term ends</td>
</tr>
<tr>
<td>August 8</td>
<td>Friday</td>
<td>Commencement</td>
</tr>
<tr>
<td>August 11</td>
<td>Monday – 10:00 am</td>
<td>Final grades due to Registrar</td>
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</tbody>
</table>
Southern Arkansas University in Profile

Enrollment
Southern Arkansas University has an enrollment of approximately 3,300 students. In the fall 2012 semester there were 2,865 undergraduate students and 465 graduate students.

Faculty
Southern Arkansas University faculty are recognized experts in their fields, with many having national and international reputations as scholars and researchers. In order to maximize interaction between students and faculty, SAU maintains small class sizes in most academic programs. Overall, the student-to-faculty ratio is 16-to-1 per class.

Library
The Magale Library is a center for scholarly activity at SAU. The library’s collections include approximately 185,000 titles including government documents, 9,800 audiovisual items, 385,000 microfilm and microfiche pieces, 73 online subscriptions to journals, 430,000 government documents, 435 periodical subscriptions, more than 4,500 e-books from 7 digital libraries, over 9,000 online streaming academic videos, and online full-text access to 75,000 full-text periodical titles from over 90 databases with indexing and abstracts for additional titles. The library provides additional study resources including 80 desktop, 14 laptop computers, and 12 multimedia study rooms and a computer lab for library instructional purposes. Magale Library staff provides face-to-face and electronic library research assistance, instructional class sessions, online video tutorials, and library guides to assist users with their information needs. The library also hosts many educational and cultural events throughout the year. Online access to library resources is available through the library homepage at http://web.saumag.edu/library/.

Accreditation
Southern Arkansas University is accredited by the following entities:

AACSB International
The Association to Advance Collegiate Schools of Business
777 South Harbour Island Boulevard, Suite 750
Tampa, FL 33602
(813) 769-6500 www.aacsb.edu

The Higher Learning Commission of the North Central Association
30 North LaSalle Street, Suite 2400
Chicago, IL 60602-2504
(312) 263-0456 or (800)621-7440

National Association of Schools of Music
11250 Roger Bacon Dr., Suite 21
Reston, VA 20190
(703) 437-0700 www.arts-accredit.org

National Council for the Accreditation of Teacher Education
NCATE
2010 Massachusetts Ave., NW, Suite 500
Washington, DC 20036
(202) 466-7496
Memberships
SAU holds memberships in several national organizations. These include the following:

- The Higher Learning Commission of the North Central Association
- American Council on Education
- American Association of Colleges for Teacher Education
- American Association of State Colleges and Universities
- American Association of University Women
- Conference of Southern Graduate Schools
- National Association of Schools of Music
- National Collegiate Athletic Association
- National Commission on Accrediting
- National Council for the Accreditation of Teacher Education
- National Council of Educational Opportunity Associations

Endowment
The Southern Arkansas University Foundation Endowment: The Key to Progress.

Perhaps the greatest opportunity for successful completion of our “Blue & Gold Vision” is to increase our endowment. The SAU Foundation endowment is 10th in size when compared to peers. While other revenue streams can help us construct new buildings, only private philanthropy can build our endowment.

Endowed funds are the foundation for everything SAU must do: recruit the best students and faculty and provide enhancements for departments, schools, and colleges. Scholarships and professorships are funded through our endowment as well. Chairs for the various colleges are all opportunities to increase the endowment.

Our endowment provides a steady stream of income while leaving the principal untouched. The endowment makes it possible for Southern Arkansas University to seize opportunities and it frees up budget money that the University can use elsewhere. It
provides freedom of operation for the University by taking care of students and faculty regardless of the ebb and flow of state funding and grants.

Universities are graded by the size of their endowment because it is a measure of institutional health and helps measure the value that donors place on the institution. We ask you to consider beginning your endowment today. Call the Office of Development at (870)235-4078 and ask for the Endowment Worksheet and to visit with the executive director about your questions.

Athletics
SAU sports activities encompass individual and team events. Varsity teams compete in the NCAA Division II Gulf South Conference with men’s competition in baseball, basketball, cross country, football, golf, and track and field; and women’s competition in basketball, cross country, softball, tennis, track and field, and volleyball. Men’s and women’s rodeo teams also participate in intercollegiate competition. Intramural activities are sponsored throughout the University year.

Graduate Degree Programs
Graduate study is offered in the following areas leading to a master’s degree: Mental Health and Clinical Counseling; Student Affairs and College Counseling; School Counseling (P-8/7-12); Educational Leadership (Building Administrator P-8/7-12); Education (emphasis areas: Curriculum & Instruction, Special Education: Early Childhood Instructional Specialist (P-4), Special Education Instructional Specialist (4-12), and Gifted and Talented (P-8/7-12)); Kinesiology-Coaching; Library Media and Information Specialist (P-8/7-12/P-12); Computer and Information Science; Agriculture; Master of Arts in Teaching; Master of Public Administration; and Master of Business Administration.

SAU Alumni Association
All students who have attended Southern Arkansas University are eligible to be members of the Alumni Association. The alumni office plans various yearly events to which former students and friends are invited. Such events include Homecoming in the fall, reunions, presentation of the gold honor tassels, receptions for graduating seniors, presentation of the Young Alumni and Distinguished Alumni Awards, and meetings of alumni in surrounding areas.

General Information
Southern Arkansas University was founded as the Third District Agricultural School. One of four such schools established by an Act of the Arkansas legislature in 1909, it opened in January 1911 as a district secondary school for southwest Arkansas. In 1925, the state legislature authorized the school to add two years of college work to its curriculum and to change its name to Agricultural and Mechanical College, Third District. It carried both high school and junior college courses until 1937, at which time the high school courses were discontinued. In the fall of 1949, the Board of Trustees, exercising authority vested in it by the state legislature, decided to make the college into a four-year, degree-granting institution. The Board authorized the adding of third-year college courses to begin with the fall semester of 1950, and fourth-year or senior courses to begin with the fall semester of 1951. By Act Eleven, January 24, 1951, the state legislature changed the name of the institution to Southern State College. In 1975, the college was approved and accredited to offer a master of education degree in selected
The name was changed to Southern Arkansas University on July 9, 1976.

University Learning Goals (revised 2012-2013)

To accomplish the University’s mission to educate students, the program curricula for graduate degrees provide learning opportunities that assist students in attaining the following University Learning Goals and Objectives:

1. **Effective Communication**
   - Our graduates can communicate effectively. Effective communication embraces oral, visual, and language arts, including the ability to listen, speak, read, and write. It includes the effective use of various resources and technology for personal and professional communication.
   - Our students can write effectively.
   - Our students can effectively deliver an oral presentation.

2. **Personal and Social Responsibility**
   - Our graduates are prepared to be personally and socially responsible citizens, having the ability to apply knowledge and skills that encourage responsible civic engagement for the advancement of society. This includes an understanding of their own and other cultures and societies and the ability to make informed and ethical decisions.
   - Our students demonstrate an understanding of the diversity of their own and other societies and cultures.
   - Our students demonstrate an understanding of the process of making informed and ethical decisions.
   - Our students demonstrate an understanding of facts within historical and cultural contexts.

3. **Critical Thinking**
   - Our graduates can think critically, solve problems, and make informed decisions. Critical thinking is the ability to analyze, synthesize, and evaluate information and ideas from multiple perspectives. It includes the accurate use of terminology, information literacy, the application of scholarly and scientific methods, logical argument, and the capability for analysis and problem solving.
   - Our students use appropriate quantitative skills in making decisions.
   - Our students demonstrate an ability to think critically and creatively to analyze and solve problems.

4. **Information Literacy**
   - Our graduates can use technology effectively in their fields. Information literacy is the ability to determine the nature of required information, to access it effectively and efficiently, and to evaluate it critically. It includes the responsible, legal, and ethical use of information.

5. **Content Knowledge**
   - Our graduates have content knowledge in their chosen fields and the necessary skills to be successful. Content knowledge is discipline and degree specific.

To accomplish the University’s mission to educate students, all candidates for advanced degrees complete the prescribed requirements for the University’s graduate degree programs. Curricula in all programs reinforce the learning objectives for the University Learning Goals.

The University measures student learning related to all five University Learning Goals and uses this information to continuously improve the curricula. Assessment reports that
describe the ways these goals are integrated into classes are available through the Office
of Institutional Effectiveness and are reported within the University’s AQIP Systems
Portfolio.
Admission to the School of Graduate Studies

Persons seeking admission to the School of Graduate Studies at SAU must submit an application, whether or not they intend to pursue a degree. The application for admission to the School of Graduate Studies may be completed online by visiting our website at www.saumag.edu/graduate. There is a $25 fee required to submit an application. After the deadline, the fee will increase to $100.

All application materials are submitted to the graduate office. Students will be notified in writing when they have been admitted. Admission to the School of Graduate Studies at SAU does not imply admission to a graduate degree program. Some graduate programs have additional admission requirements. Applicants must be in good standing with the institution they last attended in order to be eligible for admission to Southern Arkansas University.

Applications will not be considered until all required materials (listed below) have been submitted based on the following deadlines:

A. Fall semester: July 10
B. Spring semester: December 1
C. Summer sessions (I & II): April 1

The undergraduate grade point average requirement and admission test requirement are waived for students holding a master’s degree from an accredited institution with the exception of the MBA program.

Unconditional Admission Status

Applicants may be admitted to the School of Graduate Studies on unconditional status if they earned a baccalaureate degree from a regionally accredited institution and meet the following minimum requirements:

- A cumulative grade point average of 2.50 or above out of a 4.00 system or a 2.75 GPA on the last 60 hours of undergraduate work.
- Application for admission to the School of Graduate Studies (www.saumag.edu/graduate).
- Proof of immunizations (MMR).
- Official transcript(s) from all institutions of higher education the student has attended sent directly from the college or university (one should reflect a bachelor’s degree).*
- Graduate Management Admission Test (GMAT), Graduate Record Examination (GRE), or Miller Analogies Test (MAT) scores no more than five years old. Scores should meet requirement A, B or C below:

  A. **GMAT** - A weighted score of 1,000 or above. (minimum score of 400)

     Weighted score is obtained by computing the formula:

     \[ \text{GPA} \times 200 + \text{GMAT score} = 1,000 \text{ or more.} \]

  B. **GRE** - A score of 284 or above (verbal plus quantitative scores) or the admission index may be considered if the score is less than 284.

  C. **MAT** - A score of 35 or above on the MAT or an admission index of 850 or above. Admission index is obtained by computing the formula:

     \[ (\text{GPA} \times 200) + (\text{MAT score} \times 10). \]
*Students earning a bachelor’s degree after the appropriate deadline should submit a current official transcript by the deadline and have a transcript reflecting the degree on file by registration day.

**GMAT scores can be retrieved online by the graduate office approximately 20 days after the test is taken.

**Conditional Admission Status**

Applicants may be admitted on conditional status if they do not qualify for unconditional status because of GPA and/or GMAT/GRE/MAT scores. The minimum requirements for conditional status are ALL of the following:

- A cumulative grade point average of 2.2 or above out of a 4.00 system.
- Application for admission to the School of Graduate Studies (www.saumag.edu/graduate).
- Official transcript(s) from all institutions of higher education the student has attended sent directly from the college or university (one should reflect a bachelor’s degree).*
- Proof of immunizations (MMR).
- Graduate Management Admission Test (GMAT), Graduate Record Examination (GRE), or Miller Analogies Test (MAT) scores no more than five years old. Scores should meet requirement A, B or C below:
  
  A. **GMAT** - A weighted score of 900 or above.
     
     Weighted score is obtained by computing the formula:
     
     $\text{GPA} \times 200 + \text{GMAT score} = 900 \text{ or more}$
     
  B. **GRE** - A score of 276 or above (verbal plus quantitative scores)
  
  C. **MAT** - A score of 30 or above

Some colleges/programs may not allow conditional status. Students on conditional status are limited to six hours per semester.

The conditional status will be removed after the student earns a minimum of 12 semester hours of graduate credit at Southern Arkansas University with a 3.0 GPA, no grade lower than a C, and not more than one course with a grade of C. If a student fails to meet the requirements for removal of conditional status after earning 12 hours of graduate credit, he/she will be denied continuance in graduate courses at SAU.

*Students earning a bachelor’s degree after the appropriate deadline should submit a current official transcript by the deadline and have a transcript reflecting the degree on file by registration day.

**GMAT scores can be retrieved online by the graduate office approximately 20 days after the test is taken.
Non-Degree Admission to the School of Graduate Studies

Graduates of accredited colleges and universities who wish to enroll in selected course offerings of the School of Graduate Studies but not pursue a formal degree or a license may be considered for admission as non-degree students. The minimum requirement for taking graduate courses in non-degree status is a GPA of 2.5 (based on a 4.0 scale). Some colleges/programs have higher requirements for taking courses in non-degree status. Non-degree status does not constitute admission to the School of Graduate Studies, or to a specific degree or licensure program.

**Application Materials and Timeline**
- Application for admission to the School of Graduate Studies (www.saumag.edu/graduate).
- Official transcripts from all institutions of higher education which the student has attended sent directly from the college or university.*
- Non-Degree intent/waiver form.
- Proof of immunizations (MMR).

Applications will not be considered until all required materials (listed above) have been submitted based on the following deadlines:
- Fall semester: July 10
- Spring semester: December 1
- Summer sessions (I & II): April 1

*Students earning a bachelor’s degree after the appropriate deadline should submit a current transcript by the deadline and have a transcript reflecting the degree on file by registration day.

*Exceptions to non-degree application deadlines are based on programmatic needs only.*

Students in non-degree status, who apply for admission to a graduate program to pursue a formal degree or a license, must meet the same GPA and GMAT/GRE/MAT requirements stated for an applicant seeking initial entry. **No more than six credit hours earned with non-degree status may apply toward a degree.**

**Workshop Credit**

Students taking workshops for graduate credit are required to follow all graduate school admission procedures. Workshop students have a choice of continuing education credit through the Office of Continuing Education or graduate credit through the School of Graduate Studies. Students must complete all admission requirements before the workshop begins to receive graduate credit. Contact the School of Graduate Studies at (870) 235-4150 for help with the application process.
Re-Application Policy

Students who have not been enrolled in graduate school at SAU for one calendar year are required to re-apply for admission. The application fee, deadlines and current admission requirements apply. The application can be found on our website: www.saumag.edu/graduate.
International Students

International students who wish to gain admission to the graduate school must provide, in addition to the requirements to the School of Graduate Studies, the following:

1. Official transcripts indicating that the student has completed a baccalaureate degree. Verification of the degree and undergraduate cumulative grade point average may be necessary if the student’s degree is from a college or university outside of the United States.

2. Evidence of the ability to read, write, speak, and understand English at a level sufficient to enable the student to profit from graduate courses.

International students who have graduated with a G.E.D. in the United States or a degree (high school, bachelor’s, or master’s degree) from an accredited school in the United States or another English-speaking country must meet the same admission requirements as U.S. students. Other English-speaking countries include Anguilla, Antigua/Barbuda, Australia, Bahamas, Barbados, Belize, Bermuda, British Guyana, Cameroon (West/English-speaking), Canada (except Quebec), Cayman Islands, Dominica, Falkland Islands, Fiji, Ghana, Grenada, Guam, Guyana, Ireland, Jamaica/other West Indies, Liberia, Montserrat, New Zealand, South Africa (English schools), St. Helena, St. Kitts & Nevis, St. Lucia, St. Vincent, Trinidad-Tobago, Turks & Caico Isle, United Kingdom, and the Virgin Islands.

For other international students, the English language requirement of SAU will be met when the applicant has submitted proof of ONE of the following:

1. A score of 79 or higher on the Internet TOEFL.
2. A score of 550 or higher on the written TOEFL.
3. A score of 173 or higher on the computerized TOEFL.
4. A score of Band 6/6.5 (overall) on the IELTS (International English Language Testing System).
5. Completion of Level 112 at an ELS Language Center or its equivalent.

3. An affidavit of support showing sufficient funds to pay tuition, fees, and room and board. In addition, the student should have enough financial resources to buy books, medical insurance, and personal items.

4. When officially admitted to Southern Arkansas University, an international student will receive a Form I-20. This form should be taken to the U.S. consulate to apply for a student visa.

5. The completed Application for Admission to the School of Graduate Studies and the other listed requirements must reach SAU by July 1 for fall enrollment, by November 15 for spring enrollment, and by April 1 for summer enrollment.

6. Proof of medical insurance OR purchase medical insurance prior to registration for classes.

7. An application fee of $50 (non-refundable) must accompany the application.
Full-time Requirements for International Graduate Students in F-1 Status

**Full-time Status**
Students must maintain full-time enrollment and normal full-time progress toward their degree as defined below:

*Graduate: Nine credit hours or more are considered full-time in a regular academic semester. Students holding a graduate assistantship must enroll in at least six credit hours to be considered full-time. Please consult the Office of International Student Services and an academic advisor to determine the precise requirements of your program.*

**Exceptions:**
1. An F-1 student at an academic institution is considered to be in full-time status during the summer vacation if the student is eligible and intends to register for the next fall term (if they attended the previous semester full-time).
2. The student has a medical reason for needing to be registered less than full-time and has a written medical excuse.
3. A student in the final semester of course work is permitted to take only the number of credits required to complete the degree objective, even if it is less than the full-time course load.
4. Graduate students are considered full-time if they are taking fewer than nine credits and are conditionally admitted or if their academic advisor certifies that there are no other courses available on their plan of study during a particular semester.
5. Department of Human Services permits only one distance learning course (three credits) per semester to be credited towards full-time requirements.

**Procedures:**
If a student has to take less than the number of credits normally considered full-time in a particular semester, they must have on file a Request for Reduced Enrollment Form (signed by your academic advisor) at the Office of International Student Services (ISS). This form should be turned in ONLY to the ISS Office. The ISS Office Director must also approve in advance all forms before any student is authorized to enroll for fewer than the number of credits normally considered full-time, or to drop below full-time or withdraw from SAU during the course of a semester.

**Attendance:**
All international students are expected to attend classes beginning with the first day of the semester. A student may be dropped from a class for excessive absences at the request of the instructor (see class attendance policy). Should this happen, the student will not be eligible for a Request for Reduced Enrollment Form.
School of Graduate Studies

The mission of the Southern Arkansas University School of Graduate Studies is to prepare individuals for positions of leadership in a variety of professions by providing advanced and specialized education. The curricula and instructional technologies are designed to meet the needs of students in our region and to prepare them to compete in a diverse and dynamic society.

Master’s Degrees and Licensure Programs

College of Business

Master of Business Administration (offered as an online or face to face degree)
Emphasizes the higher level of knowledge and skills needed to manage organizations successfully. Includes an optional Agri-Business emphasis.

College of Education

Master of Arts in Teaching (offered as an online degree)
* Meets Arkansas licensure requirements for secondary education.

Master of Education in Educational Administration and Supervision
*Building Administrator P-8/7-12 (non-degree licensure program is available for students holding a master’s degree)
*District Administrator (non-degree licensure program for students holding a Building Administrator license)
*Curriculum Administrator (post-master’s non-degree licensure program)

Master of Education in Elementary or Secondary Education
Focus areas:
  Curriculum and Instruction (offered as an online degree)
*Gifted and Talented P-8/7-12 (offered as an online degree)
*Special Education: Early Childhood Instructional Specialist P-4
*Special Education: Instructional Specialist 4-12

Master of Education in Library Media and Information Specialist
*P-8/7-12/P-12

Master of Education in School Counseling
* P-8/7-12

Master of Education in Student Affairs and College Counseling

Master of Science in Kinesiology - Coaching (offered as an online degree)
Advanced study in physical and coaching education.

Master of Science in Mental Health and Clinical Counseling
Meets Arkansas licensure requirements for Licensed Professional Counselors (LPC).

* Leads to licensure by the Arkansas Department of Education.
College of Liberal and Performing Arts

Master of Public Administration
Advanced study in organizational leadership, ethical and legal issues, budgeting, grant writing/program evaluation, and rural politics.

College of Science and Technology

Master of Science in Agriculture
Advanced study in agricultural education and extension.

Master of Science in Computer and Information Science
Advanced study in computer hardware and software, systems design, communications, and project/team management skills.
College of Business

Master of Business Administration
Admission Requirements
GMAT and GRE scores are accepted for admission to the MBA program as long as the GRE to GMAT conversion score meets the existing admission formula guidelines. The admission test requirement is waived for a student who is a Certified Professional Accountant (CPA) or Certified Financial Planner (CFP).

Undergraduate Course Requirements:
A student may be admitted into the MBA program if he/she holds a bachelor’s degree or equivalent from an accredited college or university regardless of the undergraduate field of study. Should a student have an undergraduate degree other than business, prerequisites would include:

- Six hours of principles of accounting (sophomore level or above),
- Three hours of business finance or financial management (junior level or above),
- Three hours of statistics (at the junior level or above),
- Three hours of principles of marketing (at the junior level or above),
- Three hours of micro-economics (sophomore level or above), and
- Three hours of organization theory and behavior or principles of management (junior level or above)

Specific Degree Requirements
The MBA Curriculum is designed primarily for graduates of a Bachelor of Business Administration Program, but graduates of other programs can enter the program by completing a 24 hour prerequisite program.

The MBA program will consist of 24 hours of MBA core courses and six hours of electives. A student can choose to complete courses in a traditional night program, through online delivery, or through a combination of the two. Students must take the MFAT exam prior to completing the MBA program.

General MBA Program Requirements (24 hours)

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>ACCT</td>
<td>Accounting for Decision Making</td>
<td>6003</td>
</tr>
<tr>
<td>ECON</td>
<td>Managerial Economics</td>
<td>6003</td>
</tr>
<tr>
<td>MKTG</td>
<td>Strategic Marketing</td>
<td>6023</td>
</tr>
<tr>
<td>MKGT</td>
<td>Human Behavior in Organizations</td>
<td>6013</td>
</tr>
<tr>
<td>FIN</td>
<td>Managerial Finance</td>
<td>6003</td>
</tr>
<tr>
<td>MGMT</td>
<td>Strategic Planning and Analysis</td>
<td>6003</td>
</tr>
<tr>
<td>MGMT</td>
<td>Quantitative Methods</td>
<td>6043</td>
</tr>
<tr>
<td>MIS</td>
<td>Information Systems Management</td>
<td>6003</td>
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</table>

Choose Six hours:

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<th>Course</th>
<th>Title</th>
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<td>ACCT</td>
<td>Special Topics in Accounting</td>
</tr>
<tr>
<td>ECON</td>
<td>Special Topics in Economics</td>
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<tr>
<td>FIN</td>
<td>Special Topics in Finance</td>
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<tr>
<td>MGMT</td>
<td>Special Topics in Management</td>
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<td>Special Topics in Management</td>
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<td>MKTG</td>
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<td>MGMT</td>
<td>6033</td>
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<td>MGMT</td>
<td>6053</td>
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<tr>
<td><strong>MBA with Agri-Business Emphasis Program Requirements (33 hours)</strong></td>
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<tr>
<td>ACCT</td>
<td>6003</td>
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<td>FIN</td>
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<td>MGMT</td>
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College of Education

Professional Education Unit Conceptual Framework
Professional Education Unit (PEU) Conceptual Framework: Attaining Educational Achievement through Collaboration and Reflection

The mission of the professional education unit is to prepare candidates who attain educational achievement through collaboration and reflection. To that end the professional education unit (including content departments), collaborates with K-12 schools, Educational Service Cooperatives, Educational Renewal Zones and other local, state, and national organizations to inculcate high standards of educational achievement for all students. The Unit engages pre-service and in-service teachers, administrators, counselors and other educators to excel in teaching, leadership, scholarship and service.

The PEU Conceptual Framework was developed collaboratively and over time. Through the identification of a set of core values held by faculty and stakeholders, the shared vision of the PEU conceptual framework was created. From this vision emerged core values that represent the critical dispositions and competencies deemed necessary by faculty and stakeholders to be an effective teacher. The PEU holds the following dispositions, as described in the conceptual framework, as critical for all initial PEU candidates, to include the Master of Arts in Teaching degree program:
- Attendance
- Punctuality
- Initiative
- Response to Feedback
- Collaboration
- Belief that all students can learn
- Emotional Maturity
- Appearance
- Reliability
- Fairness to all
- Interaction with others
- Speaking skills
- Writing skills
- Presentation skills

The PEU holds the following competencies, as described in the conceptual framework, as critical for all initial PEU candidates, to include the Master of Arts in Teaching degree program:

Pathwise Domain A: Organizing Content Knowledge for Student Learning
A1. Becoming familiar with relevant aspects of all students’ background knowledge and experiences
A2. Articulating clear learning goals for the lesson that are appropriate for the all students
A3. Demonstrating an understanding of the connections between the content that was learned previously, the current content, and the content that remains to be learned in the future
A4. Creating or selecting teaching methods, learning activities, instructional materials and discipline appropriate technology (i.e. smartboards, projectors, etc.) or other resources that are appropriate for all students and that are aligned with the goals of the lesson
A5: Creating or selecting evaluation strategies that are appropriate for all students and that are aligned with the goals of the lesson
Pathwise Domain B: Creating an Environment for Student Learning
B1. Creating a climate that promotes fairness for all students
B2. Establishing and maintaining rapport with all students
B3. Communicating challenging learning expectations to all students
B4. Establishing and maintaining consistent standards of classroom behavior for all students
B5. Making the physical environment as safe and conducive to learning as possible for all students

Pathwise Domain C: Teaching for Student Learning
C1. Making learning goals and instructional procedures clear to all students
C2. Making content comprehensible to all students through the use of appropriate technology
C3. Encouraging all students to extend their thinking
C4. Monitoring students' understanding of content through a variety of means including discipline-specific instructional technology, providing feedback to students to assist learning, and adjusting learning activities as the situation demands
C5. Using classroom instructional time effectively

Pathwise Domain D: Teacher Professionalism
D1. Reflecting on the extent to which the learning goals were met
D2. Demonstrating a sense of efficiency
D3. Building professional relationships with colleagues to share teaching insights and coordinate learning activities for students
D4. Communicating with parents or guardians about student learning

The PEU holds the following dispositions, as described in the conceptual framework, as critical for all advanced PEU candidates, to include Master of Education in Educational Administration and Supervision, Master of Education in Elementary or Secondary Education, Master of Education in Library Media and Information Specialist, Master of Education in School Counseling:
Collaboration
Leadership
Communication Skills
Initiative
Commitment to Profession
Fairness to All
Initiative
Response to Feedback
Belief That All Students Can Learn
Initiative
Collaboration
Leadership
Commitment to Profession
Belief That All Students Can Learn

The PEU holds the following competencies, as described in the conceptual framework, as critical for all advanced PEU candidates, to include Master of Education in Educational Administration and Supervision, Master of Education in Elementary or Secondary Education, Master of Education in Library Media and Information Specialist, Master of Education in School Counseling:
G1: Demonstrate facilitative and leadership skills.
G2: Apply appropriate principles of education research to discover “best practice.”
G3: Model and initiate promising and productive practices to serve diverse populations.
G4: Demonstrate continuous learning through professional development.
G5: Demonstrate leadership roles in collaboration with the community partnerships.
G6: Demonstrate critical and reflective thinking.

All initial and advanced candidates pursuing a Professional Education Unit (PEU) degree program, are required to purchase LiveText. LiveText is the assessment management system used by the PEU. Candidates are assessed on proficiency in demonstrating dispositions and conceptual framework competencies through assessments collected in the PEU Portfolio in LiveText.

Upon admission to a Professional Education Unit degree program, students are required to exhibit proficiency in all areas of established dispositions. Students will be assessed at various points throughout the program on the established dispositions. Failure to demonstrate an acceptable level in any one or more of the indicated dispositions will result in one or more of the following actions which may include but not be limited to: 1) a hearing with the Dispositions Review Committee, 2) Completion of a recommended Dispositional Development Plan, 3) Removal and/or failure of any associated field experiences, and/or 4) removal from pursuing a degree in the Professional Education Unit.

Students will be assessed at various points throughout the program to determine proficiency in the identified critical competencies as outline in the conceptual framework. Students are required to demonstrate an acceptable level of proficiency in competency areas in order to proceed in the program of study and/or obtain a Professional Education Unit related degree.
Statement of Purpose
The Master of Arts in Teaching program at Southern Arkansas University is designed to enable career changes for those people who hold a baccalaureate degree in subject areas commonly taught at the secondary level, grades 7-12. The two-year program is comprised of 24 hours of graduate coursework, and six hours of internship. During the internship the individual is hired as a fully-employed teacher of record in a public school.

Licensure areas:
- Agriculture
- Life/Earth Science
- Art
- Mathematics
- Business Education
- Music, Vocal and Instrumental
- Drama/Speech
- Physical/Earth Science
- English
- Physical Education
- Family and Consumer Science
- Social Studies (AR History Course Required)
- Spanish
- French

Program Admission Requirements (Must be completed PRIOR to taking courses):
- Admission to the SAU graduate school. This can be done online at www.saumag.edu/graduate. Admission to the School of Graduate Studies does not guarantee admission to the MAT program. Candidate must reach MAT admission requirements in order for completed course work to count toward completion of the MAT degree.
- A Bachelor of Arts or a Bachelor of Science degree from an accredited college or university with official transcripts from each college/university attended. Official transcript(s) that indicate an earned major in the desired field of teaching, to be submitted to the Office of Admissions, Field Experience, and Licensure. It is possible to take undergraduate coursework while taking MAT coursework to correct any deficiency in the content area in order to attain the equivalency of a major in the content area.
- An undergraduate cumulative grade point average of 2.50 or above on a 4.0 scale or a 3.0 grade point average on the last 60 hours of undergraduate coursework.
- Passing scores on the Praxis I test in all three areas of the test (Praxis I is waived if you made a Graduate Record Exam [GRE] score of Verbal Reasoning 142 or higher, Quantitative Reasoning 142 or higher and Analytical Writing 3.5 or higher ). Visit www.ets.org for complete information about the Praxis series of examinations. Visit www.gre.org for complete information about the GRE series of examinations.
- Passing scores on Praxis II specialty area examinations, excluding the PLT and/or Pedagogy tests. The PLT or Pedagogy test is required for graduation.
- Two professional references submitted via the link below. Professional references can be from any of the following: past or present employer, supervisor, or colleague. You may not use personal friends or family members.
Specific Degree Requirements for Master of Arts in Teaching
Each candidate for the Master of Arts in Teaching degree must complete 30 semester hours of coursework.

**MAT Initial Course (Required to be taken during first term):**
MAT 6003 Teaching and Learning for Diverse Learners (fall, spring, summer I)

**MAT Core Courses (Required):**
MAT 5083 Classroom and Group Management (fall, summer I)
MAT 5023 Survey of Exceptional Individuals (fall, spring)
MAT 5013 Classroom Assessment (fall, summer II)
MAT 6073 Learning Theory (spring, summer II)
MAT 6013 Methods in Secondary Education (spring, summer I)
MAT 5003 Strategies for Content Area Reading (fall, summer I)
MAT 6023 Multimedia for Educators (spring, summer II)

**Supervised Experience (choose 6 credit hours):**
MAT 6033 Internship I (first year of teaching)* (fall, spring)
MAT 6043 Internship II (first year of teaching) (fall, spring)
or
MAT 6053 Student Teaching I ** (fall, spring)
MAT 6063 Student Teaching II ** (fall, spring)

*Teacher candidates must have completed nine (9) hours to include MAT 6XX3 Teaching and Learning for Diverse Learners in order to apply for the provisional licensure in the specified content area prior to registration for Internship I MAT 6XX3 and Internship II MAT 6XX3.

** Any candidate that has completed the initial 24 hours of coursework and has not found a teaching position is eligible to student teach for 1 year and take Student Teaching I MAT 6XX3 and Student Teaching II MAT 6XX3. If you find a job after 1 semester of student teaching you will be placed in Internship II.

The following documentation must be housed in the teacher candidate’s licensure folder in the Office of Admission, Field Experience, and Licensure: official transcript, passing scores on all three parts of Praxis I or GRE score of Verbal Reasoning 142 or higher, Quantitative Reasoning 142 or higher, and Analytical Writing 3.5 or higher, passing scores on all required content area tests within the individual’s subject areas, results of fingerprinting by the FBI and the Arkansas State Police Department, completed application for provisional licensure, a letter of hire from the school district, and a Pathwise Mentor Information form.
College of Education

Master of Education in Educational Administration & Supervision
Educational Administration and Supervision
The mission of programs in Educational Administration and Supervision is to prepare candidates for leadership positions at the local school district, regional, state and national levels.

The program offers a master’s degree program in Educational Administration and Supervision leading to licensure as a principal. Licensure programs are also offered for students holding a master’s degree who seek licensure as a principal or superintendent. The curriculum places a strong emphasis of field practicum experiences, clinical experiences and internships. Two years of experience as a PK-12 teacher or at least the instructor level at a college or university is required. Students must meet with the program advisor prior to admission.

Licensure Program Admissions
Applicants who currently hold a graduate degree and seek licensure as principal or superintendent must meet the same admission requirements as applicants for a master’s degree.

Degree Requirements
The Master of Education degree in Educational Administration and Supervision is a thirty-three (33) credit hour program that meets the state requirements for licensure as a building-level administrator. Candidates must complete courses in the professional core, educational administration and supervision and in an emphasis area. The program consists of the following courses:

Professional Education Core Courses (3 Credit Hours)
EDUC 6003 Educational Research

Educational Administration and Supervision Courses (27 Credit Hours)
EDUC 6403 School Law
EDAS 6193 School Organization and Administration
EDAS 6013 School Community Relations
EDAS 6023 Instructional Development and Supervision
EDAS 6033 Organizational Development and Evaluation
EDAS 6043 Administration of Administrative Services
EDAS 6053 Administration of Special Services
EDAS 6093 The Principalship
EDAS 6223 Administrative Internship and Project

Emphasis Area - Elementary (3 Credit Hours)
EED 6013 Elementary School Curriculum

Emphasis Area - Secondary (3 Credit Hours)
SED 6213 Secondary School Curriculum
Principal Licensure Program (Non-Degree)

The plan of study for candidates who seek licensure at the building level who already hold a master’s degree in an appropriate area and meet the requirements for admission to the program in Education Administration and Supervision are as follows:

Educational Administration and Supervision Courses (24 Credit Hours)
EDUC 6403 School Law
EDAS 6193 School Organization and Administration
EDAS 6023 Instructional Development and Supervision
EDAS 6033 Organizational Development and Evaluation
EDAS 6043 Administration of Administrative Services
EDAS 6053 Administration of Special Services
EDAS 6093 The Principalship
EDAS 6223 Administrative Internship and Project

The advisor and the licensure office will determine if additional courses are required to complete the requirements for licensure.

Curriculum/Program Administrator Online Licensure Program (Non-Degree)

Post-master’s level online licensure program for Curriculum/Program Administrator in the following areas:
Special Education
Gifted and Talented Education
Curriculum Specialist

This program is aligned with the requirement for Arkansas Curriculum/Program Administrator license and Arkansas and ISLLC Leadership Standards. Candidates for this licensure program must hold an earned master’s degree in an area of emphasis listed above.

Course Required:
EDAS 6013 School and Community Relations
EDAS 6023 Instructional Development and Supervision
EDAS 6033 Organizational Development and Evaluation
EDUC 6873 Advanced Curriculum/program Administrator Leadership Program
EDAS 6062 Administrative Internship
EDAS 6223 Administrative Internship and Project
Select one of the following:
EDUC 6403 School Law
Elective

Licensure Programs

A student’s plan of study is designed to meet licensure requirements according to Arkansas law. Southern Arkansas University is not responsible for courses required for licensure if the state changes requirements after the student’s program is approved. Earning a master’s degree from Southern Arkansas University does not mean that the degree recipient will receive a license. The Arkansas Department of Education or other licensing agency determines who will receive a license.

Note: For a candidate holding a graduate degree, Southern Arkansas University will review the candidate’s credentials on an individual basis and develop a program of study based on licensure requirements.
Superintendent Licensure Program (Non-Degree)
The degree program leading to licensure as a superintendent of schools is a twenty-four (24) credit hour program. Applicants to the program must hold a master’s degree, licensure as a principal and meet the requirements for admission to the program in Educational Administration and Supervision. The program consists of the following courses:

EDAS 6113 School Finance  
EDAS 6123 The Superintendency  
EDAS 6133 Governance Groups  
EDAS 6143 Management of Human Resources  
EDAS 6153 Practicum in Educational Facilities  
EDAS 6173 Administration and Assessment of Curricular Programs  
EDAS 6183 Educational Leadership Seminar  
EDAS 6303 Superintendent Internship & Graduate Project

Internship Requirement
Master’s degree and licensure candidates must complete a minimum number of courses and practicum hours in the approved plan of study and submit a pre-internship portfolio prior to enrolling in an internship. Specific coursework and practicum requirements are outlined in the Educational Leadership program manual.

Candidates must apply for and receive approval to enroll in an administrative or superintendent’s internship. Students must complete an internship application and submit it to their advisor by the following deadlines for each semester:

Fall Semester: Receive by last day in April;  
Spring Semester: Receive by first day in October.

Candidates may not enroll in an administrative or superintendent internship until the pre-internship portfolio and all application requirements are completed.

Portfolio Requirement
Master’s degree and licensure candidates must prepare and satisfactorily defend a program portfolio based on the appropriate national and state licensure standards for a principal or superintendent. Candidates must satisfactorily complete the portfolio requirement prior to graduation and/or application for licensure.

Candidates must submit the written program portfolio to members of a faculty review committee no later than four weeks before the oral defense. The faculty committee will consist of two members of the faculty and one external evaluator.

Candidates must receive a satisfactory rating from the committee on the written portfolio prior to arranging for the oral defense.

After receiving a satisfactory rating on the written portfolio, the candidate must contact the advisor to schedule the oral defense. Students must receive a satisfactory rating by the committee on both the written and oral defense of the portfolio. A student who fails the program portfolio requirement must re-submit the portfolio. Students who fail the portfolio requirement on the third attempt will be dismissed from the graduate program and no degree or program completion certificate will be awarded. Additionally, the University will not recommend the student for licensure. There is no appeal if a student fails the portfolio requirement on the third attempt.
College of Education

Master of Education Elementary or Secondary Education
Focus: Curriculum & Instruction
Statement of Purpose
The Master of Education in Elementary or Secondary Education with Curriculum and Instruction focus is designed to promote individual change within the professional practice of the educators enrolled in the program. The underpinning philosophical orientation is to extend the candidate’s prior knowledge and experiences, including an understanding of research, research methods, learning, and practices that support learning. The program is delivered entirely via the Internet and designed around a cohort concept. The cohort concept allows for students and faculty collaboration and continuity of design. This process is intended to provide cohesiveness to the students’ studies that establishes a core of learning relationships throughout the program. Students will be able to demonstrate competencies outlined by the National Board of Professional Teaching Standards as well as the competencies that have been established for the graduate programs at Southern Arkansas University. The online format enables working teachers and other educators to complete their master’s degree on their own schedule. The flexibility of combining both synchronous and asynchronous instruction in the online environment allows more educators greater access to graduate education.

Candidates pursuing the Master of Education: Curriculum & Instruction (Elementary & Secondary) program must possess a current teaching license in education in any area of certification for grades P-12 in order for completed coursework to count towards the completion of the Master of Education: Curriculum & Instruction (Elementary & Secondary) degree program. Exception: International Students who wish to enroll in TESOL courses are not required to have a teaching license.

Exit Project Review Procedure
Capstone (Exit) Project Requirements:
Students complete the program by taking the M.Ed. Capstone Project course during the semester of graduation. This course provides for further development of the capstone portfolio under the specific guidance of the course instructor. Students learn to select, categorize, and document their achievements and accomplishments for review and assessment related to the NBPTS certification process. A satisfactory portfolio is a requirement for recommendation for completion of the Online Masters of Education program.

The Capstone (Exit) Project must be a well-written, integrated collection of the evidence that the student has acquired the competencies required for completion of the program. It should showcase the student’s best work as a graduate candidate and demonstrate the student’s expertise relative to the core propositions and discipline standards. The portfolio should provide tangible evidence of a wide range of the professional knowledge, dispositions, and performance that the candidate for graduation possesses in the following areas:

1. Commitment to Student and their Learning
2. Knowledge of Subject
3. Management and Monitoring of Student Learning
4. Reflective Practice
5. Involvement in Learning Communities

Program Evaluation:
Each candidate must complete the Online Masters Program Evaluation as part of their program completion requirements. This form is accessed through LiveText™ and may be set by the student to be confidential.
<table>
<thead>
<tr>
<th>Required Core Courses</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 hours</td>
<td></td>
</tr>
<tr>
<td>EDUC 6003</td>
<td>Educational Research</td>
</tr>
<tr>
<td>EDUC 6033 OR *MSED 5013</td>
<td>History and Philosophy of Education OR *Middle School Concept</td>
</tr>
<tr>
<td>EDUC 6403</td>
<td>School Law</td>
</tr>
<tr>
<td>EDUC 5273</td>
<td>Classroom and Group Management</td>
</tr>
<tr>
<td>EDUC 5033</td>
<td>Classroom Assessment</td>
</tr>
<tr>
<td>EED 6013 OR SED 6213 OR *SED 5053</td>
<td>Elementary Curriculum OR Secondary Curriculum OR *Middle School Methods &amp; Curriculum</td>
</tr>
<tr>
<td>EDUC 6863</td>
<td>M.Ed. Capstone Project</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Required Professional Courses</th>
<th>12 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 hours</td>
<td>Selected from the following:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EED 6043 OR SED 6253 OR *MSED 5033</td>
</tr>
<tr>
<td>EDUC 6043</td>
</tr>
<tr>
<td>EDUC 6153</td>
</tr>
<tr>
<td>EDUC 5203</td>
</tr>
<tr>
<td>EDUC 6103</td>
</tr>
<tr>
<td>EDUC 6113</td>
</tr>
<tr>
<td>EDUC 6023</td>
</tr>
<tr>
<td>EDUC 6183</td>
</tr>
</tbody>
</table>

| Approved Elective | 3 hours | May be compressed video, transfer, online, or face-to-face credit |

* REQUIRED to apply for Middle Level Endorsement for the purpose of adding 5th and 6th grades to a teaching license. Note that there are additional testing requirements to receive this additional licensure.

- MSED 5013: Middle School Concept
- MSED 5033: Middle School Student
- SED 5053: Middle School Methods & Curriculum

Courses required for adding TESOL (Teaching English to Speakers of Other Languages) Endorsement to a teaching license. Courses taught face to face but can be applied toward the M.Ed. in Elementary or Secondary Education.

- MCUL 5003 Teaching People from Other Cultures
- ENGL 5023 Second Language Assessment
- ENGL 5013 Second Language Assessment
- ENGL 5033 TESOL Methods and Materials
College of Education

Master of Education Elementary or Secondary Education
Focus: Gifted/Talented P-8/7-12
Gifted and Talented Education P-8/7-12

Professional Education Core Courses (12 hours required):

- EDUC 6003 Educational Research
- EDUC 6083 Application of Learning Theories
- EDUC 6033 History and Philosophy of Education
- SPED 5073 Survey of Exceptional Individuals

Focus Area: Gifted/Talented (18 hours required for licensure)

- GATE 5023 Nature, Needs and Assessment of the Gifted and Talented
- GATE 5033 Curriculum and Methods of Teaching Gifted and Talented
- GATE 6143 Seminar in Creative Thinking
- EDUC 5033 Classroom Assessment
- SPED 6003 Collaboration/Consultation for Inclusion

Practicum

- GATE 6203 Practicum for Gifted and Talented P-8
- OR
- GATE 6223 Practicum for Gifted and Talented 7-12

Professional Portfolio required via LiveText. Portfolio will be assessed in GATE 6203/6223 practicum course.

Licensure Programs

A student’s plan of study is designed to meet licensure requirements according to Arkansas law. Southern Arkansas University is not responsible for courses required for licensure if the state changes requirements after the student’s program is approved. Earning a master’s degree from Southern Arkansas University does not mean that the degree recipient will receive a license. The Arkansas Department of Education or other licensing agency determines who will receive a license.

Note: For a candidate holding a graduate degree, Southern Arkansas University will review the candidate’s credentials on an individual basis and develop a program of study based on licensure requirements.
College of Education

Master of Education Elementary or Secondary Education
Focus: Special Education Early Childhood Instructional Specialist P-4
Special Education Instructional Specialist 4-12
Special Education: Early Childhood Instructional Specialist P-4

Professional Education Core Courses (Required):
EDUC  6003  Educational Research
EDUC  6403  School Law
EDUC  6043  Current Issues and Trends in Education
EDUC  6083  Application of Learning Theories

Special Education Core Courses Required for Licensure P-4 (24 Credit Hours)
SPED  5123  Nature and Needs of Students with Mild Disabilities
SPED  5273  Classroom and Group Management
SPED  5663  Educational Diagnosis and Assessment
SPED  6003  Collaboration/Consultation for Inclusion
SPED  6063  Language Development (P-4)
SPED  5153  Instructional Planning P-4 Mild Disabilities
SPED  5133  Methods/Materials for Teaching Students with Mild Disabilities (P-4)
SPED  6783  Directed Internship (P-4)

Special Education: Instructional Specialist 4-12

Professional Education Core Courses (Required):
EDUC  6003  Educational Research
EDUC  6403  School Law
EDUC  6043  Current Issues and Trends in Education
EDUC  6083  Application of Learning Theories

Special Education Core Courses Required for Licensure 4-12 (24 Credit Hours)
SPED  5123  Nature and Needs of Students with Mild Disabilities
SPED  5273  Classroom and Group Management
SPED  5663  Educational Diagnosis and Assessment
SPED  6003  Collaboration/Consultation for Inclusion
SPED  6073  Language Development (4-12)
SPED  5163  Instructional Planning 4-12 Mild Disabilities
SPED  5143  Methods/Materials for Teaching Students with Mild Disabilities (4-12)
SPED  6883  Directed Internship (4-12)

Licensure Programs
A student’s plan of study is designed to meet licensure requirements according to Arkansas law. Southern Arkansas University is not responsible for courses required for licensure if the state changes requirements after the student’s program is approved. Earning a master’s degree from Southern Arkansas University does not mean that the degree recipient will receive a license. The Arkansas Department of Education or other licensing agency determines who will receive a license.

Note: For a candidate holding a graduate degree, Southern Arkansas University will review the candidate’s credentials on an individual basis and develop a program of study based on licensure requirements.
College of Education

Master of Education in Library Media and Information Specialist
Statement of Purpose
The graduate program in library media and information specialist is committed to providing students with skills and knowledge basic to the profession of school library media and meeting the requirements for library media certification/licensure in Arkansas and most other states. Candidates pursuing certification in the state of Arkansas must meet the requirements as set forth by the state of Arkansas in order to receive licensure.

Specific Degree Requirements
Each candidate for the master’s degree in library media and information specialist must complete 36 semester hours including 12 semester hours of core education subjects plus an additional 24 hours of library specialization courses.

Library Media and Information Specialist Core Courses (24 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>LMIS 6013</td>
<td>Management and Evaluation of Media Programs</td>
</tr>
<tr>
<td>LMIS 6023</td>
<td>Information Access</td>
</tr>
<tr>
<td>LMIS 6033</td>
<td>Collection Management and Development</td>
</tr>
<tr>
<td>LMIS 6043</td>
<td>Integration of Library Resources into the Curriculum</td>
</tr>
<tr>
<td>LMIS 6053</td>
<td>Instructional Design and Production</td>
</tr>
<tr>
<td>LMIS 6083</td>
<td>Library Materials for Children and Young Adults</td>
</tr>
<tr>
<td>LMIS 6073</td>
<td>Leadership and Professionalism</td>
</tr>
</tbody>
</table>

Including three credit hours selected from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>LMIS 6103</td>
<td>Practicum in P-8 Library Media</td>
</tr>
<tr>
<td>LMIS 6203</td>
<td>Practicum in P-12 Library Media</td>
</tr>
<tr>
<td>LMIS 6303</td>
<td>Practicum in 7-12 Library Media</td>
</tr>
</tbody>
</table>

Professional Education (12 credit hours) selected from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 6033</td>
<td>History and Philosophy of Education</td>
</tr>
<tr>
<td>EDUC 6103</td>
<td>The Teaching of Reading</td>
</tr>
<tr>
<td>EDUC 6153</td>
<td>Balanced Literacy</td>
</tr>
<tr>
<td>S ED 6013</td>
<td>Secondary School Curriculum</td>
</tr>
<tr>
<td>E ED 6213</td>
<td>Elementary School Curriculum</td>
</tr>
<tr>
<td>EDUC 6853</td>
<td>Multimedia for Educators</td>
</tr>
<tr>
<td>E ED 6043</td>
<td>Seminar in Elementary Education</td>
</tr>
<tr>
<td>S ED 6253</td>
<td>Seminar in Secondary Education</td>
</tr>
<tr>
<td>EDUC 6403</td>
<td>School Law</td>
</tr>
<tr>
<td>EDUC 6063</td>
<td>Applications of Technology in Education</td>
</tr>
<tr>
<td>EDUC 6833</td>
<td>Mindtools for Teaching and Learning</td>
</tr>
<tr>
<td>EDUC 6043</td>
<td>Current Issues and Trends in Education</td>
</tr>
<tr>
<td>EDUC 5203</td>
<td>Strategies for Content Area Reading</td>
</tr>
</tbody>
</table>

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College of Education

Master of Education in School Counseling
**Statement of Purpose**
The school counseling program prepares knowledgeable, self-aware professional school counselors and fulfills the licensure requirements for school counseling (P-8 and 7-12) in Arkansas and in most other states. With an appropriate balance of theoretical emphasis and practical application, graduates are trained to address the developmental needs of children and adolescents and to implement Comprehensive Developmental Guidance Programs that are consistent with the American School Counselor Association’s National Model and National Standards.

**Licensure Program**
A student’s plan of study is designed to meet licensure requirements according to Arkansas law. Southern Arkansas University is not responsible for courses required for licensure if the state changes requirements after the student’s program is approved. Earning a master’s degree from Southern Arkansas University does not mean that the degree recipient will receive a license. The Arkansas Department of Education or other licensing agency determines who will receive a license.

Note: For a candidate holding a graduate degree, Southern Arkansas University will review the candidate’s credentials on an individual basis and develop a program of study based on licensure requirements.

Applicants to the M.Ed. in School Counseling are required to submit a letter of application prior to admission to the program.

**Specific Degree Requirements**
All candidates for the master’s degree with specialization in school counseling and development will be required to complete 51 semester hours selected from the courses listed below.

### School Counseling and Development Curriculum
#### Professional Education Core Courses (9 credit hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 6003</td>
<td>Educational Research</td>
</tr>
</tbody>
</table>

*Plus three semester hours selected from the following:*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 6403</td>
<td>School Law</td>
</tr>
<tr>
<td>S ED 6213</td>
<td>Secondary School Curriculum</td>
</tr>
<tr>
<td>E ED 6013</td>
<td>Elementary School Curriculum</td>
</tr>
</tbody>
</table>

*Plus three semester hours selected from the following:*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 6063</td>
<td>Applications of Technology in Education</td>
</tr>
<tr>
<td>EDUC 6833</td>
<td>Mindtools for Teaching and Learning</td>
</tr>
<tr>
<td>EDUC 6843</td>
<td>Internet for Educators</td>
</tr>
<tr>
<td>EDUC 6853</td>
<td>Multimedia for Educators</td>
</tr>
</tbody>
</table>

#### Counseling and Development Core Courses (33 credit hours)

* COUN 6403 | Introduction to the Counseling Profession |
* COUN 6413 | Ethical, Legal and Professional Issues in Counseling |
* COUN 6423 | Counseling Theories                        |
* COUN 6433 | Basic Counseling Skills                    |
* COUN 6443 | Group Counseling                           |
* COUN 6453 | Human Development for Helping Professionals |
*COUN 6463 Career Counseling: Theory and Practice
*COUN 6473 Counseling in a Diverse Society
*COUN 6483 Assessment Procedures for Counselors
*COUN 6583 Counseling Children and Adolescents
*COUN 6763 Development and Administration of School Counseling Programs

Supervised Experience (choose 9 credit hours)

COUN 6493 Practicum in Counseling
*COUN 6653 Internship I in Elementary School Counseling
*COUN 6673 Internship II in Elementary School Counseling
*COUN 6803 Internship I in Secondary School Counseling
*COUN 6823 Internship II in Secondary School Counseling

*Courses required for additional licensure in School Counseling
College of Education

Master of Education in Student Affairs & College Counseling
Statement of Purpose
The purpose of the M.Ed. in Student Affairs and College Counseling is to prepare individuals for professional counseling and administrative positions in student services departments at a college or university. Potential places of employment for graduates of this program include: residence life and student housing, admissions and student orientation, financial aid, college unions, student activities, recreational sports, individual and group advising, career services, general student services, and other student and academic support programs. The curricular focus emphasizes student development theory and practice, the development of leadership management and organizational development skills, and practical aspects of practice (practicum and internship).

Applicants to the M.Ed. in Student Affairs and College Counseling are required to submit a letter of application prior to admission to the program.

Research (3 credit hours)
EDUC 6003  Educational Research

Core Courses (27 credit hours)
COUN 6403  Introduction to the Counseling Profession
COUN 6413  Ethical, Legal and Professional Issues in Counseling
COUN 6423  Counseling Theories
COUN 6433  Basic Counseling Skills
COUN 6443  Group Counseling
COUN 6453  Human Development for Helping Professionals
COUN 6463  Career Counseling: Theory and Practice
COUN 6473  Counseling in a Diverse Society
COUN 6483  Assessment Procedures for Counselors

Student Affairs and College Counseling (12 credit hours)
COUN 6843  Introduction to Student Affairs in Higher Education
COUN 6853  Student Affairs Theory and Practice
COUN 6863  The American College Student (Student Experience)
COUN 6873  Organization and Administration of Student Affairs Services

Field Experience (9 credit hours):
COUN 6493  Practicum in Counseling
COUN 6883  Internship I in College Counseling and Student Affairs
COUN 6893  Internship II in College Counseling and Student Affairs
Program Description
The Online Master of Science in Kinesiology – Coaching program (non-licensure) is designed to promote individual change within the professional practice of professionals enrolled in the program. The philosophical foundation of the master’s degree is to extend the students’ prior knowledge and experiences including an understanding of philosophy and ethics, safety and injury prevention, physical conditioning, growth and development, teaching and communication, sport skills and tactics, organization and administration, and evaluation.

Students will be able to demonstrate competencies outlined by the National Standards for Sport Coaches as well as the competencies that have been established for the graduate programs at Southern Arkansas University. The program will be delivered online to enable working professionals greater flexibility in completing their advanced educational studies. The online format enables working professionals to complete their master’s degree in a timelier manner. Many professionals working and/or living in communities within our region, due to restraints of time and distance, are unable to attend evening courses during the school year. The online environment will allow more educators/coaches greater access to graduate education.

Specific Degree Requirements (See the website for course rotation)

KINE 6323  Sport Administration  
KINE 6813  Psychology of Athletic Coaching  
KINE 6933  Methods of Research in Kinesiology  
KINE 6943  Legal Issues in Kinesiology  
KINE 6243  Advanced Exercise Physiology  
KINE 6423  Instructional Strategies & Techniques in Coaching  
KINE 6923  Statistical Methods  
KINE 6363  Workshop in Kinesiology  
KINE 6823  Scientific Analysis of Sport Skills and Motor Learning  
KINE 6433  Sport Safety and Injury Prevention  
KINE 6833  M.S. in Kinesiology – Coaching Capstone  
Portfolio

Admission to the Online M.S. in Kinesiology – Coaching Graduate Program:
Admission to the School of Graduate Studies does not imply admission to Online M.S. in Kinesiology - Coaching degree program. Students who are seeking entrance into this program must also meet all the requirements listed below prior to enrolling in graduate courses.

- Make contact with the Program Director, Mr. Steven D. Dingman, either by phone (870-235-4383) or email (sddingman@saumag.edu).

- Complete and return the application for acceptance into the Online M.S. in Kinesiology – Coaching Program packet which includes the following:
  - Cover letter and resume including a minimum of three references
  - “Acknowledgement of Program Requirements” form
  - The Cooperating Agency / Mentor Approval Form
If required by the cooperating agency, you may be required to provide a copy of your Criminal History background check. You must complete one for acceptance to the program when required by the cooperating agency.

Procedure for Criminal History Check
1. The ASP form 122, Individual Record Check Form, must be completed in its entirety.
2. A check or money order in the amount of $25 made payable to the Arkansas State Police must be included for an Arkansas record check. An additional check or money order for $19.25, made payable to the Arkansas State Police, must be included for the FBI (national) record check.
3. The signature on the ASP form 122 or approved agency form must be notarized.
4. Return form and fingerprint card to:
   Arkansas State Police, Identification Bureau
   #1 State Police Plaza Drive, Little Rock, AR 72209
   To contact the Identification Bureau, you may call 501.618.8500.

The ASP form 122 and the fingerprint card are available by contacting the Program Director.

   o Purchase a LiveText™ subscription

   It is the responsibility of each student to read and understand the Student Handbook for the Online Master of Science in Kinesiology - Coaching Degree Program and the Portfolio Guide for the Online Master of Science in Kinesiology - Coaching Degree Program

Criteria for Selection into Online M.S. in Kinesiology – Coaching Program
To ensure quality on-line instruction, the class size for each course is set at twenty students. In the event we receive more than twenty applicants to start each rotation the following criteria will be used to determine who will be selected:

1. Undergraduate degree area / GPA
2. GRE or MAT scores
3. Graduate Assistantship at SAU
4. Coaching experience

Only those applicants who have completed all admission requirements will be considered for selection into the program.
College of Education

Master of Science in Mental Health & Clinical Counseling
Statement of Purpose
The purpose of the program is to provide (a) graduate-level training for individuals seeking employment by community mental health centers, the Arkansas State Department of Human Services, and other community agencies; (b) electives and enrichment for other master’s degree programs; and (c) courses of interest to persons holding a baccalaureate degree.

The master’s degree in mental health and clinical counseling is designed to provide students with training in both clinical and developmental counseling. It also meets Arkansas licensure requirements for Licensed Professional Counselors. Candidates for this degree will be required to develop skills necessary to provide personal and group counseling for clients in mental health, community agencies, private practice, and business and industry settings.

A student’s plan of study is designed to meet licensure requirements according to Arkansas law. Southern Arkansas University is not responsible for courses required for licensure if the state changes requirements after the student’s program is approved. Earning a master’s degree from Southern Arkansas University does not mean that the degree recipient will receive a license.

Applicants to the MS in Counseling program are required to submit a letter of application prior to admission to the program.

Specific Degree Requirements
Each candidate for the master’s degree in mental health and clinical counseling will be required to complete the 60 semester hours listed below. The Board of Examiners in Counseling accepts only grades of A or B in these courses.

Counseling Curriculum

Professional Education Core Courses (3 credit hours)
EDUC 6003 Educational Research

Counseling Core Courses (57 credit hours)
COUN 6403 Introduction to the Counseling Profession
COUN 6413 Ethical, Legal and Professional Issues in Counseling
COUN 6423 Counseling Theories
COUN 6433 Basic Counseling Skills
COUN 6443 Group Counseling
COUN 6453 Human Development for Helping Professionals
COUN 6463 Career Counseling: Theory and Practice
COUN 6473 Counseling in a Diverse Society
COUN 6483 Assessment Procedures for Counselors
COUN 6493 Practicum in Counseling
COUN 6503 Case Management & DSM-IV Diagnosis
COUN 6513 Internship in Clinical and Developmental Counseling I
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 6523</td>
<td>Internship in Clinical and Developmental Counseling II</td>
</tr>
<tr>
<td>COUN 6533</td>
<td>Advanced Counseling Skills and Techniques</td>
</tr>
<tr>
<td>COUN 6543</td>
<td>Substance Abuse Counseling: Theory and Practice</td>
</tr>
<tr>
<td>COUN 6553</td>
<td>Marriage and Family Counseling: Theory and Practice</td>
</tr>
<tr>
<td>COUN 6563</td>
<td>Human Sexuality: Concepts, Theory and Practice</td>
</tr>
<tr>
<td>COUN 6573</td>
<td>Psychopharmacology and the Counseling Profession</td>
</tr>
<tr>
<td>COUN 6583</td>
<td>Counseling Children and Adolescents</td>
</tr>
</tbody>
</table>
College of Liberal and Performing Arts

Master of Public Administration
Statement of Purpose
The Master of Public Administration (MPA) is designed to prepare individuals for positions of leadership in public service organizations. This program will provide a strong foundation in public policy, the organizational environment, the management of public service organizations, and the application of quantitative and qualitative analysis to decision making.

Specific Degree Requirements
Each candidate for the master’s degree in Public Administration will be required to complete 21 credits of core courses, 12 credits of electives, and 3 credits of professional project.

Required Core Courses (21 credit hours):
- PA 6003 Public Administration and Public Policy
- PA 6023 Ethics
- PA 6053 Public and Non-profit Budgeting
- PA 6063 Policy Analysis and Program Evaluation
- PA 6073 Research Methods
- PA 6083 Organizational Leadership
- PA 6103 Public Administration Theory and Practice

Electives (12 credit hours) selected from the following:
- PA 6013 Statistics for Public Administrators
- PA 6033 Rural Politics
- PA 6043 Legal Issues in Public Administration
- PA 6153 Public Personnel Administration
- PA 6183 Special Topics I
- PA 6193 Special Topics II
- PA 6093 Community Development
- PA 6243 Community Organizing
- PA 6133 Non-Profit Fundraising
- PA 6163 Social Equity, Public Finance and Org Development
- PA 6173 Public Administration and Social Justice
- PA 6253 Social Activism

Required Project Course (3 credit hours):
- PA 6113 Professional Project*

Oral Comprehensive Exams for Public Administration Candidates
Oral comprehensive examinations will be administered to all graduate students who are pursuing a Master of Public Administration degree. These exams are intended to be a comprehensive review of the courses that the student has taken in the program. Each student will be provided a list of possible questions for the oral comprehensive exam at the beginning of their final semester of coursework. These questions will focus on the material covered in the core and elective classes. The student’s advisor will indicate which questions are relevant based on the courses taken by the student.

Comprehensive examinations for candidates for December or May graduation will be given no later than the 12th week of the semester in which the candidate plans to graduate.
Students intending to graduate in August will complete the oral comprehensive exam during the preceding spring semester.

The exam will be conducted by at least two faculty members, at least one of whom must be a full time regular faculty member. A third faculty member may be included on the exam committee if the student desires. The student will be notified immediately after the oral examination if they have satisfactorily completed the requirement. If the student does not pass the examination, the committee will explain the nature of the deficiencies and suggest review materials or remediation. A second unsuccessful attempt will result in another meeting and further remediation. If a third attempt is unsuccessful, the student will be dismissed from the graduate program with no degree awarded and will not proceed with their professional project. There is no appeal if a student fails the comprehensive exam on the third attempt.

*Professional Project*

All students are required to complete a professional project. This project is expected to incorporate the skills learned in the MPA program in a written product that is of use to a particular agency or organization. The student must receive prior approval in writing from the director of the MPA program before proceeding on the project. The student must be registered for PA 6113 during the term in which the project is completed. If a project is not completed during the term for which the student is enrolled, a grade of NC will be assigned. In order to complete the project the student must be enrolled for the credits during the term in which it will be completed. If the student is successful in completing the project a grade of CR will be assigned for the term during which the project was completed. However, any previous NC grades will not be changed and only the credits the student earned while enrolled in the semester that the project was completed will be awarded.

**Intensive Weekend Courses**

Some courses are offered in the Intensive Weekend format. These are considered hybrid courses which include some online work. The classes are conducted over two weekends during the term and meet Friday 6a.m. – 9p.m.; Saturday 9a.m. – 6p.m.; and Sunday 1p.m. – 6p.m. The student must log in to Blackboard during the first week of classes as shown on the SAU calendar. Students are expected to complete all reading and writing assignments as shown on the syllabus prior to each weekend meeting. Attendance at both weekends is mandatory in order to receive credit for the Intensive Weekend courses.
Statement of Purpose
The Master of Science in Agriculture gives the graduate student advanced knowledge in
the field of agricultural education, preparing the student to succeed in positions of
leadership and management in secondary schools and extension education.

Specific Degree Requirements
Each candidate desiring to complete the Master of Science in Agriculture degree must
complete 33 semester hours, 18 of which are required core courses and 15 elective hours.
The eleven courses will be offered in one calendar year. All courses will be taught online.
This program is designed to best serve agricultural educators in providing a quality
education to place-bound agricultural professionals.

Required Core Courses
- AGRI 6063 Advanced Leadership for Agri Professionals
- AGRI 6083 Professional Development in Agriculture
- AGRI 6123 Philosophy of Agricultural Education
- AGRI 6133 Experiential Learning
- AGRI 6153 Leadership of Volunteers
- EDUC 6003 Educational Research

Select 15 hours from the following:
- AGRI 6143 Adult Education in Agriculture
- EDUC 6403 School Law
- EDUC 5033 Classroom Assessment
- EDUC 6083 Application of Learning Theories
- EDUC 6043 Current Issues and Trends in Education
- AGRI 6163 Practical Experiences for Career Orientation Courses
- AGRI 6173 Methods of Organizing and Teaching Career Orientation
- EDUC 6063 Applications of Technology in Education
Master of Science in Computer and Information Science

Statement of Purpose
The Master of Science in Computer and Information Science is designed to reflect the ongoing changes in the computer science field. It will provide a solid foundation in computer hardware and software, systems design, communications, and project/team management skills, particularly in the networking environment. It will provide students the training and information for an enduring foundation needed for future professional growth. Specific career tracks anticipated for graduates include information system project management, system analyst and design or development specialist, data manager, and pre-Ph.D. and M.D. research assistant data managers.

Undergraduate Requirements
Students should have a bachelor’s degree in computer science or a related field. Students with a bachelor’s degree in other areas will be considered and may be required to take up to four undergraduate courses, determined by the advisor, from the following: CSCI 3063 High Level Language, CSCI 3103 Data Structures and Algorithms, CSCI 3703 Computer Architecture, and MATH 2033 Discrete Mathematics. No graduate credit is given for the completion of undergraduate courses.

Specific Degree Requirements
Each candidate for the Master of Science in Computer and Information Science degree must complete a minimum of 30 semester hours of coursework.

Core courses (12 hours):
- MCIS 5103 Advanced Programming Concepts
- MCIS 5113 Web Technology
- MCIS 5413 Web Programming
- MCIS 5133 Data Base Management Systems

Choose 18 hours from the following:
- MCIS 5003 Survey of Information Tech with Applications
- MCIS 5013 The UNIX Operating System
- MCIS 5153 Design and Analysis of Web-based Information System
- MCIS 6153 Software Engineering
- MCIS 6123 Decision Support Systems
- MCIS 6133 User Interface Implementation
- MCIS 6143 Web Application and Web Services
- MCIS 6163 Computer Networking
- MCIS 6173 Networking Security
- MCIS 6183 Special Topics
School of Graduate Studies

Academic Policies & Procedures
Academic Policies and Procedures

Additional Master’s Degree
Students holding a valid master’s degree from an accredited institution may be awarded an additional master’s degree upon the completion of a minimum of 30 additional hours of approved coursework. A maximum of nine hours of approved courses taken with the first degree may count toward the second degree as long as the 30 additional graduate hours minimum is met. These courses must have been completed no more than six years prior to enrollment in the second degree (five years for transfer hours) and must be required in both degrees. All requirements for the second degree must be met. The undergraduate grade point average requirement and GRE/MAT requirement are waived for students holding a master’s degree from an accredited institution, with the exception of the Master of Business Administration program.

Obtaining Two Degrees Concurrently
A graduate student may earn two graduate degrees simultaneously, provided that the student:
1. Satisfies all degree requirements for both degrees
2. Earns at least 30 hours of coursework unique to each degree
3. Double counts (i.e., counted in both programs) no more than nine hours for both degrees as approved by the dean(s)
4. Maintains separate degree plans
5. Completes and files an online Application for Graduation in the School of Graduate Studies for each degree (see the SAU website for exact dates)

Transient Graduate Students
Graduate students at other institutions are eligible to take graduate courses at SAU with a letter of good standing from the current university’s Dean of Graduate Studies or Registrar (Note: If your current university will not supply this letter, an official current transcript will be accepted).

Concurrent Enrollment
An undergraduate senior in the Colleges of Education, Liberal and Performing Arts, or Science and Technology at Southern Arkansas University may request permission to enroll in a maximum of six hours of graduate coursework the semester of graduation. The student’s total course load (undergraduate and graduate) that semester may not exceed 18 hours. A student fulfilling the student teaching requirement is not permitted to take any additional coursework beyond the Student Teaching Block. The student must have a 3.0 cumulative grade point average and the written approval of the undergraduate advisor and the dean of the School of Graduate Studies. The permission form may be secured from the School of Graduate Studies. The approved form must be filed with the registrar prior to registration. The graduate courses may not be used to satisfy baccalaureate degree requirements.

An undergraduate senior in the College of Business at Southern Arkansas University may enroll in no more than six hours of graduate coursework during his or her final semester of undergraduate coursework, enrolling in no more than twelve total hours for the semester. For example, the student may enroll in nine undergraduate hours and three graduate hours, or six undergraduate hours and six graduate hours. Students must meet the MBA admission requirements before enrolling in the graduate courses.
Academic Advising
Every student admitted to SAU’s graduate program is assigned a faculty advisor to assist in scheduling classes and planning the program of study.

Each advisor assigned is a member of the graduate faculty and a faculty member in the department in which a major component of the student’s graduate study will be done. The progress of study will be planned in consultation with the advisor within the structure of the program curricula outlined by Southern Arkansas University.

In addition to helping a student select the graduate courses that will make a unified and balanced program of study, each graduate advisor will be responsible for the following duties:

1. Assisting the advisee in completion of the degree audit.
2. Completing necessary forms as needed on an individual basis (e.g., substitution form, catalog change form).
3. Submitting questions for written and/or oral examination (if applicable).
4. Grading written and/or oral examination (if applicable).
5. Directing the completion and defense of portfolio/project (if applicable).

Course Numbers
Courses with numbers 1000-4999 are undergraduate courses. The 5000-level courses are dual listed (4000/5000) for both undergraduate and graduate credit. Undergraduate students enroll under the 4000-level number and graduate students under the 5000-level number. Graduate students will have additional in-depth assignments in dual-numbered courses. The last digit indicates the number of semester credit hours awarded upon satisfactory completion of the course (e.g., EDUC 6003). A minimum of 18 hours must be earned from 6000-level courses for each SAU graduate degree program.

A 5000-level course will not count as graduate credit if the corresponding 4000-level course with the same title and content was taken for undergraduate credit.

Course Loads

Nine credit hours or more are considered full-time in a regular academic semester.

A graduate student wishing to enroll in more than 12 hours of coursework during a semester must obtain permission of the college dean and the vice president for academic affairs. For a five-week summer term, 3 (three) credit hours constitute a full-time load. A graduate student wishing to enroll in more than 6 (six) hours of summer coursework per summer term must obtain permission of the college dean and the vice president for academic affairs.

Registration

After being admitted to the University, each student must register for courses at the time designated by the University. The student is responsible for the accuracy of the registration schedule, which should correspond with planning a program of study and meeting the requirements for graduation.

No credit will be granted for courses for which the student has not been duly registered.
The last day a student will be allowed to register is the Wednesday of the second week of classes of a regular semester or the third day of the first week of a summer session. Students entering late (after the regular registration period) must pay a $100 late registration fee and may be required to take a reduced class load.

A student’s registration is incomplete until all admissions requirements are met and all fees have been paid.

Change of Registration
A student’s schedule may be changed during the first six days of classes of a regular semester or the first three days of a summer term, subject to the approval of the advisor and the payment of a $10 fee.

Dropping a Course
A student may drop a course without penalty until the end of office hours on Wednesday of week 11 of a regular semester or Wednesday of the third week of a summer term with the payment of a $10 fee. Graduate students may drop a course online using Campus Connect. A student who drops a course after these deadlines will receive a grade of WF (withdrawal with failure), except for circumstances beyond the student’s control which are approved by the registrar. A grade of WF is computed in the grade point average as an F.

A student who stops attending class, but does not officially withdraw, will receive a grade of F in the course.

A student receiving VA benefits will be governed by Veterans Administration regulations regarding the dropping of courses and should contact the Office of the Registrar for information. Other agencies furnishing financial assistance to a student may have regulations affecting the dropping of courses which differ from those of the University policy.

Auditing Courses
Any student who has been officially admitted to the University may audit a course with the approval of the dean of the School of Graduate Studies and the instructor and upon payment of the fee for the course. Although subject to the same regulations as other students, students auditing a course are not required to take examinations and they do not receive credit for the course. Students may audit a course after completing it for credit, or they may take the course for credit after previously auditing it.

Withdrawing from the University (through week 11 of a semester or week three of a summer session)
A student who chooses to leave the University for any reason must officially withdraw. The withdrawal card may be obtained in the Office of the Dean of Students (Reynolds 101). The process is not complete until the withdrawal card is signed by each administrative area listed in the following order: 1.) Residence Hall Director (Reynolds 202), 2.) Post Office (Reynolds Center), 3.) Dean of Students (Reynolds 101), 4.) Director of Library, 5.) Business Office (Overstreet 114), 6.) Financial Aid (Nelson 204), 7.) Registrars Office (Nelson 102). Any student who pre-registers and saves a schedule online or by signing a statement with the Business Office must follow this withdrawal process.
Withdrawing from the University (week 12 through week 15 of a semester or week four of a summer session)

If a student withdraws from the University from week 12 through week 15 of a semester or week four of a summer session, a grade of \( W \) will be given for each course the student is passing at the time of the withdrawal, or a \( WF \) will be given if the student is failing. Exceptions to this policy may be made in the case of illness or some other valid reason. The student must follow the process as outlined in section “Withdrawing from the University (through week 11 of a semester or week three of a summer session).”

Withdrawing from the University (the two final weeks of a semester or during the final week of a summer term)

A student may not officially withdraw from the University during the two final weeks of a semester or during the final week of a summer term, except for documented circumstances beyond the student’s control and approved by the vice president for academic affairs. If approved, the student must follow the process as outlined in section “Withdrawing from the University (through week 11 of a semester or week three of a summer session).” All other appeals must be approved by a committee of the vice president for academic affairs, the vice president for administration, and the vice president for student affairs. A grade of \( W \) will be given for each course the student is passing at the time of the withdrawal, or a \( WF \) will be given if the student is failing.

Class Attendance

Each student enrolled in a course is expected to attend all class meetings. A student who is absent from a quiz, examination, or other class exercise must report to the professor the reason for the class absence. If the cause of absence is acceptable, the instructor may arrange for the student to make up the work missed. While online courses may not require specific in-class attendance, students are expected to meet all due dates and requirements as stated in the syllabus.

A student’s absence from class in excess of the equivalent of one week of instruction, or missing three assignment due dates in an online course, may be reported to the dean of students. At the graduate level, one week of instruction is equivalent to one three-hour class meeting. The dean of students will then send the student a notice of pending action. The student is advised to contact the instructor as soon as the notice has been received. Ten calendar days after the report is submitted by the instructor during the regular semester, or after seven calendar days during a summer session, a student may be dropped from the class for excessive unexcused absences at the request of the instructor. If this occurs, a grade of \( WN \) (withdrawal for non-attendance under extenuating circumstances) or \( WF \) (withdrawal with failure) will be given for the course.

Notification of excessive absences (\( WN \) or \( WF \)) may not be given during the final two weeks of a semester or the final week of a summer term.

Grading System

The Southern Arkansas University School of Graduate Studies uses the grading system of \( A, B, C, D, \) and \( F \). The letters have the following significance for graduate students:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points per Semester Hour</th>
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<tbody>
<tr>
<td>A excellent</td>
<td>4</td>
</tr>
<tr>
<td>B acceptable</td>
<td>3</td>
</tr>
<tr>
<td>C below acceptable standard</td>
<td>2</td>
</tr>
</tbody>
</table>
Other grades that may be recorded are AU, audit; CR, credit; I, incomplete work; NC, non-credit; P, pass; W, withdrawal with passing work; WN, withdrawal for excessive absence and WF, withdrawal with failure. A WF is computed as an F in the grade point average; a W is not computed in the grade point average.

Incompletes (I Grades)
In a regular graduate course (courses other than project or thesis courses), a grade of I may be given only for illness or circumstances beyond the student’s control.

Grades of I for regular coursework must be removed by the deadlines listed in the academic calendar or they will be changed to a grade of F.

Significant differences exist between the policies on I grades at the undergraduate and graduate levels at SAU because project courses and theses involve research that may require more than one semester to complete. Unlike I grades in regular courses, I grades in project and thesis courses are not automatically changed to an F as indicated in the academic calendar.

Students are not eligible for graduation until all I grades are removed from their transcripts.

Grade Point Average
To determine the student’s academic standing at any given time, the grade point average is used. The grade point average is obtained by multiplying the number of grade points awarded for each grade by the credit hour value for the course. The total number of points received for all courses is divided by the total number of hours attempted at Southern Arkansas University.

Up to nine hours of approved coursework from regionally accredited institutions may be accepted and posted on the SAU transcript. Grades earned at other institutions will not be used to calculate a student’s cumulative grade point average.

Repeating Courses
The grade earned the last time the course is taken is the grade that will be considered the final grade. All grades will remain on the permanent record.

The policies for repeating graduate courses are significantly different from those at the undergraduate level. All graduate courses taken at SAU (including repeated courses) are included in the computation of the cumulative grade point average.

Length of Time to Complete a Degree
The University reserves the right to make changes in any individual course or program of study in the curricula leading to degrees or in any other printed catalog requirement.

As changing requirements might continually prevent a student from graduation, the University has an obligation to assure regular and continuous students that they may pursue a required program and graduate without undue imposition of additional requirements.
SAU coursework submitted for program credit must have been completed no more than six years prior to enrollment in the program of study. All transfer hours submitted for program credit must have been completed no more than five years before enrollment in the SAU graduate program. Students must complete the degree program within six years from the initial date of enrollment in the program of study.

Transfer of Credit
With the approval of the advisor and the dean of the School of Graduate Studies, up to nine semester hours of approved coursework from regionally accredited institutions for which the student earned a grade of B or higher may be applied toward a master’s degree. All transfer hours submitted for program credit must have been completed no more than five years before enrollment in the SAU graduate program. Faculty of a particular graduate program may restrict the number of transfer hours permitted to a lower maximum than permitted by the general graduate school policy. Some programs in the College of Education will accept up to nine hours of credit from American Council of Education (ACE).

A student wishing to transfer credits from other institutions must provide the School of Graduate Studies a course description or syllabus, and an official transcript from the transferring institution if the transcript is not on file with the registrar. Transfer credits will be accepted only from institutions that have accredited programs similar to those of SAU. Transfer credits will be posted on the SAU transcript; however, grades earned at other institutions will not be used to calculate a student’s cumulative grade point average. Students should be aware of the difference in quarter hours and semester hours. Quarter hours do not equate to semester hours.

If, after admission to an SAU program of study, a student wishes to take a course at another institution to count toward program requirements at SAU, the student must secure, in advance of enrollment, advisor approval and submit an off-campus approval form to the School of Graduate Studies. Additionally, students who wish to take a course off-campus during the semester of graduation must submit a request to take off-campus courses during the semester of graduation form. Both forms can be found on our website www.saumag.edu/graduate.

Workshop Credit
Workshops typically involve educational experiences in which an attempt is made to develop specialized skills in focused areas, often emphasizing a hands-on approach. Students taking workshops for graduate credit are required to follow all graduate school admission procedures as listed in the graduate catalog. Workshop students have a choice of continuing education credit through the Office of Continuing Education or graduate credit through the School of Graduate Studies. Student file must be complete in graduate office before the workshop begins to receive graduate credit.

A maximum of six credit hours in workshop courses may be counted in a degree program, subject to the approval of the graduate advisor and the college dean. Individual degree programs may be more restrictive in their policies regarding the number of workshop credits that can be counted toward a graduate degree. In addition to these workshop credits, with advisor approval, a student in a teacher education degree program may enroll in an additional three hours of EDUC 6801-3 or EDUC 6813 Teacher Education Seminar for credit toward a degree program. Workshop credit may not be used to satisfy professional education core requirements.
Degree Audit
At the completion of 12 hours of graduate coursework, students pursuing a master’s degree are required to review their degree audit, grades earned, and any deviations from the degree plan and submit verification of the degree audit online. Students will be placed on hold until verification is received in the graduate office. When changes to the degree plan are made, the advisor is required to approve the changes. The degree audit is a student’s final degree plan. A student must have a 3.0 GPA to complete a degree audit. Any unauthorized changes in the plan may result in the student having to take additional courses to satisfy requirements for the degree.

A student who has an I grade in a graduate course, has failed to complete any specified compensatory course, or has failed to meet any other degree requirements will not be recommended for graduation.

Thesis
The candidate completing a thesis as a component of a master’s degree program must submit an approved thesis to the dean of the School of Graduate Studies as partial fulfillment of the requirements for the degree. Thesis format guidelines are available in each college dean’s office and may vary by program.

Credit will be given for writing the thesis and for research completed and incorporated into the thesis. No more than six credit hours may be earned for the thesis. A student may register for either three or six credit hours per semester. Thesis enrollment under the University’s supervision must be continuous from the initial enrollment. The thesis must be completed within a maximum of two calendar years from initial thesis enrollment. An I grade will be awarded each semester or term until completion. An I grade received for thesis credit will not become a grade of F unless there is no continuous enrollment or the thesis has not been completed within the two years allotted. The final grade on thesis work will be either CR (credit) or NC (no credit) and will not be figured into the grade point average.

The thesis is to be prepared under the guidance of the student’s thesis advisor and must demonstrate sound methodology and scholarship. If a student elects to write a thesis, the committee will direct the thesis activity and will ultimately give the final pass or fail grade for the project. The degree advisor normally serves as the thesis advisor, but an alternate thesis advisor who is willing to accept that responsibility may be selected from the degree committee. The thesis must be prepared according to an approved publications style manual.

The choice of a thesis program or a non-thesis program should be determined and declared when the degree audit is submitted (upon completion of 12 hours). The student’s graduate degree committee must be selected at that time and the committee members must sign the degree audit.

The student’s committee must approve the topic and outline before the beginning of the semester in which the student expects to enroll for the thesis. Upon receiving the signatures of approval for the final manuscript, the student may proceed with printing the final four required copies. A copy of the Preliminary Approval of Thesis form must accompany each copy. (Note: The student must be certain the committee will be available if work is to be completed in the summer when faculty may not normally be available.)

Final copies must be submitted to the committee chair a minimum of five weeks prior to graduation. The committee must have a minimum of two weeks before it is to submit the
final copies to the dean of the college and the dean of the School of Graduate Studies, who must then have a minimum of three weeks before graduation. When the final version of the thesis has been approved by each committee member, the candidate must submit the original and three copies of the thesis, along with the properly signed Approval of Completed Thesis form and a receipt from the Business Office covering binding costs of all copies, to the School of Graduate Studies.

**Comprehensive Examinations**
Some programs require the completion of a comprehensive examination (other master’s and licensure programs require a portfolio or project -- see **Portfolios and Projects**, below). Students should contact their advisor for the specific requirements applicable to their program of study.

Comprehensive examinations are given during the student’s final semester. December or May graduation candidates will be given exams no later than week 12 of the semester. August graduation candidates will be given exams no later than the third week of second summer session. Students should contact their advisor for specific dates.

Passing 80 percent of the committee’s questions and receiving a majority vote of the committee are required for passing the comprehensive examination. If the student does not pass the examination, the student will meet with his/her advisory committee to determine the course of remediation needed. Remediation could include further coursework or directed study. A second unsuccessful attempt will result in another meeting and further remediation. If a third attempt is unsuccessful, the student will be dismissed from the graduate program with no degree awarded and/or no recommendation for licensure. There is no appeal if a student fails the comprehensive examination on the third attempt. Final results of comprehensive exams must be submitted to the School of Graduate Studies no later than two weeks prior to graduation.

**Portfolios and Projects**
Some programs require the completion of a portfolio or a project (other master’s programs require comprehensive examinations — see **Comprehensive Examinations**, above). Students should contact their advisor for the specific requirements applicable to their program of study.

Portfolios for candidates of December or May graduation should be defended no later than week 12 of the semester in which the candidate plans to graduate. Portfolios for candidates of August graduation should be defended no later than the third week of the second summer semester in which the candidate plans to graduate. Students should schedule their portfolio defense with their advisor during registration of the semester of defense.

A majority vote of the evaluators is required to pass the portfolio requirement. If the student does not pass the portfolio requirement, the student will meet with his/her advisory committee to determine the course of remediation needed. Remediation could include further coursework or directed study. A second unsuccessful attempt will result in another meeting and further remediation. If a third attempt is unsuccessful, the student will be dismissed from the graduate program with no degree awarded and/or no recommendation for licensure. There is no appeal if a student fails the portfolio requirement on the third attempt. Final results of portfolios and projects must be submitted to the School of Graduate Studies no later than two weeks prior to graduation.
Graduation

Grade Point Average Required for Graduation
To receive a master’s degree, a candidate must earn a cumulative grade point average of no less than 3.0 on a 4.0 scale in graduate coursework. Failure to earn such an average in the total number of hours required for the degree will result in the student being permitted to complete up to six additional graduate hours in order to earn a cumulative grade point average of 3.0 or higher, but in no case shall a student receive a degree if the cumulative grade point average is less than 3.0 after the completion of the six additional hours. In the computation of the grade point average, grades in all courses pursued at SAU for graduate credit (including repeated courses) will be included.

The grades of D and F, although used in the computation of the student’s cumulative grade point average, are not accepted toward the completion of any degree or licensure program. The grade of C is used in the computation of the cumulative grade point average, and a maximum of two C grades may be accepted toward the completion of any degree program. The courses in which grades of C, D, or F have been earned should be repeated.

Application for Graduation
A student seeking to complete degree requirements must fulfill the following:

1. Check with the program advisor for exact dates of graduate comprehensive exams, portfolios and other deadlines.
2. Complete and file an Application for Graduation online at www.saumag.edu/graduate (see the SAU website for exact deadlines).
3. Pay graduation fee in the Business Office. The Business Office will bill the student for all graduation fees.
4. Review with the advisor the degree audit and any other conditions or changes needed to meet program requirements that may require additional courses or course substitutions.
5. Check with the School of Graduate Studies to determine if any deficiencies exist (e.g., course substitution forms).
6. Successfully complete exit requirement (e.g., comprehensive exam, portfolio) if required in the program of study.

To become a candidate for May graduation, a student must apply for graduation in early November during the prior fall semester. To become a candidate for August or December graduation, a student must apply for graduation in early April during the prior spring semester. Check the SAU website for exact deadlines each semester. Failure to meet these deadlines will result in a $50 late fee.

For graduation purposes, **students will not be allowed to take courses off-campus the last semester/term of graduation.** Any exceptions to the regulation will be recommended by the dean of the student’s major and approved by the registrar. Examples of exceptions to this regulation would be: class cancellations, classes not offered, class conflicts, and any other documented circumstances beyond a student’s control.

It is the student’s responsibility to have official transcripts sent to the Office of the Registrar at SAU for hours earned at other institutions. In order to graduate, an official transcript from the registrar of the off-campus institution verifying a grade of B or higher in each course must be received in the Office of the Registrar no later than one business day after the graduation ceremony.
Failure to meet this deadline will result in requiring the student to reapply for graduation. The student will then graduate at the next date of commencement provided all essential documents are complete and the student has reapplied for graduation.

Lack of knowledge or misinterpretation of policies and regulations on the part of the individual student does not absolve the student from fulfilling the requirements for a program of study. Ultimate responsibility for completion of a program of study rests with the student.

Grade Appeals
If a student believes an error in a grade has occurred, the student shall formally initiate a review of the grade no later than three weeks after the beginning of the next regular semester. Summer terms are excluded from the phrase "regular semester" for the purposes of this provision.

The first step of the process is for the student to verify with the instructor the accuracy of the recorded scores and the listed grade. If the instructor is also the chair of the department or the dean of the college, this step also initiates the formal appeal process.

If the grade differences are not resolved through discussion with the instructor, and the student seeks additional mediation, during the first three weeks of the next semester the student must submit a letter to the chair of the department in which the course is housed requesting a review. A copy of this letter must also be sent to the college dean, the graduate dean, and to the vice president for academic affairs. The chair has the responsibility to confer with the instructor concerning the documentation of the grade for its completeness and accuracy. The chair will notify the student of the grade status in writing within 10 days of receiving the student's request.

If the student wishes further appeal, the student must submit, by mid-term, a written request for formal review to the dean of the college in which the course is housed. A Grade Appeal Committee will conduct a hearing and recommend a decision. The committee will be composed of the following:

- Two students, appointed by the Student Government Association president. One of the students must be a graduate student
- A Faculty Senate representative, appointed by the Faculty Senate president
- A faculty member, appointed by the dean of the college in which the course is housed
- The dean of the college in which the course is housed, ex-officio, votes in case of a tie and will chair the committee
- The dean of the School of Graduate Studies, ex-officio, non-voting

At the hearing, the instructor and the student may both make individual presentations, and the Grade Appeal Committee may ask questions and seek clarification. A final written decision will be provided by the committee. If a grade is to be changed, the final grade will be recorded by the college dean. This procedure shall be completed by the end of the semester in which the grade is appealed.

Academic Probation and Suspension
A graduate student is expected to maintain a cumulative 3.0 average. Students who do not maintain a graduate cumulative grade point average of at least 3.0 will be placed on academic probation at the end of the semester, regardless of whether or not they receive notification. Any graduate student who receives a grade of D, F and/or WF in any graduate-level course will be placed on academic probation whether or not they receive
notification. A student placed on academic probation will be suspended from school if the current grade point average falls below 3.0 and/or receives a grade of D, F or WF in any semester while on academic probation.

A student suspended for academic reasons will not be allowed to register for classes or attend the University for one full semester (i.e., fall or spring). After one semester, the student may apply for readmission to the University on academic probation. The student will not be permitted to enroll further without the consent of the Graduate Council. To continue in graduate studies, the student must submit a written petition to the Graduate Council requesting reinstatement and outlining a plan to remedy the academic situation. If the student’s current grade point average falls below 3.0 while on academic probation after the first suspension, the student will be suspended for one year from the date of the second suspension. After one year, the student may apply for readmission on academic probation. To continue in graduate studies, the student must submit a written petition to the Graduate Council requesting reinstatement and outlining a plan to remedy the academic situation. Failure to earn at least a 3.0 in any semester while on probation after the second suspension will result in indefinite academic dismissal.

**Academic Suspension Appeals**

A student on academic suspension who believes there are extenuating circumstances which justify early readmission may submit a written appeal to the Office of the Vice President for Academic Affairs. The letter of appeal must reach the Office of the Vice President for Academic Affairs at least three business days prior to registration for the semester for which readmission is sought. Appeals received after that date will not be considered for that semester. The Academic Suspension Appeals Committee will review the case and make a recommendation to the vice president for academic affairs.

**Credit earned while on academic suspension from any university, including SAU, will not be accepted by SAU.**

**Other Academic Appeals**

Written appeals should be filed with the department chair. If necessary, decisions are then appealed to the college dean, the graduate dean, and the graduate council. The student is to receive a written response within 10 calendar days following each decision. Written appeals must be submitted within three weeks following each decision, or they will not be considered. A decision made by the graduate council is the final decision.

**Transcripts**

A transcript is a complete and unabridged academic record. It is used to communicate information concerning a student from one institution or agency to another. SAU prepares and issues three categories of transcripts:

- **Official** – issued directly from SAU to another educational institution or employer
- **Official** – issued to student – stamped “issued to student”
- **Advising** – used by the student and advisor to plan a program of study

Transcripts can be requested by the student or advisor in the Office of the Registrar and are sent directly to the advisor.
Student Responsibilities

Fulfilling Requirements
Lack of knowledge or misinterpretation of policies and regulations on the part of the individual student does not absolve the student from fulfilling the requirements for a program of study. Ultimate responsibility for completion of a program of study rests with the student.

Consulting with the Advisor
Each graduate student’s program of study is planned with an advisor. The advisor interprets degree program requirements and arranges an orderly sequence of activities for the student’s progress toward the anticipated degree. The student is responsible for maintaining satisfactory academic standing and for meeting all degree requirements and deadlines for graduation or licensure. Therefore, students are encouraged to consult with their advisor frequently.

Students are responsible for the accuracy of their schedules, proper registration, fulfillment of all course prerequisites, and fulfillment of all requirements for graduation.

Academic Integrity Policy
(The following Policy on Academic Integrity, developed by an ad hoc committee appointed by the Faculty Senate, was approved by the Faculty Assembly in 2010.)

The mission of Southern Arkansas University empowers all members of the University community to develop and encourage learning environments that create, expand, acquire, share, evaluate, and communicate knowledge. Academic integrity at SAU is an organizational and individual responsibility to honesty in all learning experiences. Students, faculty, and staff share responsibility for maintaining the highest standards for academic integrity. This policy focuses on the academic integrity in course-related work, its basis and context is applicable to all.

Any act of dishonesty in academic work constitutes academic misconduct and is subject to disciplinary action. Acts of dishonesty include, but are not limited to, plagiarism and cheating.

A. Plagiarism
Plagiarism is the act of taking and/or using the ideas, work, and/or writings of another person as one’s own.

1. To avoid plagiarism give written credit and acknowledgment to the source of thoughts, ideas, and/or words, whether you have used direct quotation, paraphrasing, or just a reference to a general idea.

2. If you directly quote works written by someone else, enclose the quotation with quotation marks and provide an appropriate citation (e.g., footnote, endnote, bibliographical reference).

3. Research, as well as the complete written paper, must be the work of the person seeking academic credit for the course. (Papers, book reports, projects, and/or
other class assignments are not to be purchased from individuals or companies
which provide these services.)

B. Cheating
Cheating is an act of dishonesty with the intention of obtaining and/or using
information in a fraudulent manner. Examples of cheating include:

1. Observing and/or copying from another student’s test paper, reports, computer
files, and/or other class assignments.

2. Giving or receiving assistance during an examination period. (This includes
providing specific answers to subsequent examinees and/or dispensing or
receiving information which would allow a student to have an unfair advantage
in the examination over students who did not possess such information.)

3. Using class notes, outlines, and other unauthorized information during an
examination period.

4. Using, buying, selling, stealing, transporting, or soliciting, in part or entirety,
the contents of an examination or other assignment not authorized by the
professor of the class.

5. Exchanging places with another person for the purposes of taking an
examination or completing other assignments.

C. Fabrication
Fabrication is faking or forging a document, signature or findings of a research
project.

1. Fabrication is most commonly associated with falsified research findings.

2. Other forms of fabrication may include unauthorized collaboration or submitting
the same paper or portions of the same paper of two different courses without the
consent of both instructors.

Notification of Charge of Academic Misconduct
In the event an instructor determines that a student has engaged in academic
misconduct, the instructor will notify the student of the allegation and the basis on
which it is made and inform him/her of the action or sanction the instructor deems
appropriate, consistent with the terms of Penalties for Academic Misconduct section
of this policy.

Penalties for Academic Misconduct
Each instructor will decide on a case-by-case basis what penalty will be given to the
student for his/her academic misconduct; such penalties are described in the table
below. The instructor will notify the dean of the college of the allegation and the
penalty assigned. The dean will inform the student of his/her right to appeal. Within
seven working days of the dean’s notification, the student has a right to request an
appeal through the procedures set forth below.

If the student does not appeal, the faculty member may send all documentation and
appropriate form(s) that contain a description of the academic misconduct and the
penalty assigned to the Registrar for filing in the students record. Institutional responses to allegations of misconduct fall into two categories:

1. automatic penalties based on an official allegation;
2. possible penalties that will result if the student is not exonerated.

The institutional responses seek both to educate and reprimand students while promoting academic integrity. These responses vary based on previous infractions and their outcome.

### Infraction Penalties Unless Exonerated by Appeal

<table>
<thead>
<tr>
<th>Infraction</th>
<th>Automatic Penalties</th>
<th>Possible Penalties unless exonerated by appeal</th>
</tr>
</thead>
</table>
| First      | 1. Referral to Academic Integrity Workshop  
2. Instructor sanction | 1. Permanent record in Registrar’s Office  
2. Meeting with college dean |
| Second     | 1. All of the above  
2. Meeting with college dean | 1. Permanent record in Registrar’s Office  
2. Referral to Academic Integrity Council for University sanction |
| Third      | 1. Permanent record in Registrar’s Office  
2. Referral to Academic Integrity Council for University sanction |                                      |

### Academic Misconduct File

All documentation sent to the Office of the Registrar relevant to a student’s academic misconduct will be maintained in both electronic and paper files. The files will be created and housed in the Office of the Registrar. Hard paper copies will reside on file in the office of the college dean in whose college the alleged misconduct occurred. Academic misconduct files shall only be used by non-student university employees as necessary in the case of an appeal. If the student makes a formal appeal, it will be decided in accordance with the procedures set forth below. If the instructor is not able to give notice to the students, the instructor will send the information to the Office of the Dean of Students for delivery to the student. Students may not drop a class until the allegation of academic integrity violation has been resolved. If the allegation is confirmed the instructor retains the ability to give a grade for the course if the student decides to drop the class after completion of the process.

### Appeals Process

A student may appeal the charge of academic misconduct and any sanctions or actions taken by the instructor through the procedures set forth below, beginning at the department level, and proceeding to the University level, if necessary.

1. **Appeals at the Department Level:**
   a. After the instructor advises the student of an accusation of academic misconduct and the penalties to be applied, the student has seven working days of receiving this information to meet informally with the instructor to attempt to resolve the matter.
b. If the student is not satisfied with the action of the instructor, then within seven working days of the meeting with the instructor, the student may submit a formal written appeal to the department chair. Within seven working days of receipt of the written appeal, the chair will meet with the student to attempt to resolve the matter.

c. If the student is not satisfied with the action of the department chair, then within seven working days of the meeting with the department chair, the student may submit a formal written appeal to the dean of the appropriate college.

2. Appeals at the University Level:
   a. Within a reasonable time (generally not more than seven working days of receipt of the written appeal), the instructor and department chair must submit the following materials to the dean of the college: a description of the academic misconduct and any penalties assigned, and all pertinent documentation concerning the academic misconduct. The dean of the college may ask for additional documentation from the student’s academic misconduct file if such documentation exists.

   b. Within seven working days of receipt of the appeal, the dean of the college will submit a written decision to the student with copies to the instructor and to the department chair. If the dean of the college does not fully exonerate the student of the charge of academic misconduct, he/she will submit the written decision to the Office of the Vice President for Academic Affairs and retain all pertinent documentation regarding the academic misconduct in the student’s academic misconduct file.

   c. If not satisfied with the action of the dean of the college the student may submit a written appeal to the vice president for academic affairs for referral to the Academic Integrity Council seven working days after receiving notice of the decision.

   d. Within seven working days of receipt of the student’s appeal, the vice president for academic affairs will refer the appeal to the Academic Integrity Council for a hearing and inform the instructor, department chair, and college dean. The composition of the Council may be found in the complete policy as stated in the Faculty Handbook on the SAU website.

   e. The Council will submit the report of the hearing and the recommendations of the Council to the vice president for academic affairs, and the vice president for academic affairs may choose appropriate designees to act on her/his behalf. The vice president for academic affairs (or designees) will render the final decision after considering the recommendations and report of the Academic Integrity Council. The vice president for academic affairs (or designees) will send a report of the final decision to the student, instructor, department chair, college dean and registrar.

Financial Accounts
It is the responsibility of students to keep an accurate account of their financial obligations to the University. Any obligations regarding tuition, fees, housing, books, and other items should be promptly remitted to the Business Office.
Parking Permits
Students who park their vehicle on the campus are required to purchase a parking permit from the Business Office. Parking regulations may be obtained from the University Police Department. Temporary parking permits may be obtained from the University Police Department or the Business Office.

Reporting Illness
For the protection of the entire student body as well as the individual student, students who are ill should report to University Health Services on the first day of the illness so that advice and medical care can be provided.
Change of Name or Address
A student whose name changes is responsible for reporting the change by filling out the proper form in the Office of the Registrar. Name changes must be verified by legal documentation (social security card) presented at the time of the request to the registrar. The Office of the Registrar will then notify the Office of Financial Aid and the Business Office. Students whose addresses or telephone numbers change should report the changes to the Office of the Registrar, the Office of Financial Aid, the Business Office, the School of Graduate Studies, and their advisor.

Student Conduct
The University recognizes its responsibility to its students to provide an environment which encourages leadership, instills the ideals of responsibility, and develops those traits of character that are the generally accepted standards of successful living.

Consequently, SAU expects students to conduct themselves as responsible members of the University community. Students are obligated to assume responsibility for their actions, to respect the rights of others, to conform to the ordinary rules of good conduct, to protect private and public property, and to make effective use of their time in securing the values and benefits of a university education.

Rules and procedures governing student conduct for SAU students are specified in greater detail in the Student Handbook. The handbook is distributed by the Office of Student Life.

Each student is expected to be familiar with all campus regulations and procedures which are published in the General Catalog, Student Handbook, Hallways Handbook, and other official University publications, or which may be announced by other means.

Tuition and Fees: Financial Aid and Assistantships

Costs and Finances
Since Southern Arkansas University is supported by legislative appropriations, the tuition and fees, which the student pays, constitute less than 40 percent of the actual cost of one’s education. Tuition and fees charged by the University are to defray, in part, the expense involved. Payment for tuition, books, and other fees may be made in cash, check, Visa, MasterCard, or Discover credit cards, or a student’s account may be credited by scholarships and other financial aid awards.

The University administration reserves the right to increase the costs of tuition, fees, and room and board without advance notice if it is necessary to do so in order to meet increasing costs.

Out-of-State Tuition Waiver
Out-of-state tuition for students living in Louisiana, Oklahoma, Mississippi, Missouri, Tennessee, and Texas and for children of SAU graduates living anywhere is waived when these students choose to live in University housing.
Arkansas Taxpayer Waiver
Bona fide Arkansas income taxpayers and their dependents who reside in one of the eligible counties or parishes of an approved state may enroll at any qualifying Arkansas public institution of higher education and receive the out-of-state tuition waiver.

In order to get the non-resident fee waived, the following criteria must be met:

1. Dependent student or parent must provide a W-2 or verification of Arkansas earnings of $5,500 or more for the prior tax year.
2. Student and parent must live in one of the following counties or parishes:
   - Louisiana: Claiborne, Union, or Webster
   - Mississippi: Coahoma or Tunica
   - Missouri: Barry, Dunklin, McDonald, Oregon, Ozark, Pemiscot, Ripley, or Taney
   - Oklahoma: Delaware, LeFlore, McCurtain, or Sequoyah
   - Tennessee: Dyer, Shelby, or Tipton
   - Texas: Bowie

The Waiver of Non-resident Fees form is available in the SAU Business Office and must be submitted each semester. For more information about this waiver, call (870) 235-4019.

Arkansas Residents Aged 60 or Above
Act 678 of 1975 provides for tuition-free enrollment in academic credit courses for all Arkansas residents aged 60 or above on a “space available” basis upon proof of age. Enrollment options include credit registration (grade and transcript record), audit (no grade but a transcript record), or non-credit (no grade, no transcript record). Subsequently the University will waive the mandatory fees associated with the class.

Refund Policies for Title IV Withdrawals
When Title IV recipients withdraw on or after the first day of class during the period of enrollment for which they were charged, the University must determine the amount of Title IV funds a student has earned. This calculation is done in accordance with Federal Title IV guidelines. If the student has not been in attendance long enough to earn all of the awarded aid, the student may have to repay some of the unearned aid.

Institutional Refund Policy
During a regular academic semester, the tuition is refundable to the student who officially withdraws from the University on the following basis:

- Classes in session 1 through 10 class days: 80%
- Classes in session 11 through 15 class days: 60%
- Classes in session 16 through 20 class days: 40%
- Classes in session 21 through 25 class days: 20%

Summer school tuition is 80 percent refundable until classes have been in session two days, after which the refund decreases 20 percent for each two days classes are in session.

No refunds are made on room and board payments except under those conditions which are stated in the housing contract.

Financial Aid
Graduate students are eligible to apply for the unsubsidized federal direct student loan with funds being provided by the U.S. Department of Education. A student must be enrolled in a minimum of 6 hours and degree seeking to be considered for the loan. All
graduate students who need financial assistance to attend Southern Arkansas University should contact the University’s Office of Financial Aid (located in Nelson Hall) between January 1 and June 1 of each year. Eligibility for federal aid programs is determined through the filing of the “Free Application for Federal Student Aid” (FAFSA) need analysis. Students may be considered for one or more of the following types of aid:

**Federal Direct Student Loans:** The Federal Stafford Loan program is a need-based subsidized loan program with funds being provided by the U.S. Department of Education and guaranteed by federal law. SAU must certify a demonstrated financial need by using federal guidelines. Unsubsidized Direct Loans are available, and the family contribution is not considered when determining eligibility.

**Vocational Rehabilitation**
Persons who have a substantial handicap to employment as a result of permanent disability may receive, at no cost to themselves, vocational counseling and some financial assistance toward the cost of their college training when their vocational objectives are approved by an Arkansas vocational rehabilitation counselor.

**Graduate Assistantships**
Graduate assistantships are limited in number and are awarded on a competitive basis, subject to criteria such as grade point average, test scores, skills offered by the applicant, needs of the college or department, and order in which the assistantship application was received. When awarding assistantships, priority will be given to graduate students who do not hold a 40 hr. per week position.

To be eligible for a graduate assistantship, a graduate student must complete the following procedures:

A. Complete an application for an assistantship, available from the School of Graduate Studies website [www.saumag.edu/graduate](http://www.saumag.edu/graduate), which describes previous training and experience supported by at least three references. The applicant may indicate an area of preferred placement on the application. The deadlines to apply for an assistantship: July 1st for fall, December 1st for spring, and May 1st for summer.

   The application for an assistantship must be submitted to the School of Graduate Studies, who will verify that the student has met all criteria established below and forward the application to the department/director granting the assistantship. Applicants who visit campus offices (other than the School of Graduate Studies) requesting a position may not be considered for an assistantship.

B. Be fully admitted to a degree or licensure program in the School of Graduate Studies at SAU.

C. Enroll in a minimum of six and a maximum of nine hours of graduate work (three/six per summer session). A student enrolled in either of the two plan of study options in the Online M.S. in Kinesiology – Coaching Program shall meet the requirement for minimum enrollment for a graduate assistantship as long as they are enrolled in the courses required by the set curriculum. If the student’s enrollment
drops below six hours (three hours each summer session), any unused portion of the assistantship and all fee reductions must be forfeited. The effective date for forfeiting unused portions of the assistantship will be the date in which the student withdraws from a course and thus falls below the minimum course load requirement. Please keep in mind that graduate students must be enrolled in nine hours to be officially considered full-time according to the Arkansas Department of Higher Education definition.

D. Meet criteria established by the department/director offering the assistantship. Each department/director establishes the minimum competencies required for the assistantship in that area.

E. Be available to work 20 hours/week in assigned duties. (Including holiday weeks)
   • 15 weeks for the fall and spring semesters (total of 300 hours per semester)
   • 5 weeks each summer session (total of 100 hours per semester)

F. Maintain academic standards:
   • Have a grade point of at least 3.00 on all graduate coursework.
   • Have no grade of C or lower in a graduate course.

A graduate assistant failing to uphold these academic standards forfeits the graduate assistantship and will not be eligible to re-apply. Any exceptions to this policy require written approval of the College Dean or Program Director and the Vice President for Academic Affairs, with justification forwarded to the Graduate Dean for a decision on the request. Any final appeal may be made to the VPAA.

Graduate Assistant Compensation and Responsibilities

I. Tuition
   Students who reside outside of Arkansas can complete the Graduate Assistant Waiver of Non-Resident Tuition to waive the out-of-state fee. If you wish to pay tuition and fees out of your stipend, please visit student accounts prior to the payment deadline to set up a payment plan.

II. Stipend
   During the fall and spring semesters, students will receive four paychecks of $1,000 each for a total of $4,000 per semester. During summer terms, students will receive one paycheck of $1,320 per semester.

III. Timesheets
   It is the responsibility of the graduate assistant to submit timesheets to the School of Graduate Studies by 5 p.m. on the day they are due. Failure to follow this procedure repeatedly will cause a delay in receiving a paycheck.
IV. Evaluations
The supervisor and the graduate assistant should meet at the end of each month to complete an evaluation. Completed evaluations should be submitted to the graduate office.

V. Renewal Process
It is the responsibility of the graduate assistant to request renewal of a semester or summer session contract, if desired. To be considered for renewal, the graduate assistant must:

A. Have a grade point average of at least 3.00 on all graduate hours taken.
B. Have no grade of C or lower in a graduate course.
C. Enroll in a minimum of six and maximum of nine hours of graduate work (three/six per summer session).
D. Satisfactory ratings (average score of 3) for all evaluations received the previous semester.

Students may hold an assistantship for a maximum of two years.

A graduate assistant who fails to uphold the guidelines will be required to report to the graduate dean. If problems persist, Southern Arkansas University reserves the right to terminate the contract.
Ann Keese Thomas Graduate Scholarship

Two graduate scholarships are available based on a competitive basis to students who are not receiving graduate assistant funding and meet the following criteria:

1. Completed application.
2. Unconditional admission to graduate studies.
3. Completed at least 12 hours of graduate coursework.
4. Grade point average of 3.50 or higher in all graduate work, with no C grade included in work.
5. Two letters of recommendation from faculty in higher education.
6. Applicant must be an in-state resident.

Deadline: May 31st

Conditions which apply:

1. Must maintain a 3.50 grade point average with no grade lower than a B.
2. Must be continuously enrolled for the 12-month period.
3. May reapply for one additional year.
University Services and Resources

**Education Renewal Zone**
The Southwest B Education Renewal Zone is designed to support schools, school leadership, education service cooperatives, institutions of higher education, and communities participating with the Education Renewal Zone (ERZ) in the delivery of the quality education needed to assist students in attaining the performance levels set forth by the State of Arkansas and as defined by the Federal No Child Left Behind Act of 2001.

Participating regional school districts plus the Southwest and Southcentral Education Service Cooperatives and Southern Arkansas University have entered into one inter-local agreement through which they jointly collaborate to improve public school performance and academic achievement.

This inter-local agreement establishes an ERZ with the purpose of achieving the following requirements:

1. Identify and implement education and management strategies designed specifically to improve public school performance and student academic achievement.

2. Provide for collaboration among the state’s smaller schools and districts in order to achieve some of the advantages of economies of scale in providing educational and related activities.

3. Maximize benefits and outcomes of public schooling by concentrating and coordinating the resources of Arkansas’ higher education institutions, the expertise of the regional education service cooperatives, and the technical assistance of other service providers to improve public school performance and student academic achievement.

4. Enable small, rural, and low-wealth schools to make the best use of the latest cost-effective distance learning technology to enhance school curricula and professional development through two-way interactive learning environments.

Graduate students from all colleges at SAU that are seeking venues for creative projects with partner school districts in the southwest region of Arkansas, or for those needing additional information on other resources that the Education Renewal Zone may provide, should contact the Director of ERZ in Cross Hall Room 113 or by telephone at (870) 235-5014.

**Continuing Education**
The Division of Continuing Education expands lifelong learning opportunities. Learning opportunities are provided to everyone from youth to senior citizens. The purpose of the wide range of instructional activities is to provide ongoing professional development for persons involved in education, business, and industry. Continuing education provides a wide range of community service offerings for people of all ages in a variety of topics from hobbies and recreation to introductory courses, which may encourage and develop new interests. A greatly simplified admissions procedure is available for non-credit students and for non-degree seeking credit students.

Continuing Education Unit (CEU) credit is awarded in University-approved classes and workshops to those who do not register for academic credit. “One CEU is 10 contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction, and qualified instruction,” according to the Council on
Continuing Education. The CEU is a uniform, nationally recognized unit of measure acceptable to many associations and professional societies that require continuing education experiences as a certification requisite. Please contact the Office of Continuing Education at (870) 235-4005 for additional information.

Student Affairs
The Student Affairs Division is designed to provide experiences, activities, and services to assist SAU students in performing at the maximum level. Included in this division are the services of orientation, admissions and records, housing and dining services, counseling and testing, disability support services, health services, student employment, career planning, multicultural services, student activities, Upward Bound, Student Support Services, Talent Search, Communications Center, University Police, International Students, ADAPT, and Student Life. These services are under the direction of the vice president for student affairs.

The Student Affairs Committee, composed of students, faculty, and staff, is considered the major governing body in making, advising, and recommending major non-academic policies pertaining to student life at Southern Arkansas University.

Campus Housing
SAU has men’s, women’s and coed residence halls as well as the University Village Apartments. Students should contact the Office of Housing for information by calling (870) 235-4047.

Housing Regulations
Students at SAU are under both University regulations and housing regulations. University regulations provide that all full-time enrolled single undergraduate students must live in one of the University residence halls or with their parents. However, single undergraduate students 21 years or older, undergraduates with 60 or more hours, or veterans with two years’ active duty service may live in housing of their own selection. Married students and part-time students who are employed full time in the community may select housing that meets their particular needs without application or special arrangements. Attendance at the University is contingent upon compliance with these regulations. Any exception to these policies must be determined through a personal conference with the dean of students.

University Health Service
The University Health Service is open Monday through Friday from 7:30 a.m. to 5 p.m. Some of the services provided include emergency or first aid treatment, blood pressure checks, allergy injections, general health evaluation, and doctor’s appointments. Most of the services are free to all students. If an emergency arises after clinic hours, students should notify the resident assistant on duty in their residence hall.

Student Support Services
Student Support Services is a federally funded program designed to assist qualified students in completing their post-secondary educational goals. The Student Support Services project provides assistance and support tailored to the individual needs of each participant. Academic counseling, improvement of study skills, tutoring, and improvement of basic skills are emphasized. Interested students should contact the Student Support Service staff at (870) 235-5113.
Tutoring Center
Free tutorial services are offered in the Tutoring Center. Students experiencing difficulty in course work are assisted by peer-tutors under the direction of the tutor coordinator. The center is open during the fall and spring semesters, and is open for evening hours.

Writing Center
The Writing Center offers assistance free of charge to writers in any discipline at any stage of the writing process. The center is staffed by trained student writing consultants who are supervised by an English faculty member. It is open Sunday through Friday during the fall and spring semesters, and is located downstairs in the Magale Library. For more information contact the SAU Writing Center at (870) 235-4381, or visit the website at www.saumag.edu/writingcenter.

Student Activities
SAU has more than 100 student organizations active in campus activities and functions, including a total of 15 national sororities and fraternities. For more information, contact the Office of Student Activities at (870) 235-4925.

Counseling Services
The University provides free and confidential professional counseling to all students through the Office of Counseling and Testing. Appointments may be made Monday through Friday, either in person or by calling (870) 235-4145.

Personal Counseling
Counseling that focuses on personal and emotional concerns as they affect personal goals, academic progress, and relationships with others is available at the Office of Counseling and Testing.

Educational Counseling
Counseling is available which focuses on issues related primarily to academic difficulty. Organizational skills, time management, study skills, final examination preparation, and test anxiety reduction are among the topics which may be covered on either an individual or group basis.

Career Counseling
The SAU career planning program is designed to assist students in exploring career opportunities. The program includes individual counseling, résumé preparation, and interview techniques. The Office of Counseling and Testing maintains a career resource library containing career exploration materials and information on graduate school opportunities. Career planning is also facilitated through DISCOVER, a guidance and information system that helps students in values clarification, the gathering of occupational information, and the development of strategies for achieving appropriate occupational and professional goals.

Self-Esteem Building
The Office of Counseling and Testing teaches self-esteem building as a support unit within the GSTD 1002 Freshman Seminar course. Individual and group seminars are also conducted on this topic. Anyone interested in this program may contact the Office of Counseling and Testing.
Testing Services

The SAU Office of Counseling and Testing is a national testing center which administers tests for scholarships, credit by examination, graduate and professional schools, and teacher certification. The Testing Center also administers the following internet based tests: Miller Analogy (MAT), College Level Examination Program (CLEP), DANTES Subject Standardized Test (DSST), and Test of English as a Foreign Language (TOEFL). Students interested in obtaining information for the following tests are encouraged to come by the Office of Counseling and Testing: American College Test (ACT), College Level Examination Program (CLEP), Dental Admission Test (DAT), Graduate Management Admission Test (GMAT), Graduate Record Examination (GRE), Law School Admission Test (LSAT), Medical College Admission Test (MCAT), Miller Analogy Test (MAT), PRAXIS I and II, Optometry Admission Test (OAT), Pharmacy College Admission Test (PCAT), Pre Professional Skills Test (PPST), or Test of English as a Foreign Language (TOEFL).

ADAPT

ADAPT (the SAU Alcohol and Drug Abuse Prevention Team) operates a program promoting the prevention of alcohol and other drug abuse. This program provides many activities and awareness programs to facilitate its purpose. The program can be reached by calling (870) 235-4388 or by stopping by the Office of ADAPT.

Office of Multicultural Student Services

Southern Arkansas University is committed to providing opportunities for students from all backgrounds by developing and utilizing the talents of an increasingly diverse population. The University’s mission is to prepare students to live and work in a new environment and, in so doing, strengthen both the fabric of our society and our connections with each other. Activities of the Office of Multicultural Student Services include coordinating campus-wide efforts to increase the retention and graduation rates of minority students by stressing the importance of adequate academic preparation for college; providing a nurturing environment on the campus; informing about financial aid opportunities; offering personal support and advocacy programs and services; providing and promoting multicultural programs focusing on awareness and appreciation of the history of minority groups; and providing advice, counseling, and encouragement for individuals and groups. The office also assists faculty, staff, and students with securing multicultural programs and resources and with academic and support strategies that will help minority students to adjust.

Project Pal

Project Pal is a campus mentor program consisting of student mentors who serve as friends, advisors, coaches, and role models to African-American beginning freshmen and transfer students. For more information contact the Office of Multicultural Services or call (870) 235-4046.

Office of Disability Support Services

It is the policy of SAU to accommodate students with disabilities, including, but not limited to, physical, sensory, learning, psychiatric, and medical disabilities, pursuant to federal and state laws. Academic adjustments and auxiliary aids are provided to students with disabilities. If assistance is needed because of a disability, contact the Office of Disability Support Services, at (870) 235-4145. Early contact with the office will provide for a smoother transition in obtaining services.
ADA (Americans with Disabilities Act) Grievance Procedure

Southern Arkansas University has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the U.S. Department of Justice regulations implementing Title II of the Americans with Disabilities Act. Title II states, in part, that “no otherwise qualified disabled individual shall, solely by reason of such disability, be excluded from the participation in, be denied the benefits for, or be subjected to discrimination” in programs or activities sponsored by a public entity.

Complaints should be addressed to:

ADA Compliance Coordinator
Office of Counseling and Testing
P. O. Box 9371
Magnolia, AR 71754-9371
(870) 235-4145

1. A complaint should be filed in writing, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.

2. A complaint should be filed within five days after the complainant becomes aware of the alleged violation.

3. A preliminary investigation of the complaint to determine if evidence exists that warrants further inquiry shall be made by the ADA compliance coordinator who shall then refer the complaint to the appropriate vice president for further investigation. This process provides for informal but thorough investigations affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to the complaint.

4. A written determination of the validity of the complaint and a description of the resolution, if any, shall be issued by the ADA coordinator and a copy forwarded to the complainant no later than 15 days after its filing.

5. Files and records related to the complaints filed shall be maintained by the ADA coordinator.

6. A reconsideration of the case may be requested by the complainant in instances where he or she is dissatisfied with the resolution. The request for reconsideration should be made within 10 days to the Faculty-Staff Appeals and Human Rights Committee who will report its findings to the president. The decision of the president will be the final University action on all grievances.

This entire process shall be constituted to protect the substantive rights of interested persons to meet appropriate due process standards and to assure that Southern Arkansas University complies with the ADA in implementing regulations.

Employment Resource Center

SAU students and alumni are assisted in their job searches by the Employment Resource Center. Graduating students are encouraged to establish a file of employment credentials and obtain recommendations from faculty members. These credentials are kept on file in the Employment Resource Center for use in securing employment upon graduation and for the next 10 years. The Employment Resource Center is located in Donald W. Reynolds Center, room 217, and may be reached by calling (870) 235-4097.

Students visiting the Employment Resource Center receive assistance with the preparation of résumés and employment application cover letters. Sources of information
for company research are available in the resource library. Job interviews are scheduled for seniors, and notices of job opportunities are posted on campus bulletin boards and on the Employment Resource Center’s website. During the spring semester, the Employment Resource Center sponsors a health professions career day with health-related organizations; a general career day with businesses, industries, government agencies, and graduate schools; and a teacher fair with area school districts.
School
of
Graduate Studies

Graduate
Course
Descriptions
Graduate Course Descriptions

Accounting (ACCT)

ACCT 6003. Accounting for Decision Making. Prerequisites: ACCT 2003 and ACCT 2103. The application of accounting to firms in manufacturing, retailing, and service industries. The course emphasizes using accounting information to make management decisions and includes analyzing financial statements, cost analysis, budgeting, and capital investment decisions. This course also covers corporate governance, accountability, and ethical decision making. Fall, Spring, Summer.

ACCT 6063. Special Topics in Accounting. Prerequisites: Admission to the MBA program, ACCT 2003, ACCT 2103 and ACCT 6003. A course introducing graduate students to timely accounting topics that can enhance their jobs or professional development. This course includes readings, cases and research on current issues in accounting. As needed.

Agri-Business (AGBS)

AGBS 6003 Agricultural Markets/Prices. Prerequisite: ECON 2103. Provides an overview of microeconomic theory and relevant applications used in the business decision-making process. As needed.

AGBS 6013 International Trade of Agricultural Products. This course examines trade theories such as Ricardian Comparative Advantage and the Heckscher-Ohlin Theorem, as well as open and protectionist trade policies and their welfare implications. Global integration is discussed in detail using case studies to apply the theories and test their applicability. As needed.

AGBS 6023 Agricultural Policies. This course exposes students to economic analysis and welfare implications of domestic and international policies affecting agriculture, agribusiness, and rural economics. Policy alternatives aimed at solving economic and environmental problems of the food and agricultural sector are identified and evaluated. As needed.

AGBS 6033 Management of Agriculture Production. Prerequisites: AGEC 3043 or equivalent; ACCT 2103 or equivalent. This course applies managerial concepts, procedures and techniques, as well as economic theory to successful operations of farms and ranches. Students develop enhanced skills to combine and manage land, labor, and capital resources for an optimal return as well as techniques of planning, organizing, staffing, directing, and controlling functions of management as they relate to the farms and ranches. As needed.

Agriculture (AGRI)

AGRI 6063. Advanced Leadership for Agricultural Professionals. Concepts and practices in planning and presenting materials to agricultural groups. Includes an in-depth study and application of leadership skills, concepts of community development, dynamics of technological change. Summer.
AGRI 6083. Professional Development in Agriculture. Students will select an agriculture facility in Arkansas or another state and study the facility for one semester. They will interview professionals within the facility and spend at least 100 hours job shadowing employee(s). With guidance from a professor of agriculture from SAU, the student will prepare a written report and present his/her final report to the agriculture faculty and other professionals. Spring semester

AGRI 6123. Philosophy of Agricultural Education. This course focuses on the historical and philosophical developments in education that brought about education in agriculture. As needed.

AGRI 6133. Experiential Learning. This course focuses on theory and practice in facilitating learning from experience in formal, informal, and non-formal settings. As needed.

AGRI 6143. Adult Education in Agriculture. This course focuses on the identification of the basic principles which motivate adult learners and the procedures to implement these principles in bringing about changes in adult behavior. As needed.

AGRI 6153. Leadership of Volunteers. This course focuses on the dynamics in agricultural education and in the life of the community. As needed.

AGRI 6163. Practical Experiences for Career Orientation. A course designed to provide hands-on experience in teaching a career orientation course. The course emphasizes a variety of hands-on and observation techniques required to carry out a career orientation program. Summer semester.

AGRI 6173. Methods of Organizing and Teaching Career Orientation. The course will present the 16 USOE career clusters, resources available, and standards required by the State Department of Vocational and Technical Education. Summer semester.

Biology (BIOL)

BIOL 5141. Field Biology Laboratory. To accompany BIOL 5143.

BIOL 5143. Field Biology. Prerequisite: Eight hours of biology. Emphasis will be directed toward field collection and identification of high floral and faunal groups of Arkansas with particular emphasis on local species. Laboratory analysis and preparation of collections will follow fieldwork. As needed.

BIOL 5151. General Taxonomy Laboratory. To accompany BIOL 5153.

BIOL 5153. General Taxonomy. Prerequisites: Six hours of biology and approval of the instructor. This is an introduction to the procedures, principles, and rules of current taxonomic practice utilizing Arkansas plants and animals. It will provide the necessary background to allow teachers to identify most major groups of organisms inhabiting Arkansas. As needed.

BIOL 6111. Biological Science for Teachers Laboratory. To accompany BIOL 6113.

BIOL 6113. Biological Science for Teachers. Prerequisite: Eight semester hours of biology. The study of fundamental concepts and practical classroom and laboratory practices in biological sciences. Lecture and lab. As needed.
BIOL 6173. Biology Workshop. Prerequisites: Teaching experience and consent of workshop instructor. A course designed for in-service teachers to improve instruction from preschool through grade twelve. Content will change as indicated by developments, problems, and individual needs in the areas of biology, chemistry, science education, geology, or physics. The prefix on 6171-3 will reflect the area of study chosen (BIOL, CHEM, GEOL, PHYS, or SCED). As needed.

BIOL 6311. The Biology Teaching Laboratory. To accompany BIOL 6313.

BIOL 6313. Biology for Teachers. Prerequisite: Eight hours of biology or the consent of the instructor. This course is a practical approach to techniques and selection of equipment for a biology teaching laboratory. This material is designed to guide the student through a series of investigations in specific biological topics. A balanced consideration of microorganisms, plants, and animals is employed. As needed.

Chemistry (CHEM)

CHEM 6173. Chemistry Workshop: Biochemical Research. Prerequisites: Teaching experience and consent of workshop instructor. A course designed for in-service teachers to improve instruction from middle school through grade twelve. As needed.

CHEM 6304. Chemistry for Teachers. A course in chemistry that demonstrates the fundamental processes of chemistry and provides practical classroom and laboratory exercises. As needed.

Counseling and Development (COUN)

COUN 5333. History and Principles of Vocational Education. A study of the evolution, development, and administration of vocational programs in the United States and abroad. As needed.

COUN 6263. Supervision: Process and Practice. Theoretical models of supervision are utilized to develop supervisor roles. This course helps counseling professionals who have responsibility for directing personal and professional development of counselors, promoting counselor competency, and developing and implementing counseling service and programs. As needed.

COUN 6403. Introduction to the Counseling Profession. An introductory course about principles and practices of counseling. Fall, Spring, Summer.

COUN 6413. Ethical, Legal and Professional Issues in Counseling. A survey of contemporary ethical, legal and professional issues inherent to the counseling profession. Fall, Spring semesters.

COUN 6423. Counseling Theories. A study of the theory and practice of counseling from various theoretical perspectives. Fall, Spring semesters.

COUN 6433. Basic Counseling Skills. This is an introductory course to counseling skills. The course will teach students how to structure a counseling session and provide them with practical skills to use within the session. Fall, Spring semesters

COUN 6443. Group Counseling. Prerequisites: COUN 6403, 6413, and 6433. A study of group counseling dynamics such as cohesiveness, group pressures and standards, structural properties of groups and the relation of leadership to group performance. Fall, Spring semesters.
COUN 6453. Human Development for Helping Professionals. An overview of major theories and the most current research on human growth and development with application to personal careers and educational development of students, including exceptional, disadvantaged and minority groups. Fall, Spring semesters.

COUN 6463. Career Counseling: Theory and Practice. Prerequisites: COUN 6403, 6413, 6423 and 6433. A study of the establishment and delivery of guidance information systems, both in schools and clinics. Career counseling theories, models and tools will be studied. Summer.

COUN 6473. Counseling in a Diverse Society. An examination of the social and psychological elements of human behavior with attention to application in diverse cultural settings such as schools, colleges and universities, and community agencies. Participants will be led on a journey of self-exploration that will ultimately lead to a better understanding of themselves and how they relate in cross-cultural situations. Fall, Summer.

COUN 6483. Assessment Procedures for Counselors. Prerequisites: COUN 6403, and 6413. An evaluation of standardized tests as they may be used in individual appraisal. Summer.

COUN 6493. Practicum in Counseling. Prerequisites: COUN 6473. This is an applied course consisting of supervised placement within approved field sites in agencies, schools, or colleges/universities. Both site and university supervision is provided throughout the course experience. One hundred (100) hours, including 40 hours in direct service of supervised experience is required in this course, and practicum must meet all accreditation guidelines. Video and/or audio will be used extensively to critique counseling skills and techniques. Fall, Spring, Summer.

COUN 6503. Case Management and DSM-IV Diagnosis. Prerequisites: COUN 6403, 6413, 6423, 6433, 6443, 6453, 6463, and 6483. This course is designed to develop case management skills with both simulated and actual experiences for agency counseling students. These skills will include the development and use of records, IEPs, report writing, case conferences, placement, referrals and follow-up, etc. Spring semester.

COUN 6513. Internship in Clinical and Developmental Counseling I. Prerequisites: COUN 6403, 6413, 6423, 6433, 6443, 6453, 6463, and 6493. This is an applied course consisting of placement within an agency or clinic and both site and University supervision through class experiences. Three hundred (300) hours of supervised experience is required in this course. Video and audio will be used extensively to critique counseling skills and techniques. Fall, Spring, Summer.

COUN 6523. Internship in Clinical and Developmental Counseling II. Prerequisites: COUN 6403, 6413, 6423, 6433, 6443, 6453, 6463, 6483, and 6493. A second semester of internship fulfilling the final three hundred (300) hours of supervision for state licensure. Students will be placed in an agency or clinic setting and receive both site and University supervision. Fall, Spring, Summer.

COUN 6533. Advanced Counseling Skills and Techniques. Prerequisites: COUN 6403, 6413, 6423, 6433, 6443, 6453, 6463, and 6483. An advanced course about counseling skills, techniques and models employed by professional counselors to facilitate appropriate change processes in individuals. Spring semester.
COUN 6543. Substance Abuse Counseling: Theory and Practice. Prerequisites: COUN 6403, 6413, 6423, 6433, and 6453. This course is designed to provide an introduction to the basic theories and interventions involved in substance abuse counseling. This is an introductory course aimed at fulfilling partial requirements for certification as a substance abuse counselor. Fall semester.

COUN 6553. Marriage and Family Counseling: Theory and Practice. Prerequisites: COUN 6403, 6413, 6423, 6433, and 6443. An introductory course outlining key theories, ethics, interventions and issues in marriage and family counseling. Fall semester.

COUN 6563. Human Sexuality: Concepts, Theory and Practice. Prerequisites: COUN 6403, 6413, 6423, and 6433. This course will provide students with an understanding of human sexuality, sexual disorders, and treatment. Summer.

COUN 6573. Psychopharmacology and the Counseling Profession. Prerequisites: COUN 6403, 6413, 6423, 6433, and 6453. This course will provide students with an introduction to psychotropic drugs and their uses. It will focus on the relationship between counseling and psychiatry in practice. Spring, Summer.

COUN 6583. Counseling Children and Adolescents. This course is designed to provide students with an overview of counseling children and adolescents, including historical perspectives, the need for age-specific services, developmental issues, current research, special issues in counseling children and adolescents with special needs, etc. Ethical and legal issues specific to working with children and adolescents will be discussed. Students will compare different theoretical approaches to working with children and adolescents. Summer.

COUN 6613. Vocational and Industrial Career Education I. “Educators-in-Industry I.” The course is in-service training for teachers and school counselors. Career and job placement information is presented from a reality basis at traditional business and industrial sites. As needed.

COUN 6623. Vocational and Industrial Career Education II. “Educators-in-Industry II.” The course is in-service training for teachers and school counselors. Career and job placement information is presented from a reality basis at high-tech industries. As needed.

COUN 6653. Internship I in Elementary School Counseling. Prerequisites: COUN 6403, 6413, 6423, 6433, 6483, 6443, 6453, 6443, and 6853. This is an applied course consisting of placement within a school and both site and University supervision through class experiences. Three hundred (300) hours of supervised experience is required in this course. Video and audio will be used extensively to critique counseling skills and techniques. Fall, Spring semesters.

COUN 6673. Internship II in Elementary School Counseling. Prerequisites: COUN 6403, 6413, 6423, 6433, 6483, 6453, 6443, 6463, and 6853. This is an applied course consisting of placement within a school and both site and University supervision through class experiences. Three hundred (300) hours of experience is required in this course. Video and audio will be used extensively to critique counseling skills. Fall, Spring semesters.

COUN 6723. Project in Agency Counseling. A course designed to provide an in-depth study and critical evaluation of a practice or a program employed in an agency setting with major emphasis on the results obtained when the program or practice is used in an agency. A written report is a requirement of this course. As needed.
COUN 6753, 6756. Internship: Educational Examiner. Prerequisites: 45 hours (master’s degree or higher) of approved-level courses including nine hours of special education courses. A semester of full-time internship experience in educational diagnosis and planning with and for children and youth under the supervision of an approved educational examiner educator and practitioner team in an approved setting. As needed.

COUN 6763 Development and Administration of School Counseling Program. This course is designed to introduce students to the philosophy of a comprehensive, developmental K-12 school-counseling program and to the national model for school counseling programs. The emphasis will be on school counseling programs as critical components of the education enterprise, the planning and management of such a program, and the skills of school counselors. Fall semester.

COUN 6803. Internship I in Secondary School Counseling. Prerequisites: COUN 6403, 6413, 6423, 6433, 6443, 6453, 6463, 6483, and 6583. This is an applied course consisting of placement within a school and both site and University supervision through class experiences. Three hundred (300) hours of supervised experience is required in this course. Video and audio will be used extensively to critique counseling skills and techniques. Fall, Spring semesters.

COUN 6823. Internship II in Secondary School Counseling. Prerequisites: COUN 6403, 6413, 6423, 6433, 6443, 6453, 6463, 6483, and 6583. This is an applied course consisting of placement within a school and both site and University supervision through class experiences. Three hundred (300) hours of supervised experience is required in this course. Video and audio will be used extensively to critique counseling skills and techniques. Fall, Spring semesters.

COUN 6843. Introduction to Student Affairs in Higher Education. This course is designed to introduce students to the field of student affairs within institutions of higher education. Using a multidisciplinary approach, students will examine the historical, philosophical, sociological, psychological, legal, and cultural foundations of student affairs work. Summer.

COUN 6853. Student Affairs Theory and Practice. Prerequisite: COUN 6843. This is a course in college student development theory. Students are provided with a foundation for understanding student development theory and the application of the theory to the practice of student affairs in higher education. Fall semester.

COUN 6863. The American College Student. Prerequisite: COUN 6853. This is a study of the college student’s experience in the college setting. Overview of the college student in regard to academic characteristics, socioeconomic background, finances, self-concept/self-esteem/self-efficacy, interests, peer-group influences, personality characteristics, reasons for attending college, reactions to college, choice of vocation, major field of study, freedom and authority, educational aspirations, and dropouts. Spring semester.

COUN 6873. Organization and Administration of Student Affairs Services. This course examines the organization and administration of student services in institutions of higher education. Administrative environment of student services, organizational and management issues of student services, essential skills and competencies for student services managers, commitment to professional education, and future challenges are addressed. A study of organizing and administering student development services for postsecondary institutions. Spring semester.
COUN 6883. Internship I in College Counseling and Student Affairs. Prerequisites: COUN 6403, COUN 6413, COUN 6433, COUN 6443, COUN 6473, COUN, 6483, COUN 6493, COUN 6843, and COUN 6853. This is an applied course consisting of supervised field placement within college or university setting. Both site and university supervision is provided throughout the course experience. Three hundred (300) hours of supervised experience is required in this course and internships must meet all accreditation guidelines. Video and audio will be used extensively to critique skill and technique. Fall, Spring, Summer.

COUN 6893. Internship II in College Counseling and Student Affairs. Prerequisites: COUN 6403, COUN 6413, COUN 6423, COUN 6433, COUN 6443, COUN 6473, COUN 6483, COUN 6493, COUN 6843, COUN 6853, and COUN 6883. This is the second semester of an applied course consisting of supervised field placement within college or university setting. Both site and university supervision is provided throughout the course experience. Three hundred (300) hours of supervised experience is required in this course, and internships must meet all accreditation guidelines. Video and audio will be used extensively to critique counseling skills and techniques. Fall, Spring, Summer.


Elementary Education (E ED)

E ED 5053. Methods and Materials in Early Childhood Education. A study of needs of four- and five-year-old children and an examination of materials to determine appropriate instructional activities. Students will plan strategies, develop materials, and observe classroom instruction in kindergarten. As needed.

E ED 5063. Practicum in Early Childhood Education I. A program of observation and participation in kindergarten with a focus on the individual child. Children will be studied in terms of their individual physical, intellectual, and social needs. Strategies for meeting these needs will be planned, initiated, and evaluated. As needed.

E ED 5153. Early Childhood Education Curriculum. Prerequisites: E ED 5053 and 5063. The development of programs for young children based on the principles of child growth and development, learning theory, and community needs. Curricula will be studied, analyzed, and developed in terms of local needs. As needed.

E ED 5163. Practicum in Early Childhood Education II. Prerequisites: E ED 5053 and 5063. A program of observation and participation designed to provide for the study of the child as a participant in the social or group process. Teaching strategies will be planned to provide group instruction. Evaluation will be made in terms of the growth of individual children in the group process. As needed.

E ED 6013. Elementary School Curriculum. A course designed to explore current and experimental designs of elementary school curricula and instructional procedures, with emphasis on those curricular and instructional aspects which are broader than a single subject area. A research paper is required. Fall, Spring semesters.
E ED 6023. Project in Elementary Education. Prerequisites: One three-hour course in research and statistics; six semester hours of graduate work in the major area of study; and approval of a committee composed of the professor teaching the course, the student's advisor, and the dean of graduate studies. A course designed to provide an in-depth study and critical evaluation of an educational idea or practice with major emphasis on the results obtained when the idea or practice is used in a local elementary school setting. A research paper is required. As needed.

E ED 6043. Seminar in Elementary Education. A course designed to explore and clarify several current and theoretical designs of elementary school curricula, and to encourage critical evaluation of these principles from the standpoint of logical and empirical evidence. A research paper or project from documented research is required. Spring, Spring, Summer

E ED 6053. Current Trends in English Language Arts. A study of approaches, methods, and research of language arts as a communication skill. As needed.

E ED 6063. Modern Trends and Practices in Social Studies and Economics Curricula in the Elementary Schools. This course emphasizes the study of current school social studies and economics. Research is done to determine the social and economic understandings and skills needed by successful elementary school teachers. It is also done in regard to social understandings and skills needed for construction of a curriculum to develop citizenship, curricula, and organization and presentation of subject matter and to create school community resources and projects. As needed.

E ED 6153. Seminar in Early Childhood Education. This is a directed study of current research, issues, trends, curricular designs, and organizational structures of early childhood education. Emphasis will be given to the practical application of findings to classroom use. As needed.


Economics (ECON)

ECON 6003. Managerial Economics. Prerequisites: ECON 2203. A working knowledge of the analytical tools that bear most directly on the economic decisions of firms. Our focus will be on market structure and the theory of economic decision making under market conditions ranging from perfect competition to monopoly. The behavior of individual markets will be analyzed, with our concentration on cost analysis, the determinants of market demand, pricing strategy, market power, and the implications of government policies. Fall, Spring, Summer.

ECON 6043. Issues in Environmental Economics. This course provides an overview of current issues in environmental economics such as environmental protection and policy, tradeoffs, and the global warming debate. As needed.

ECON 6063. Special Topics in Economics. Prerequisites: Admission to the MBA program, ECON 2203, ECON 6003. A course introducing graduate students to timely economics topics that can enhance their jobs or professional development. The course includes readings, cases, and research into current issues in economics. As needed.
EDUCATIONAL ADMINISTRATION AND SUPERVISION (EDAS)

EDAS 6013. School Community Relations. This course examines the principles underlying the relationships between schools, parents, and other communities and its agencies. Emphasis is placed on the involvement of critical stakeholders in educational planning and the school improvement process. Practicum experiences are arranged to conduct community and parent surveys. Fall semester.

EDAS 6023. Instructional Development and Supervision. This course analyzes the school administrator’s role in improving the instructional process including the principles associated with the design, delivery, and assessment of the curriculum. Principles, procedures, and skills required to supervise and improve the delivery of instruction are practiced and developed in applied settings. Extensive practicum experiences are arranged with local school systems which conduct informal and formal observations, coaching, etc. Summer.

EDAS 6033. Organizational Development and Evaluation. This course develops the skills required to systematically analyze and plan by making data-driven decisions to foster instructional improvement and organizational change, including collecting and analyzing data to assessing organizational needs, developing improvement plans with related professional development, and the evaluation of progress toward organizational goals. Consultation experiences with local school systems allow for problem solving and the development of improvement strategies. Fall, summer.

EDAS 6062. Administrative Internship. An extension of the field-based experiences throughout the curriculum, the internship is made up of more intensive field-based experiences for those completing the requirements for building and curriculum administration. Students engage in a range of building and central office-level management and instructional leadership experiences under the direction of an experienced, accomplished principal and/or central office administrator. Spring semester.

EDAS 6093. The Principalship. This course is a study of the roles and responsibilities of the principal as leader in the design, development, operation, and evaluation of a school. Emphasis is placed on the principal’s roles in curriculum development and assessment, supervision and evaluation of instruction, professional development, and the management of administrative services and school community relations augmented by a series of practicum experiences. Extensive field experiences are arranged pairing students with local school administrators. Fall semester.

EDAS 6113. School Finance. This course is an overview of school finance with emphasis on the relationships of economics and local, state, and federal revenues, and state and federal financial regulations and models in relation to financing the educational enterprise. Extensive budgeting and practicum experiences are included. Fall, Spring semesters.

EDAS 6123. The Superintendency. This course provides an in-depth view of the responsibilities of the school superintendent. Field-based applications are used to study the unique roles and responsibilities of the superintendency. The development of skills is emphasized in strategic planning, collaborative decision-making, public information, student activities, community relations, human resource management, instructional leadership, financial management, board relations, school governance, and other areas relevant to the superintendency. Fall, Summer.
EDAS 6133. Governance Groups. This course investigates the various federal, state, and local groups and agencies that significantly influence the conduct of public education. Participants engage in collecting information from a variety of these sources in order to understand current influences, requirements, and constraints placed on local school districts that impact their operations. Summer.

EDAS 6143. Management of Human Resources. This course studies the theoretical and legal issues associated with management of human resources in school systems, including the relationship of the individual to the organization, organizational health, staffing, remuneration, personal appraisal, training, contracts and negotiations, and other pertinent laws and regulations. Practicum experiences are arranged with local school systems. Summer.

EDAS 6153. Practicum in Educational Facilities. This course is a practicum that examines the roles of the superintendent and school board in developing and implementing the requirements necessary for the construction and maintenance of educational facilities. Participants collaborate with an architect currently engaged in a building project to understand the conduct of needs assessments and planning new facilities, developing educational specifications, selecting and working with an architect, financing and bidding procedures, construction management, school facilities maintenance, and pertinent state law. Fall semester.

EDAS 6173. Administration and Assessment of Curricular Programs. This course provides prospective central office administrators and superintendents with the tools necessary to administer the curriculum and instruction functions of a school district. Emphasis is placed on establishing and evaluating systems to audit, design, deliver, assess, and evaluate curriculum, and other instructionally related services and professional development through a series of field-based projects in a school system. Fall, Summer.

EDAS 6183. Educational Leadership Seminar. This course is designed to introduce the prospective district-level administrator to a broad range of issues at the forefront of current educational decision-making. Special emphasis is placed on analyzing, synthesizing, and critically examining topics that are pertinent to an individual student’s plan of study and career goals. Summer.

EDAS 6193. School Organization and Administration. This course is an introduction to administrative and organizational theory and its applications to educational institutions. Extensive school-based research is conducted to integrate organizational theory and the actual practice of administration in a school based on standards of administrative dispositions and performance. Spring semester.

EDAS 6201. Educational Leadership Project. This one-hour course documents through Live Text technology the successful completion of the electronic written portfolio requirement for those enrolled in a program leading to licensure as a Principal (Building Level) or Curriculum Administrator. Spring semester.
EDAS 6223. Administrative Internship and Project. This course documents through Live Text technology the successful completion of the electronic written project requirements for those enrolled in a program leading to licensure as a Principal (Building Level) or Curriculum Administrator. The class also includes a internship. The internship experience requires participants to work under the supervision of a licensed and experienced school district administrator and university faculty member to complete a planned series of activities associated with the standards of licensure. These activities provide authentic experiences to prepare students for an initial leadership role in the schools. The specific requirement, related activities and competencies of the internship are found in the Administrative Internship Guide. Fall, spring, summer.

EDAS 6233. Leadership of Special Programs and Services. This course is an introduction to the administrative services involved in operating a campus or school district, including human resources, budgeting, purchasing, child nutrition, associated technology and transportation, plus facilities management. It gives heavy emphasis to the administration of instructional programs for special populations. Fall semester.

EDAS 6303. Superintendent Internship & Graduate Project. The internship provides the prospective superintendent with the opportunity to gain on-the-job experience in the roles and responsibilities of the position under the direction of an experienced, accomplished superintendent. The project documentation will need to be reviewed by a committee to confirm that the intern has indeed passed an oral defense. Fall, spring, summer.

Education (EDUC)

EDUC 5033. Classroom Assessment. This course is an introduction to test and measurements as applied to education. It includes elementary statistics essential to compiling and interpreting test data. Emphasis is placed on accountability in the classroom and the latest developments of the No Child Left Behind legislation. Summer.

EDUC 5043. Educational Measurement. Prerequisite: S ED 3003 or E ED 3005. An introduction to tests and measurements as applied to education. Includes elementary statistics essential to compiling and interpreting test data. Emphasis is placed on constructing tests and the selection of various standardized tests. As needed.

EDUC 5203. Strategies for Content Area Reading. This course will provide education majors with an overview of the instructional strategies for teaching and integrating reading into content areas. Students will develop a conceptual understanding of reading processes and appropriate instructional strategies, which emphasize reading skills necessary for the learning of content area information. Spring, summer.

EDUC 5273. Classroom and Group Management. This is an introduction to basic principles of behavior modification and contingency management. Procedures of conditioning, reinforcement, token economy, and self-control as applied to individuals and groups in a variety of settings with emphasis on discussion of research, application, and ethics. Fall, summer.

EDUC 5706. Science, Math, Reading K-4. This course is an interdisciplinary approach to learning science, mathematics, and reading. This course stresses the learning of science, mathematics, and reading as an active, integrated, constructive process involving experimentation, investigation, communication, reasoning, and problem solving. As needed.
EDUC 5901-3 to 5991-3. Workshop in Education. Cross-referenced with EDUC 4901-3 to 4991-3. The course is for persons participating in college-sponsored workshops. The title will vary with each program. As needed.

EDUC 6003. Educational Research. A basic course in research and statistical methods to include a study of frequency distributions, graphing, measures of central tendency, data collection, sampling, simple research design, and interpretation of basic research and statistical information. Fall, spring, summer.

EDUC 6023. Current Trends in Children/Young Adult Literature. This course presents an examination of books for preschool through high school children from a topical perspective. Some topics included are family, race, war, gender, and age. Students both read and present materials to the class. Spring semester.

EDUC 6033. History and Philosophy of Education. The course investigates the training of the young and its larger meaning—the transmission of culture—in representative recorded civilizations. Spring, summer.

EDUC 6043. Current Issues and Trends in Education. This course explores issues and trends in education, which face the region, state, and nation using historical, philosophical, political, multicultural, and other forces as a basis to study how ideas and opinions are shaped. Spring, summer.

EDUC 6063. Applications of Technology in Education. This course will address uses of technology to increase productivity, enhance classroom instruction, and facilitate campus activities. Spring semester.

EDUC 6083. Application of Learning Theories. This is a study of the principles and problems of learning with consideration of major empirical findings and their theoretical interpretations. Spring, summer.

EDUC 6093. Collaboration for Inclusion. This course will focus on the development of multiple strategies to involve families in collaborative relationships that promote the intellectual, social, emotional and physical growth of their children with mild disabilities grades P-12 within the structured learning environment of school. Teacher candidates will participate in collegial activities that sustain productive learning environments, support the well-being of students, and increase awareness of the resources of the larger community environment that influences student learning. Students will demonstrate an in-depth understanding of the interrelationships and interdependencies among the various professionals and activities that constitute the disciplines, content, and processes of early childhood, elementary, middle, secondary, and special education (P-12). As needed.

EDUC 6103. The Teaching of Reading. This is a basic course with emphasis on methods and materials for teaching reading. Innovative and experimental procedures will be examined. Current programs will be studied. Fall semester.

EDUC 6113. Corrective Reading in the Classroom. Prerequisite: EDUC 6103. Emphasizes diagnosis and correction of reading difficulties within the classroom setting. Planning a program for classroom application will be emphasized. Spring semester.

EDUC 6123. Diagnosis and Correction of Reading Difficulties. Prerequisites: EDUC 6103 and 6113. Advanced clinical testing and teaching program designed primarily for the reading specialist. It will include individual testing, diagnosing, and program planning. As needed.
EDUC 6133. Reading Practicum. A laboratory experience in individual diagnosis and teaching. Types and causes of reading problems will be studied and practical application provided. Practical experience included. As needed.

EDUC 6143. Seminar in Creative Thinking. Problems and issues related to the development of creative potential in individuals will be explored, including metacognition, assessing creative potential, and creative problem solving. Teaching strategies and curricular materials related to creativity training will be evaluated. A research paper or project from documented research is required. As needed.

EDUC 6153. Balanced Literacy. In order for students to perform successfully, their teachers must demonstrate high level of competence in reading, writing, listening, talking, viewing, and thinking. It is important for teachers to incorporate their learning and research data for curriculum planning, assessment, and classroom management. This course reflects current trends in reading and literacy, is research-based, and addresses standards of the National Council of Teachers of English and The International Reading Association. A variety of instructional strategies will be presented for an integrated and interdisciplinary approach. Fall semester.

EDUC 6183. Reading Seminar. This course is based on current issues, research, and effective practices in reading of interest to in-service teachers. Students will integrate their understandings of the knowledge and beliefs about reading, instruction and assessment, and organization of a reading program to create a literate environment that supports reading and writing acquisition. Action research in a variety of topic areas will be conducted. Fall semester.

EDUC 6253. Advanced School Supervision. Prerequisite: EDUC 6033 or permission of instructor. This is an advanced course in public school supervision to assist in the preparation of school supervisors, principals, superintendents, and others interested in the improvement of instruction and the purposes of the school through supervision. Several models of supervision will be examined and evaluated. As needed.

EDUC 6403. School Law. This course is an introduction to the federal and state legal systems and applicable federal and state educational case law. Particular emphasis is placed on the current federal and state laws and regulations governing students, employees, finance, and the administration of programs for special student populations. Fall, spring, summer.

EDUC 6801-3. Teacher Education Seminars.

EDUC 6813. Teacher Education Seminar.

EDUC 6823. Education in Public Service Funding. This course is to encourage grantwriting. Grantwriting can be instrumental in assisting rural areas in developing infrastructures, and thus all the competencies of a collaborative team leader come into the picture. As needed.
EDUC 6833. Mindtools for Teaching and Learning. Basic principles of constructivist learning and teaching as they apply to instructional technology will be discussed. Various paradigms of instructional technology including Computer Aided Instruction, Intelligent Tutoring Systems, Logo as Latin, and Computer Assisted Collaborative Learning will be examined as they apply to classrooms today. The use of common computer applications such as databases and spreadsheets as cognitive tools will be explored. Students will learn to integrate mindtool applications into all subject areas to strengthen students’ critical, complex, and creative thinking. Teachers/students with varying levels of computer skills will have the opportunity to learn new applications or explore in greater depth applications with which they are already familiar, including spreadsheets, databases, multimedia, Web production, and graphics and animation. Fall, spring, summer.

EDUC 6843. Internet for Educators. This course challenges students to develop a personal, professional repertoire of Web-based resources to be integrated into the existing professional practice of the students. Students develop a range of Web-based communication, teaching and learning tools. Projects include the development of a professional website and a collaborative professional project designed by small groups of students. As needed.

EDUC 6853. Multimedia for Educators. This course challenges students to develop a personal, professional repertoire of multimedia resources to be integrated into the existing professional practice of the students. Students develop a range of multimedia websites, a video production using non-linear editing, and a collaborative professional project designed by small groups of students. Summer.

EDUC 6863. M.Ed. Capstone Project. This course will provide for the development of the capstone portfolio, based on the National Board of Professional Teaching Standards (NBPTS) and required for the Master of Education Online Program. Candidates will learn to select, categorize, and document their achievements and accomplishments for review and assessment related to the NBPTS certification process. Computer literacy and graduate-level writing skills will be strictly enforced. Teaching experience is strongly recommended. Fall, spring, summer.

EDUC 6873. Advanced Curriculum/Program Administrator Leadership Program. This course engages prospective curriculum directors, content specialists, and program administrators in the investigation of what drives curriculum and program decisions, the application of concepts and principals for sound program design, and the examination of how a focus on standards and learning for understanding influences leadership decisions. The course involves reading, thought, and discuss on educational research, a study of concrete curricular, instructional, and assessment practices for content specialists, program administrators, and curriculum directors. Fall semester.

EDUC 6901-6903. Workshops. Prerequisites: Approval of advisor and dean of graduate studies. As needed.

EDUC 6911-6. Thesis: Reading Education.

EDUC 6923. Workshop.
English (ENGL)

ENGL 5013. Second Language Acquisition. Students will examine current theories in this rapidly changing field with the goal of reaching an understanding of the linguistic, psychological, and cultural factors that influence the language acquisition process. Students will first consider the principles of first-language acquisition and how first-language acquisition differs from acquisition of other languages later in life. A research project is required. As needed.

ENGL 5023. Second Language Assessment. Students will develop theoretical and practical foundation in learner-centered and performance-based approaches to assessment. Students will examine a variety of assessment models and be provided with practical experience in developing reading, writing, speaking, and listening assessments. A research project is required. As needed.

ENGL 5033. TESOL Methods and Materials. Students will focus on the theoretical and practical aspects of teaching English as a second language. Students will have an opportunity to learn current teaching approaches in ESL, the dimensions of language proficiency, the connections between language and culture, learning strategies, and the pedagogy of teaching oral and written skills. Students will also develop ways to facilitate language learner differences by designing appropriate language tasks and by evaluating teaching materials and texts. A research project is required. As needed.

ENGL 5653. Creative Writing Workshop. This course provides practical experience in creating poetry, fiction, and drama and in keeping a literary journal. Some collaborative work and cooperative class projects make the course valuable for those who are teaching or who are preparing to teach courses in written expression. A research paper in creative expression is required. As needed.

Finance (FIN)

FIN 6003. Managerial Finance. Prerequisites: FIN 3003. To examine and apply the theories, tools, and techniques utilized in the financial management of the firm. An emphasis is placed on developing the financial knowledge and skills necessary to make decisions in a business setting. Fall, Spring semesters.

FIN 6063. Special Topics in Finance. Prerequisites: Admission to the MBA program and FIN 3003. A course introducing graduate students to timely finance topics that can enhance their jobs or professional development. The course includes readings, cases, and research into current issues in finance. As needed.

Gifted and Talented Education (GATE)

GATE 5023. Nature and Needs of the Gifted and Talented. A study of the social, psychological, and cognitive characteristics of gifted and talented children. Methods and techniques of assessment and counseling based on these characteristics are reviewed for identification, placement, and evaluation of performance. The course includes a review of current research related to the social and development of gifted individuals. Issues and topics include vocational concerns, special populations, and the role of self-concept in motivation. Emphasis will be placed on the role of the teacher in meeting the affective needs of the gifted and talented. A research paper from current research is required-portfolio assignment. Summer.
GATE 5033. Curriculum and Methods of Teaching the Gifted and Talented. A survey of curricula and instructional methods and materials for teaching the gifted and talented. A substantial curriculum project with related instructional activities based on current research and best practices is required for this course-portfolio assignment. Summer.

GATE 6143. Seminar in Creativity. This course reviews problems and issues related to the identification and development of creative potential in individuals. Personal creativity, along with teaching strategies and curricula materials related to creativity training, will be evaluated. The development of a student independent project lesson plan based on academic content is required for this course-portfolio assignment. Summer.

GATE 6203. Practicum P-8, Gifted and Talented. Prerequisite: 12 graduate hours in gifted and talented education or concurrent enrollment. A supervised experience in observation and delivery of educational services and identification procedures in a public school or alternative laboratory settings, programs, or facilities for gifted and talented in P-8 programs. Practicum documentation and a comprehensive examination pertaining to all GT coursework are required-portfolio assignments. Gifted and talented portfolio is assessed during this course. Fall semester.

GATE 6223. Practicum 7-12, Gifted and Talented. Prerequisite: 12 graduate hours in gifted and talented education or concurrent enrollment. A supervised experience in observation and delivery of educational services and identification procedures in a public school or alternative laboratory settings, programs, or facilities for gifted and talented in 7-12 programs. Practicum documentation and a comprehensive examination pertaining to all GT coursework are required-portfolio assignments. Gifted and talented portfolio is assessed during this course. Fall semester.

Geology (GEOL)

GEOL 5053. Earth Science for Teachers. This course is an introduction to the major concepts of earth sciences that might be encountered by junior and senior high school teachers. Approximately one quarter of the semester will deal with meteorology, and the remainder of the time will be spent with physical geology and historical geology. As needed.

Kinesiology (KINE)

KINE 6013. Adapted Kinesiology. A study of adapted kinesiology consisting of a diversified program of developmental activities, games, sports, rhythms, and aquatics suited to interests, capacities, and limitations of students with impairment, disabilities, or handicaps who may or may not be mainstreamed in the elementary and/or secondary physical education programs. As needed.

KINE 6023. Drug Use and Abuse in Education and Sports. This course is an examination of the effects of drug use and abuse on society and the individual including the study of drug effects on exercise. As needed.

KINE 6243. Advanced Exercise Physiology. This course examines the nature, purpose, and effects of curricular activity with particular reference to the respiratory, circulatory, and nervous systems. It includes an analysis of the results of training, theories of muscle contraction, fatigue, oxygen debt, energy costs, muscle tone, reaction time, and the concept of total fitness. Fall semester.
KINE 6313. Contemporary Trends and Issues in Kinesiology. A seminar of individual and group study devoted to critiques of current problems in health, physical education, and recreation. As needed.

KINE 6323. Sport Administration. This course examines the policies, procedures, and problems in the administration of sport programs. Topic areas include providing safe facilities, facilitating the social and emotional growth of athletes by supporting a positive sport experience and lifelong participation in physical activity, demonstrating efficiency in contest management, managing human and fiscal resources, facilitating planning, implementation, and documentation of the emergency action plan, fulfilling legal responsibilities and risk management procedures associated with coaching including documentation and record keeping, and utilizing an objective and effective process for evaluation of self and staff. Summer.

KINE 6331-3, 6361-2, 6381-2. Workshops in Kinesiology and Sports.

KINE 6363. Workshop in Kinesiology. This course will provide the student practical experience in demonstrating ethical conduct in sport programs, providing a positive learning environment that is appropriate for characteristics of the athlete and goals of the programs, plan and implement practice schedule that maximize time on task and available resources, teach and incorporate mental skill to enhance performance, involvement in public relation activities for the sports program, manage fiscal resources, utilize effective and objective process for the evaluation of athletes. Additionally, the student will be introduced to LiveText and complete LiveText training.

KINE 6413. Health Education in Schools. A study of the school’s role in health education with consideration of the teacher’s responsibilities for the health of the school child, screening, referral, instructional programs, emergency care, teacher’s health, materials and resources, and community health group interrelations. As needed.

KINE 6423. Instructional Strategies and Techniques in Coaching. This course is designed to provide principles and methods of coaching as practical application. The emphasis in the class will include planning, communication, identifying and using motor learning theories and concepts and developing sound reflective coaching practices. Spring semester.

KINE 6433. Sport Safety and Injury Prevention. Focuses on the overall injury prevention in athletics. This course is designed to educate coaches, athletic trainers, and other fitness professionals on sport safety topics such as injury prevention and management, sport nutrition, environmental safety, and administrative issues. Spring Semester.

KINE 6513. Principles of Kinesiology. Study of the origins and nature of modern physical education as a developmental experience and educational medium. Consideration of the contributions of physical education to organic growth and development, to the development of personal resources, and to growth in social relationships. As needed.

KINE 6523. Scientific Foundations of Kinesiology. This course is a systematic study of the contributions and integrative possibilities of chemistry, zoology, anatomy, physiology, physics, anthropology, psychology, and other related disciplines to the fields of health, physical education, and recreation. As needed.
KINE 6713. Curriculum Instruction in Kinesiology. A course designed to give experienced teachers, supervisors, and administrators opportunities to undertake the planning and development of curriculum materials for practical teaching purposes. As needed.

KINE 6723. Project in Kinesiology. Prerequisite: One three-hour course in research and statistics and six semester hours of graduate work in the major area of study. Approval of a committee composed of the professor teaching the course, the student’s advisor, and the dean of graduate studies. A study of a specific topic in physical education leading to the solution of a problem of interest to the profession or to the student. A research paper is required. As needed.

KINE 6813. Psychology of Athletics Coaching. This is an analysis of basic psychological concepts and principles with special reference to motor performance, learning motor skills, perception, and emotion in sport situations. The study of psychological parameters pertinent to the teaching of physical education and coaching sports will also be covered. Summer.

KINE 6823. Scientific Analysis of Sports Skills and Motor Learning. An analysis of various motor activities to determine the scientific basis for correct form in various sports; examination of motor and perceptual abilities, factors of motivation, anxiety, stress, and social conditions as they relate to learning and performing motor skills. Fall Semester.

KINE 6833. M.S. in Kinesiology – Coaching Capstone Portfolio. This course will provide for the development of the Capstone portfolio (Coaching Handbook) which is based on the National Standards for Sports Coaches (NSSC) and a requirement for completion of the Online Master of Science in Kinesiology – Coaching program. Students will learn to select and document their achievements and accomplishments for review as related to the eight domains and forty standards of the NSSC. Students will be assessed on their interpretation of the standards, explanation of selected artifacts, instructional context and purpose and writing mechanics.

KINE 6903. Research Problems in Kinesiology. This course is a study of current problems in the field of kinesiology. A review of the significant demographic, behavioral, developmental, and technological issues that influence kinesiology programs. As needed.


KINE 6923. Statistical Methods in Kinesiology. Competencies for analysis and application of statistical methods used in the administration and interpretation of tests of fitness, skills, and abilities in the HKR field. Spring, Summer.

KINE 6933. Methods of Research in Kinesiology. This course is a study of current methods in the field of kinesiology and coaching. A review of research of the significant demographic, behavioral, developmental, and technical issues that influence kinesiology and coaching programs. Summer.

KINE 6943. Legal Issues in Kinesiology. A course designed to acquaint the advanced kinesiology major with the legal and ethical parameters related to all fields associated with health, physical education, recreation, sports management and administration, exercise science, and athletic training. Summer.
Library Media and Information Specialist (LMIS)

LMIS 6013. Management and Evaluation of Media Programs. This course is a study of principles and theories in planning, organizing, and administering information services, including acquisitions, circulation, inventory, grant writing, automated systems, and development of policies and procedures. Summer, even years.

LMIS 6023. Information Access. This course is a survey and evaluation of reference and information sources, print and electronic, with emphasis on research process and information literacy. Summer, even years.

LMIS 6033. Collection Management and Development. A study of principles and issues in collection development and management for school librarians with a major focus on collaborative planning, policy making, collection building, and weeding. Summer, even years.

LMIS 6043. Integration of Library Resources into the Curriculum. This course is designed to prepare library media specialists to integrate information literacy throughout the curriculum by collaborating with faculty to plan, implement, and assess learning. Students will study principles of teaching and learning that contribute to an active learning environment. Summer, odd years.


LMIS 6073. Leadership and Professionalism. This is an introduction to the profession, including its literature, organizations, and objectives. Includes building interpersonal skills, negotiations, asserting influence, and advocacy. Summer, odd years.

LMIS 6083. Library Materials for Children and Young Adults. The course will familiarize the student with the evaluation, selection, and use of educational, informational, recreational, cultural, and literary materials, including books and other media to meet the educational/curricular needs of children and young adults. Emphasis will be on the skills, tools, and insights necessary for effective professional librarianship in the area of services to children and young adults. Online, Spring Semester.

LMIS 6103. Practicum in P-8 Library Media. Directed experience in a school library media center. Requires a minimum of 120 clock hours. As needed.

LMIS 6203. Practicum in P-12 Library Media. Directed experience in a school library media center. Requires a minimum of 120 clock hours. Online, Fall semester.

LMIS 6303. Practicum in 7-12 Library Media. Directed experience in a school library media center. Requires a minimum of 120 clock hours. As needed.
Master of Arts in Teaching (MAT)

MAT 5003. Strategies for Content Area Reading. This course will provide education majors with an overview of the instructional strategies for teaching and integrating reading into content areas. Students will develop a conceptual understanding of reading processes and appropriate instructional strategies, which emphasize reading skills necessary for the learning of content area information. Fall, summer.

MAT 5013. Classroom Assessment. This course is an introduction to test and measurements as applied to education. It includes simple statistics essential to compiling and interpreting test data. Emphasis is placed on accountability in the classroom and the latest developments of the No Child Left Behind legislation. Fall, summer.

MAT 5023. Survey of Exceptional Individuals. This course is a general survey of exceptional individuals from birth to 21 years, and an introduction to special education including special education history and law; disability causations; definitions and classifications systems, characteristics of all categories of exceptional learners (disabled and gifted); provision of services and appropriate educational interventions. Fall, spring semesters.

MAT 5083. Classroom and Group Management. This is an introduction to basic principles of behavior modification and contingency management. Procedures of conditioning, reinforcement, token economy, and self-control as applied to individuals and groups in a variety of settings with emphasis on discussion of research, application, and ethics. Fall semester.

MAT 6003. Teaching and Learning for Diverse Learners. This course is and introductory course in the foundations of teacher education. The course will cover the opportunities for employment and membership in professional organizations; social issues involved in schools; the structures of education; legal issues; historical and philosophical foundations; school programs and practices; and teacher performance assessments as evidenced in the Pathwise Domains. This course also focuses on the respect for human diversity, especially as these relate to various racial, cultural and economic groups, and to women as well as the pedagogical implications for teaching in classrooms with students that evidence multiples of diversities. Fall, spring, summer.

MAT 6013. Methods in Secondary Education. This course is designed to help prospective teachers develop and/or refine the skills necessary to be an effective classroom teacher in grades 7-12. Spring, summer.

MAT 6023. Multimedia for Educators. This course challenges candidates to develop a personal, professional repertoire of multimedia resources to be integrated into the existing professional practice of the candidate. Candidates develop a range of multimedia websites, a video production using non-linear editing, and a collaborative professional project designed by small groups of students. Spring, summer.

MAT 6033. Internship I. Prerequisites: Nine hours of coursework including MAT 6003. The supervised internship is to be completed when the candidate obtains a job in an appropriate Arkansas public school. The candidate is provided with supervise, on-the-job experiences. The experiences will be accompanied by online coursework and individual supervision at the school site designed to provide evaluation, reflection, and analysis of the field experiences. Fall, spring.
MAT 6043. Internship II. The supervised internship is completed after Internship I. The candidate must still have a job at an appropriate Arkansas public school. The candidate is provided with supervised on-the-job experiences. The experiences will be accompanied by scheduled, on-campus group and individual supervision designed to provide evaluation, reflection, and analysis of the field experiences. Successful completion of portfolio defense is required. Fall, spring.

MAT 6053. Student Teaching I. Prerequisites: 24 hours of MAT coursework. This course is designed to provide candidates with supervised, on-the-job experiences in an appropriate Arkansas public school. The experiences will be accompanied by scheduled, on-campus group and individual supervision designed to provide evaluation, reflection, and analysis of the field experiences. Successful completion of portfolio defense is required. Fall, spring.

MAT 6063. Student Teaching II. This course is designed to provide candidates with supervised, on-the-job experiences in an appropriate Arkansas public school and must be completed after Student Teaching I. The experiences will be accompanied by scheduled, on-campus group and individual supervision designed to provide evaluation, reflection, and analysis of the field experiences. Successful completion of portfolio defense is required. Fall, spring.

MAT 6073. Learning Theory. This course is a study of the principles and problems of learning with consideration of major empirical findings and their theoretical interpretations. Spring, summer

Mathematics Education (MATH)

MATH 5003. College Geometry. Prerequisite: MATH 2753. This course is a postulational approach to the study of elementary geometry through the real number system. As needed.

MATH 5023. Point-Set Topology. Prerequisite: MATH 2753. This course is a study of topological spaces, metric spaces, continuous functions, connectedness, separability, compactness, local compactness, and local connectedness. As needed.

MATH 5033. Introduction to Complex Variables. Prerequisite: MATH 2753. This is an introductory course in complex variable theory with application. As needed.

MATH 5043. Numerical Analysis. Prerequisites: MATH 2753 and MATH 3033. This course serves as an introduction to the principles and techniques of understanding, designing, and applying numerical algorithms. Applications to include finding roots of nonlinear algebraic equations and polynomials, numerical integration and differentiation, matrix iterative methods for solving systems of linear equations. Time permitting, approximation and interpolation by polynomials, curve fitting, and the numerical solution of differential equations will be considered. Error types, propagation, analysis and control and algorithm types, complexity, generality, and rates of convergence will be covered. As needed.

MATH 5053. Higher Order Thinking in Mathematics. Prerequisite: MATH 1023 with a grade of C or above. For middle level and secondary education mathematics majors only. This course develops an understanding of number and operation and the connection of those topics to the study of algebra. As needed.

MATH 5073. Introduction to Probability and Statistics. Prerequisite: MATH 2753. This course is a study of elementary theory of probability with statistical applications. As needed.
MATH 5083. Calculus for Teachers I. Prerequisite: Consent of instructor. A study of topics in elementary analysis designed to provide mathematical background and maturity for teachers of secondary school mathematics. As needed.

MATH 5093. Calculus for Teachers II. Prerequisite: MATH 5083. A continuation of MATH 5083. As needed.

MATH 5123. History of Mathematics. Prerequisite: MATH 2753. To examine how mathematics has developed from antiquity to modern times. To explore how the solutions of real-world problems have spurred mathematical developments. To appreciate how civilization and culture have been influenced by and have influenced mathematics. To understand mathematical literacy and proficiency from a historical perspective. As needed.

MATH 5601-3. Workshop in Mathematics Education. Selected current topics related to elementary and middle school mathematics instruction will be studied. As needed.

MATH 5613. Special Topics. Prerequisite: MATH 2753. Special topics of interest to be selected from the following: mathematical modeling, operations research, graph theory, dynamic systems, real analysis, advanced discrete mathematics, advanced linear algebra, and others as needed. As needed.

MATH 6013. Intermediate Analysis I. Prerequisite MATH 2753: Consent of instructor. This course is a survey of real numbers, analytic geometry, and calculus. Definitions and abstract concepts are stressed. As needed.

MATH 6023. Modern Abstract Algebra. Prerequisite: MATH 3063 or equivalent. This course will examine groups, rings, integral domains, fields, homomorphisms, and isomorphisms. As needed.

MATH 6033. Math Thinking K–8 Teach. This course builds on the preliminary understanding of the intricacies of a numeration system and associated operations. The importance of the structural properties of the rational number system will be investigated. Students will be encouraged to develop algorithms within the system and show how these algorithms can be generalized across the system. Formal definitions of addition and multiplication will be explored within their contextual uses. As needed.

MATH 6083. Project in Mathematics. Prerequisites: One three-hour course in research and statistics and six semester hours of graduate work in the major area of study. Approval by a committee composed of the professor teaching the course, the student’s advisor, and the dean of graduate studies. An in-depth study of a selected topic. A maximum of six hours credit can be earned in this course. As needed.

MATH 6103. Modern Geometry. Prerequisite: MATH 4003 or MATH 5003. A logical development of Euclidean and non-Euclidean geometries from basic axioms. As needed.

MATH 6113. Intermediate Analysis II. Prerequisite: MATH 6013. A continuation of MATH 6013. As needed.

MATH 6123. Algebraic Thinking. A course to help middle level and secondary teachers identify, describe, and foster algebraic thinking. Topics include analyzing written student work, listening to students, documenting patterns of student thinking, and asking questions. All units focus on connections between algebraic habits of mind and the algebra learning expectations enunciated by the National Council of Teachers of Mathematics. As needed.
MATH 6133. Geometric Thinking. This course builds on the preliminary understanding of the intricacies of shape and measurement. The student will examine aspects of two- and three-dimensional shapes, extend geometric vocabulary, and explore both definitions and properties of geometric objects. Students will also complete a comprehensive study of angle, similarity, congruence, and the relationships between 3-D objects and their 2-D representation. The student will examine different aspects of size, develop facility in composing and decomposing shapes, and apply these skills to make sense of formulas for area and volume. There will be activities from a variety of sources and grade levels and connections will be made linking middle school geometry to more advanced topics taught at the secondary level. Dynamic computer software (Geometers Sketchpad), graphing calculators, Smart Boards, and the TI Navigator will be used to enhance the teaching and learning of geometry. As needed.

MATH 6173. Statistical Analysis. Prerequisite: MATH 4073 or MATH 5073. Probability, frequency distributions, sampling theory, hypothesis testing, regression analysis, correlation, and analysis of variance. As needed.


MATH 6583. Elementary Mathematics Concepts I. A study of current content and trends in elementary mathematics programs, methods, and related topics. Mathematics credit for this course is restricted to (1) elementary education students and (2) secondary education students preparing to teach mathematics in middle schools. As needed.

MATH 6593. Elementary Mathematics Concepts II. Prerequisite: MATH 6583. A continuation of MATH 6583. Mathematics credit for this course is restricted to (1) elementary education students and (2) secondary education students preparing to teach mathematics in middle schools. As needed.

MATH 6911-6. Thesis: Mathematics Education.

Master of Science in Computer and Information Science (MCIS)

MCIS 5003. Survey of Information Tech with Applications. The course introduces the information technology in an eCommerce centric approach. It examines the changing role of information technology in organizations. The course also underscores information technology aspect while covering concepts like B2C (Business to Customer), B2B (Business to Business), EDI (Electronic Data Interchange), ERP (Enterprise Resource Planning), etc. Spring semester.

MCIS 5013. The UNIX Operating System. This is an introduction to the UNIX operating system. Topics to be covered will include the history and philosophy of UNIX systems, an introduction to the basic elements of UNIX, the “shell” command interface, utilities for managing files, and an introduction to the functions that administrators perform to maintain or re-establish the reliability of UNIX systems and the tools that UNIX provides to support that activity. Fall semester.

MCIS 5103. Advanced Programming Concepts. This course teaches object-oriented programming and development using the Java programming language. Object-oriented concepts, including class hierarchies, inheritance, and polymorphism, are reinforced through the development of stand-alone applications. Students strengthen their understanding of event-driven programming and graphical user interfaces by designing and programming Web applets. Fall semester.
MCIS 5113. Web Technology. Prerequisites: MCIS 5003. The course studies the client/server architecture and multi-tiered architecture as it pertains to Web technology. It provides fundamentals of hardware and system software as well as middleware. Web server planning and Web server administration are also covered. Fall semester.

MCIS 5133. Data Base Management Systems. Prerequisites: CSCI 2103/2113, or CSCI 3063, or MCIS 5103. The course introduces fundamental database concepts and implementation. Data models such as relational and object-oriented models are covered. Connection between DBMS and Web applications and a popular DBMS system such as Oracle will also be addressed. Spring semester.

MCIS 5153. Design and Analysis of Web-based Information System. Prerequisite: MCIS 5103. This course focuses on the system development life cycle for creating Web-based information systems analysis and design. It introduces different paradigms for developing Web software, the key stages of the life cycle and identifies key deliverables for each stage. Fall semester.

MCIS 5413. Web Programming. Prerequisite: MCIS 5103. This course focuses on the system development life cycle for creating Web-based information systems analysis and design. It introduces different paradigms for developing Web software, the key stages of the life cycle and identifies key deliverables for each stage. Spring semester.

MCIS 6123. Decision Support Systems. Prerequisites: Consent of course professor. The course introduces the concepts of decision support systems and artificial intelligence systems as components of information systems. Survey of the analysis, design and implementation of systems for decision support, including data management systems, knowledge engineering, expert systems, and intelligent agents. As needed.

MCIS 6133. User Interface Implementation. Prerequisites: CSCI 2103/CSCI 2113, or CSCI 3063, or MCIS 5103. This course studies human factors of interactive software, interactive styles, design principles and considerations, development methods and tools, interface quality and evaluation methods. Fall semester.

MCIS 6143. Web Application and Web Service. Prerequisites: MCIS 5123, Special Topic Seminars (MCIS 6201 – 6202), and consent of the instructor. The course provides students with knowledge about the next frontier in distributed computing: Web Services architecture framework, methodology, and Web Service technologies such as SOAP, and WSDL. The technologies in both J2EE and .NET environments will be surveyed. Spring semester.

MCIS 6153. Software Engineering. Prerequisite: MCIS 5103. This course focuses on the system development life cycle for creating Web-based information systems analysis and design. It introduces different paradigms for developing Web software, the key stages of the life cycle and identifies key deliverables for each stage. As needed.

MCIS 6163 Computer Networking. Prerequisite: MCIS 5103 or equivalents. The course will cover networking from the lowest levels of data transmission and wiring to the highest levels of application software, explaining how underlying technologies provide services and how Internet applications use those services. As needed.

MCIS 6173 Networking Security. Prerequisite: MCIS 5103, MCIS 5113 or equivalents. This course will survey network-based and Internet-based security applications and standards including topics of cryptography. It covers algorithms and protocols underlying network security applications, encryption, hash functions, digital signatures, and key exchange. Spring semester.
MCIS 6183 Special Topics. Prerequisite: Permission of instructor. Selected topics not available in other departmental courses including transaction processing, data mining, data warehousing, advanced networking, wireless and mobile computing, and information assurance and security, etc. Fall, spring semester.

MCIS 6201-6. Special Topics Seminar.

Multicultural Studies (MCUL)

MCUL 5003. Teaching People from Other Cultures. Students in this course will address many of the cultural issues and questions that exist in the field of TESOL. Students will explore the complex relationships between cultural values, language and language acquisition, nonverbal behavior, and patterns of reasoning. Students will be introduced to difficult questions about the culturally enriching, perplexing, or even destructive role that the teaching of English plays for English language learners. The ultimate goal of the course is to increase students’ intercultural awareness and teaching effectiveness and to decrease culture-based misunderstandings in the intercultural classroom. As needed.

Management (MGMT)

MGMT 6003. Strategic Planning and Analysis. Prerequisites: Must have completed 18 hours of MBA coursework. This is a course designed to prepare students to be senior managers for the increasingly competitive business world. The emphasis of this course will be on the strategic analyses, decisions, and actions that organizations take to create sustainable competitive advantages, with the consideration of both the internal condition and the external environment. Through chapters, readings, and case analyses, we will also discuss issues related to ethical decision making, corporate social responsibility, stakeholder theory, and the relationship of business & government. Fall, Spring Semesters.

MGMT 6013. Human Behavior in Organizations. Prerequisites: MGMT 3023 Management Theory and Behavior. A theoretical and application-based survey of the human factors in organization management. The course utilizes a combination of textbook readings, exercises, and research studies of actual organizations to provide MBA students with a working knowledge of the personal and interpersonal processes involved in the management and leadership of organizations. Fall, Spring semesters.

MGMT 6033. Creativity, Innovations, and Entrepreneurship. A comprehensive study of practical creativity in an organizational setting. Creativity will be studied at both the macro and micro levels as both entrepreneurship (the start-up of new venture) and writing company creativity is investigated. Organizational structures, programs, and company creativity are investigated. Organizational structures, programs, and reward systems designed to foster creativity will be analyzed and discussed. Students will develop a written project proposal and a multimedia presentation to introduce it. As needed.
MGMT 6043. Quantitative Methods. Prerequisites: GBUS 3183 Quantitative Analysis II. Statistical concepts and methodology useful in understanding, assessing, and controlling operations of business statistics. The major objectives are both an understanding of the statistical methods and the application coverage of topics including collection and presentation of data, probability theory, sampling distributions, hypothesis testing, analysis of variance, regression, and non-parametric statistics. SPSS will be highly utilized throughout the semester. In addition to understanding the basic concepts of statistics, this course will focus mainly on the applications of statistics in helping managers make better decisions. Fall, Spring semesters.

MGMT 6053 International Business. The global environment of business is explored with emphasis on cultural diversity, international institutions, government-business interface, and global competition. Case studies will be used to emphasize issues. Country studies (both written and oral) will be developed and presented. As needed.

MGMT 6063. Special Topics in Management. A course introducing graduate students to timely management topics that can enhance their jobs or professional development. The course includes readings, cases, and research into current issues in management. As needed.

MGMT 6073. Special Topics in Management. A course introducing graduate students to timely management topics that can enhance their jobs or professional development. The course includes readings, cases, and research into current issues in management. As needed.

Management Information Systems (MIS)

MIS 6003. Information Systems Management. Explores the role of information systems in business with emphasis on the development and management of information systems which support the operational, administrative, and strategic needs of modern organizations. The course examines impact of various information technologies on managerial decision making and explores the benefits, issues and challenges associated with information technology usage for businesses. Fall, Spring semesters.

MIS 6063. Special Topics in MIS. Prerequisites: Admission to the MBA program, MIS 6003. A course introducing graduate students to timely MIS topics that can enhance their jobs or professional development. The course includes readings, cases, and research into current issues in MIS. As needed.

Marketing (MKTG)

MKTG 6023. Strategic Marketing. Prerequisite: MKTG 3033 Principles of Marketing. The study of elements that affect managerial decisions in marketing. Emphasis is placed on analysis, planning, implementation, and control of marketing programs in a competitive environment utilizing the case method and/or computer simulations. Fall, Spring semesters.

MKTG 6063. Special Topics in Marketing. Prerequisites: Admission to the MBA program and MKTG 3003. A course introducing graduate students to timely marketing topics that can enhance their jobs or professional development. The course includes readings, cases and research into current issues in marketing. As needed.
Middle School Education (MSED)

**MSED 5013. Middle School Concept.** Candidates develop models of middle level schooling, contexts, and explore early adolescent educational sociology. Develop lessons that demonstrate an emphasis on the relationship between characteristics of transient students, society, and schooling. Candidates develop a middle level philosophy which reflects the philosophical foundations of middle level education. Fall semester.

**MSED 5033. Middle School Student.** The physical, social, emotional, intellectual, and moral characteristics of the developmental period of early adolescence within social and cultural contexts are examined. The changes in family settings, social contexts, threats to health and safety and risk behaviors in contemporary society that affect health and development of young adolescents are explored. Fall semester.

Public Administration (PA)

**PA 6003. Public Administration & Public Policy.** This course is designed to develop an understanding of the field of public administration. This involves the exploration of a variety of topics in some depth, integrating them with the objective of forming an overall perspective of the conduct of the public’s interest. Topics will include decision theory, ethics, major figures and theories of public administration, bureaucratic theory, and overview of contemporary issues. Fall semester.

**PA 6013. Statistics for Public Administrators.** Introduces techniques useful in the analysis of data for developing strategies and measuring success in the implementation of public policy choices. Summer.

**PA 6023. Ethics.** Relates ethical issues likely to arise in the management of public and non-profit organizations; emphasizes values paramount in furthering the public interest, including, but not only, commitment to the rule of law, standards of conduct, fundamental fairness, and other administrative responsibility (both collective and personal) for the discharge of the public trust. Fall semester.

**PA 6033. Rural Politics.** Considers the impact of social, political, and economic trends on communities in ex-metropolitan America from the perspectives important to the leaders of public and non-profit entities and other stakeholders in those places. Spring semester.

**PA 6043. Legal Issues in Public Administration.** Provides descriptions, analyses, and critiques of the constitutional and administrative law framework for public and non-profit administration. Surveys federal and state legal constraints applicable to policy choices and program implementation, including, but not only, the requirements of due process of law and equal protection of the laws. Spring semester.

**PA 6053. Public and Non-Profit Budgeting.** Reviews theories of budgeting in the public and non-profit sectors (including the impact of macroeconomic fiscal policies). Examines budget tools (including a variety of automated budgeting systems) used to apply the theories to policy choices and to construct operating and capital budgets, to manage risk, and to assure accountability. Fall semester.

**PA 6063. Policy Analysis & Program Evaluation.** This course will emphasize the practices of policy analysis and program evaluation. While the student may not become expert in the techniques, they will become conversant in the principles and appreciate the importance of methods and the appropriate and ethical application of their consequences. Fall semester.
PA 6073. Research Methods. Emphasizes the application of social science and marketing methodologies to assess the effectiveness and efficiency of public and non-profit sector programs and policies. Covers topics such as the development of evaluation plans, the design and implementation of evaluation techniques like process, impact, cost-benefit, and cost-effectiveness measurements, and the management of evaluation projects. Spring semester.

PA 6083. Organizational Leadership. Surveys theories and types of leadership; provides analyses of techniques for creating motivation and cohesion in complex organizations, and describes design/administration of structures for successful decision-making. Fall semester.

PA 6093. Community Development. Provides an overview of principles and strategies of community development in rural areas. Explores how rural communities in diverse cultural, political, and economic settings can build on local assets, skills, and capacities to improve the lives of residents. Fall semester.

PA 6103. Public Administration Theory and Practice. Teaches theories applicable to implementing public law and policy in the American federal system, including understanding structural and behavioral issues related to successful integrated and collaborative decision-making. Prerequisite: PA 6003. Spring semester.

PA 6113. Professional Project. The professional project is intended to be a capstone for the MPA degree. It should demonstrate a level of competence on the part of the student that is expected of one with a professional degree. This will involve providing a product for a public or non-profit agency. Fall, spring, summer.

PA 6133. Non-Profit Fundraising. Focuses on ways to find funding for the operational, programmatic, and capital needs of the organization’s constituents, including techniques for identifying public and private donors, understanding economic and tax incentives for philanthropy, preparing grants and donation requests, and assuring that the expectations of donors are met. Spring semester.

PA 6153. Public Personnel Administration. This course introduces students to the field of human resource management. It focuses on the knowledge and skills required by both personnel officers and those who manage personnel on a daily basis. Fall semester.

PA 6163. Social Equity, Public Finance, and Organizational Development. This course is designed to develop a sophisticated understanding of the role played by social justice in public finance and organizational behavior. This involves the exploration of a variety of topics in some depth, integrating them with the objective of forming an overall perspective of the conduct of the public’s interest. Spring semester.

PA 6173. Public Administration & Social Justice. This course is designed to develop an understanding of the role played by social justice in the field of public administration. This involves the exploration of a variety of topics in some depth, integrating them with the objective of forming an overall perspective of the conduct of the public’s interest. Fall semester.

PA 6183. Special Topics I.

PA 6193. Special Topics II.
PA 6243. Community Organizing. This course provides an overview of principles and strategies of community organizing as a function of policy development. Through an examination of the underlying theories of grassroots movements, strategies for citizen empowerment, and the role of these in influencing policy, along with a review of principles of public administration, the student will examine how community groups in diverse cultural, political, and economic settings can bring about change. A special focus will be on empowerment. Summer.

PA 6253. Social Activism & Public Administration. This course provides graduate students with a detailed overview of principles and strategies associated with social activism as a function of policy development. Through an examination of the underlying theories of social paralysis, grassroots movements, the dynamics of resistance/advocacy, and the role of these in influencing policy, along with a review of principles of public administration, the student will examine how social movements in diverse cultural, political, and economic settings are critical to the conduct of public policy. Summer.

Physics (PHYS)

PHYS 5003. Astronomy for Teachers. Prerequisite: Twelve semester hours in science or approval of instructor. A hands-on course that develops fundamental concepts and practical classroom and laboratory exercises in astronomy. As needed.

PHYS 6403. Physical Science for Teachers. Prerequisite: Twenty-four semester hours in science. A study of the fundamental concepts of physics, chemistry, astronomy, meteorology, earth science, energy, and environment as applied to the teaching of high school general and/or physical science. Lecture and laboratory. As needed.

PHYS 6504. Electronics for Teachers. Prerequisite: Twelve hours of physical science, especially physics. A course designed to provide teachers with hands-on experiences in the concepts of electronics and the practical classroom and laboratory applications of solid-state electronics. Lecture and laboratory. As needed.

PHYS 6514. Physics for Teachers. A course in physics that develops the fundamental concepts and processes of physics and provides practical classroom and laboratory exercises. Lecture and laboratory. As needed.

Psychology (PSYC)

PSYC 5023. Industrial and Organizational Psychology. Prerequisite: PSYC 2003. A consideration of the application of psychology to such areas as personnel work, human engineering, motivation, job satisfaction, leadership, and organizational structure. As needed.

PSYC 5033. Abnormal Psychology. Prerequisite: PSYC 2003 or consent of the instructor. A description and explanation of the varieties of maladjustments, their causes, methods of treatment, and mental hygiene approach in preventing psychological maladjustments. As needed.

PSYC 5053. Theories of Personality. Prerequisite: PSYC 2003 or consent of the instructor. This course is a study of the personality theories of Freud, Jung, Murray, Allport, Rogers, and others. As needed.

PSYC 5083. Adolescent Psychology. Prerequisites: Admission to the Teacher Education Program and PSYC 3013 or with consent of the chairperson of the Department of Behavioral and Social Sciences. A study of the physical and mental growth of youth from emerging (middle school) adolescence through adolescence (high school) and the transition from childhood to adulthood. Effective learning and teaching strategies for the adolescent are emphasized. As needed.

PSYC 6003. Wechsler Intelligence Scale. Prerequisites: COUN 6023 and consent of instructor. A course in individual intelligence testing with administration, use, and interpretation of the Wechsler Intelligence Test. As needed.

PSYC 6063. Social and Psychological Aspects of Behavior. An examination of the social and psychological elements of human behavior with attention to application in teaching and counseling. As needed.

PSYC 6073. Advanced Human Growth and Development. An overview of major theories and the most current research on human growth and development with application to personal-social, careers, and educational development of students, including exceptional, disadvantaged, and minority groups. As needed.

PSYC 6103. Stanford-Binet Intelligence Scale. A course in individual intelligence testing with administration, use, and interpretation of the Stanford-Binet Intelligence Scale. As needed.

PSYC 6113. Advanced Behavior Modification. Prerequisite: PSYC 4073 or PSYC 5073. The course includes advanced principles and applications of behavior modification and contingency management. Procedures of conditioning, reinforcement, token economy, and self-control are applied to individuals and groups in a variety of settings. Research, application, and ethics of observation reporting will be emphasized. Course includes actual application of principles in a laboratory or clinical setting. Recommended for education examiner program and for counseling certification. As needed.

Secondary Education (S ED)

S ED 5053. Middle School Methods and Curriculum. Recommended procedures for teaching middle school pupils with special emphasis on the areas of reading, language arts, social studies, science, and mathematics. A course designed for secondary education students who wish to meet middle school certification requirements. Spring semester.

S ED 5203. Strategies for Content Area Reading. This course is a comprehensive study of reading process, reading in the content fields, teaching materials, and techniques for improved comprehension. Spring semester.

S ED 6213. Secondary School Curriculum. A course designed to explore current and experimental designs of secondary school curricula and instructional procedures, with emphasis on those curricular and instructional aspects that are broader than a single subject area. A research paper is required. Fall, spring semester.

S ED 6223. Project in Secondary Education. Prerequisites: One three-hour course in research and statistics and six semester hours of graduate work in the major area of study. Approval of a committee composed of the professor teaching the course, the student’s advisor, and the dean of graduate studies. A course designed to provide an in-depth study and critical evaluation of an educational idea or practice with major emphasis on the results obtained when the idea or practice is used in a local secondary school setting. A research paper is required. As needed.
S ED 6253. Seminar in Secondary Education. A course designed to explore and clarify several current and theoretical designs of secondary school curricula, and to encourage critical evaluation of these practices from the standpoint of logical and empirical evidence. Spring, summer.

S ED 6263. Methods and Media in Secondary Education. This course is designed to help prospective teachers develop and/or refine the skills necessary to be an effective classroom teacher in grades 7-12. Spring semester.


Science Education (SCED)

SCED 5053. Higher Order Thinking in Science. This laboratory-based course stresses the learning of science as active, integrated, constructive processes involving experimentation, investigation, communication, reasoning, and problem solving. The course builds foundations in content to show connections and relevant applications in the areas of life systems, earth systems, and physical systems. The goals of the course are to help teachers extend content learning; to provide help in the teaching of the use of manipulatives, calculators, science equipment, and various learning strategies; and to provide access to appropriate materials, equipment, and technology. (May also be prefixed BIOL, PHYS, CHEM, or GEOL.) As needed.

SCED 6143. Modern Trends in Teaching Elementary School Science. Prerequisites: Three courses in science or approval of instructor. A laboratory, library, and discussion course designed to acquaint the elementary teacher with new teaching methods in science and to provide practical experiences and laboratory experience in process and concept development in science. The interrelationship of science to other elementary subjects will be emphasized. Credit in this course cannot be applied to the master of education degree at the secondary level. As needed.

SCED 6161-3. Project in Science Education. Prerequisites: One course in research and statistics and two courses in major area of study. Approval by a committee composed of the professor teaching the course, the student’s advisor, and the dean of graduate studies. (A consideration of topics in science education.) Topics may be selected from biology, chemistry, science education, geology, or physics. Credit is earned when students satisfactorily present the result of their research or their research paper(s). The prefix in 6161-3 will reflect the area of study chosen (BIOL, CHEM, GEOL, PHYS, or SCED). As needed.

SCED 6171-3. Workshop in Science Education. Prerequisites: Teaching experience and consent of workshop instructor. A course designed for in-service teachers to improve instruction from preschool through grade twelve. Content will change as indicated by developments, problems, and individual needs in the areas of biology, chemistry, science education, geology, or physics. The prefix on 6171-3 will reflect the area of study chosen (BIOL, CHEM, GEOL, PHYS, or SCED). As needed.

SCED 6911-6. Thesis: Science Education. Students with emphasis in science education may elect to write a thesis based on research done in the field of biology, chemistry, geology, physics, or science education under the supervision of their graduate committee. The graduate advisor will be the chair of the thesis committee. As needed.
**Sociology (SOC)**

SOC 5083. **Family Centered Social Work.** The purpose of this course is to give students an orientation to the problems of children and their families in contemporary United States society. Policies, programs, problems, and services for children and their families will be explored. As needed.

**Spanish (SPAN)**

SPAN 5943. **Spanish Workshop for Educators.** This workshop focuses on the special needs and situations confronted by principals, administrators, teachers, and researchers when dealing with Hispanic students and their parents inside the schools or around their environment. It can be useful for non-native speakers of Spanish who wish to improve their knowledge of the language. The workshop focuses on language development about fundamentals of educational organization and policy, behavior, culture, and processes. The idea of the workshop is to help administrators, educators, and researchers to improve communication and gain a better understanding of the research data they can be expected to encounter in their professional practice within any Hispanic community. It is accomplished through a wide variety of opportunities to learn administrative and orientation vocabulary with grammatical structures, used in elementary, intermediate, and advanced contexts. Functions and processes unique to teachers are developed through a very communicative approach. Useful tips and ideas on how to deal with specific topics in the Spanish classroom will be provided. As needed.

**Special Education (SPED)**

SPED 5013. **Adapted Kinesiology.** Prerequisites: Senior standing and consent of department. A study of adapted kinesiology, a multi-disciplinary approach consisting of a diversified program of developmental activities, games, sports, rhythms, and aquatics suited to interests, capacities, and limitations of students with impairments or challenges who may or may not be mainstreamed in the elementary and/or secondary physical education programs. As needed.

SPED 5073. **Survey of Exceptional Individuals.** This course is a general survey of exceptional individuals from birth to 21 years, and an introduction to special education including special education history and law; disability causations; definitions and classifications systems, characteristics of all categories of exceptional learners (disabled and gifted); provision of services and appropriate educational interventions. Fall, spring semesters.

SPED 5123. **Nature and Needs of Students with Mild Disabilities.** This course is a concentrated study of individuals P-12 grade levels with mild disabilities (learning disabilities, mild mental disabilities, behavior disorders) including the theoretical, legal, and historical foundations of each categorical area: etiologies, definitions, classification systems, learning characteristics (cognitive, academic, social, behavioral), diagnosis, and placement options. Summer.

SPED 5133. **Methods/Materials for Teaching Students w/Mild Disabilities (P-4).** Prerequisites: SPED 5123, SPED 5153. This course studies the research-based instructional strategies used in teaching students with mild disabilities functioning at preschool through fourth grade levels. It focuses on methods and materials for teaching age appropriate and developmentally appropriate curricula for young children and a modified individualized general curriculum for students at K through grade four levels. Summer.
SPED 5143. Methods/Materials for Teaching Students with Mild Disabilities (4-12). Prerequisites: SPED 5123, SPED 5163. This course studies the research-based instructional strategies used in teaching students with mild disabilities functioning at 4-12 grade levels. It focuses on methods and materials for teaching curricula in cognitive, academic, social/behavioral, functional, and career/vocational skills areas and adapting the general education curriculum for grades 4-12. Summer.

SPED 5153. Instructional Planning P-4 Mild Disabilities. Prerequisite: SPED 5123. This curriculum development course includes the theoretical basis for curricular development, interpreting evaluation reports, and developing individual education programs in developmental, academic, social/behavioral areas for children P-4 age/grade functioning levels. Summer.

SPED 5163. Instructional Planning 4-12 Mild Disabilities. Prerequisite: SPED 5123. This curriculum development course includes the theoretical basis for curricular development; interpreting evaluation reports; and developing individual education programs and adolescent individual transition programs in academic, social/behavioral, and transition-related skills for students with mild disabilities functioning in 4-12 age/grade levels. Summer.

SPED 5273. Classroom and Group Management. This course focuses on helping teachers to develop personal systems of discipline through study and research of the major philosophies, theories, and models of discipline. It will include the study of proactive instructional classroom management and generic classroom management principles including preventing discipline problems, motivating students, and confronting and solving discipline problems. This course also includes the application of theoretical information to problem-solving case studies and classroom problems of students with mild disabilities in a variety of placements at P-12 grade levels. The course will focus on writing IEPs concerning social skills development, and conducting a functional behavioral assessment and writing the behavior intervention plan as required by IDEA 2004. Fall semester.

SPED 5663. Educational Diagnosis and Assessment. Prerequisites: SPED 5123 or SPED 5073. This course studies the collection, use, and interpretation of academic and behavioral assessment data in P-12 settings for special education purposes including screening, evaluation (for eligibility), IEP Planning, IEP monitoring, and annual program evaluation. It focuses on the administration and interpretation of a variety of formal assessments including norm-referenced tests; and the preparation, administration, and interpretation of a variety of informal assessments including criterion-referenced tests, curriculum-based assessment, and systematic observation. The course also focuses on the preparation of evaluation reports and the preparation of IEPs based on the assessment data. Spring semester.

SPED 6003. Collaboration/Consultation for Inclusion. Prerequisite: SPED 5123. This course focuses on collaborative school consultation and teamwork among special education professionals, general education teachers and other professionals, and parents of students with disabilities as they work together to provide an appropriate education for students with special needs. This course includes the foundations and frameworks for collaborative school consultation, developing home-school partnerships, communicative processes for effective school relationships, problem-solving strategies, planning differentiated instruction, enhancing interactions with related services personnel, and providing leadership in collaborative school consultations. Fall semester.
SPED 6013. Administration and Supervision of Special Education Programs. To meet the need of persons planning to serve as supervisors, administrators, or coordinators of special education programs. A research paper or project developed from documented research is required. As needed.

SPED 6023. Project in Special Education. Topic: Gifted and Talented. Prerequisites: Admission to the degree program and one three-hour course in research and statistics and six semester hours of graduate work in gifted and talented. A course designed to provide an in-depth study and critical evaluation of a thesis relevant to teaching the gifted and talented. The resulting paper supporting the project will combine a review of current research and practical application in the field. Approval of a committee composed of the instructor, the candidate’s advisor, and the graduate dean will review the paper. Spring semester.

SPED 6043. Experimental Learning for Gifted and Talented. Prerequisite: SPED 5023 or consent of instructor. In depth research and/or practice in facilitating autonomous learning experiences for gifted and talented students, including authentic research, entrepreneurship, mentored relationships, and service learning. Emphasis will be placed on constructing and implementing a research-based project. As needed.

SPED 6063. Language Development (P-4). Prerequisite: SPED 5123. This course concerns oral language development of students with mild disabilities in the areas of phonology, morphology, syntax, semantics, and pragmatics; and written language development of children birth through grade four. A major focus includes methods and materials in teaching early childhood integrated language enrichment curricula and a modified general education curriculum in language-based subjects in P-4 grades. Summer.

SPED 6073. Language Development (4-12). Prerequisite: SPED 5123. This course concerns oral language development of students with mild disabilities in the areas of phonology, morphology, syntax, semantics, and pragmatics; and written language development of students age/grades 4-12 functioning levels. A major focus includes methods and materials in teaching a modified general education curriculum in language-based subjects grades 4-12. Summer.

SPED 6153. Counseling and Development of the Gifted and Talented. Prerequisite: SPED 5023 or consent of instructor. The course will include a review of current research related to the social and emotional development of bright children. Issues and topics will include vocational concerns, special populations, and the role of self-concept motivation. Emphasis will be placed on the resource teacher’s role in meeting the affective needs of the gifted. A research paper or project developed from documented research is required. Summer.

SPED 6783. Directed Internship P-4. Prerequisites: All required special education courses for endorsement. Requires on-site teaching in public school settings grades P-4 with students who have mild disabilities. The intensive directed internship should be a culminating experience in the special education teacher preparation program. It will require a minimum of six weeks of teaching experience with graduate taking the full range of teaching duties (for those not teaching in their own classrooms) including working with paraprofessionals and parents under the supervision of the classroom teacher, school officials and University supervisor. Successful completion of portfolio defense is required. Fall, spring semester.
SPED 6883. Directed Internship 4-12. Prerequisites: All required special education courses for endorsement. Requires on-site teaching in public school settings grades 4-12 with students with mild disabilities. The intensive directed internship should be a culminating experience in the special education teacher preparation program. It will require a maximum of six weeks of teaching experience with gradual taking the full range of teaching duties (for those not teaching in their own classrooms) including working with paraprofessionals and parents under the supervision of the classroom teacher, school officials, and University supervisor. Successful completion of portfolio defense is required. Fall, spring semester.

SPED 6911-6. Thesis: Gifted and Talented. Replaces six hours of the Professional Education Core (see degree plan). Prerequisite: Admission to the degree program, one three-hour course in research and statistics, and 12 hours of gifted coursework. As needed.
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Associate Registrar

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Professional Counselor and Director, Counseling and Testing Center

Shelly Whaley, B.S., M.Ed.
Associate Dean, Enrollment Services

Megan Whitehead, B.S.
Center Director – SAU Subcenter of the Arkansas Small Business Development Center
## Support Staff

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<tr>
<th>Name</th>
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<tr>
<td>David Anderson</td>
<td>Gary Hickson</td>
<td>Rhonda Ray</td>
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<td>Arvia Askew</td>
<td>Mary Hines</td>
<td>Shuwana Reed</td>
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<td>Ruth Jeane</td>
<td>Peggy Rogers</td>
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<td>Eddie Beal</td>
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<td>Lloyd Beasley</td>
<td>Andrea Johnson</td>
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<td>Josh Kee</td>
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<td>Allen Lachut</td>
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<td>Victor Duke</td>
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<td>Jake Dunham</td>
<td>Marcela McRae</td>
<td>Darryl Watson</td>
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<td>Bart Emerson</td>
<td>Kelly Merrell</td>
<td>Karen Watson</td>
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<td>Eric Engelberger</td>
<td>Julia Metro</td>
<td>Jodie Westfall</td>
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<td>Brenda Garrett</td>
<td>Matthew Mitchell</td>
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<td>Daniel Gallegos</td>
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<td>Jodi O’Neal</td>
<td>Laura Wilkerson</td>
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<td>Deborah Guerra</td>
<td>Patricia Owen</td>
<td>Kerri Williams</td>
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<td>Betsy Hall</td>
<td>Amanda Perry</td>
<td>Patricia Williams</td>
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<td>Derek Hall</td>
<td>Karen Pierce</td>
<td>David Wingfield</td>
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<td>Joseph Haney</td>
<td>Joanne Phelps</td>
<td>Marianne Woodard</td>
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<td>John Harmon</td>
<td>Margo Pierson</td>
<td>Michael Woods</td>
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<tr>
<td>Julie Hartsfield</td>
<td>Randall Purifo</td>
<td>Lillie Wright</td>
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</tbody>
</table>
Graduate Faculty

Ashby, J. David, 1992  Professor of Economics and Finance
  Peoples Bank Professor of Economics and Finance
  B.B.A., Southern Arkansas University; M.B.A., University of Mississippi;
  D.B.A., Louisiana Tech University; C.F.P., C.P.A.

Babbitt, Paul R., 2001 Associate Professor of Political Science
  A.B., Haverford College; M.A., Ph.D., Rutgers University

Baggett-McMinn, Sheri, 1999  Associate Professor of Health, Kinesiology, and
  Recreation
  B.S., Mississippi University for Women; M.Ed., Mississippi State
  University; Ed.D., University of Southern Mississippi

Belcher, Lynne R., 1990 Professor of English
  B.S., M.S., D.A., Illinois State University

Bhadauria, Vikram S., 2008 Assistant Professor of Management Information Systems
  B.S., M.S., MBA, Indore University, India; Ph.D., University of Texas at
  Arlington

Blake, Linda, 2008 Assistant Professor of Public Administration
  B.A., Ph.D., University of Arkansas; M.Ed., Southern Arkansas University

Bloss-Bernard, Kim K., 1997  Professor of Counselor Education
  Dean, School of Graduate Studies
  B.S., M.Ed., Northern Arizona University; Ph.D., University of North Carolina
  at Greensboro

Boyd, Jamie, 2010 Assistant Professor of Education and Director of Admissions, Field
  Experience and Licensure (AFEL)
  B.S. E., Southern Arkansas University; M.S. Walden University

Bryant, Carla, 2010 Assistant Professor of Education
  B.S., Southern Arkansas University; M.Ed., Sam Houston State University;
  Ed.D., University of Arkansas at Little Rock

Buckman, William Rudy, 2006 Assistant Professor of Education
  B.S.E., M.Ed., Stephen F. Austin State University; Ed.D., East Texas State
  University

Canfield, Brian, 2008 Professor of Counselor Education
  B.A., M.A., Louisiana Tech University; Ed.D., Texas A&M Commerce

Cheng, Hong, 2000 Associate Professor of Mathematics and Computer Science
  B.S., East China Normal University; Ph.D., University of Louisiana at
  Lafayette

Clanton, Patricia, 1993 Associate Professor of Education,
  B.S.E., University of Arkansas at Monticello; M.Ed., Ed.D., University of
  Arkansas
Cole, Kenneth, 1989 Instructor of Health, Kinesiology, and Recreation  
Head Athletic Trainer, B.S.E., M.S., Central Missouri State University

Daniels, James Timothy, 1995 Associate Professor of Biology  
B.S.E., M.Ed., Southern Arkansas University

Dingman, Steve, 1990 Instructor of Health, Kinesiology, and Recreation  
Chair, Department of Health, Kinesiology and Recreation  
B.A., Peru State College; M.Ed., Southern Arkansas University

Dobbins, C. Neelie, 2010 Assistant Professor of Education  
B.A., M.Ed., University of Arkansas Little Rock; Ph.D., Walden University

Ferneding, Karen, 2009 Associate Professor of Education  
M.A., San Francisco University; M.A., Ph.D., University of Texas at Austin

Green, Kenneth, Jr. 2009 Professor of Management  
B.S., University of Monticello; M.B.A., D.B.A, Louisiana Tech University

Guevara, Roger, 2005 Director of Education Renewal Zone (ERZ) and Assistant Professor of Educational Leadership  
B.A., Texas Tech University; M.A., University of Texas at San Antonio; Ph.D., University of Texas at Austin

Kardas, Edward P., Jr., 1980 Professor of Psychology, Director of Honors College  
B.A., University of Baltimore; M.A., Ph.D., Louisiana State University

Kincaid, Deborah D., 1988 Associate Professor of Mathematics  
B.S., M.Ed., University of Texas at Austin; Ph.D., Texas A & M University

Krosnick, Shawn, 2009, Assistant Professor of Biology  
B.S., Cornell University; Ph.D., Ohio State University

LaCour, Misty, 2010 Assistant Professor of Education  
Interim Chair, Department of Teacher Education  
B.A., Northwestern State University of Louisiana; M.Ed., Grand Canyon University; Ed.D., Liberty University; Ed.D., Liberty University

Logan, Jennifer, 2007 Associate Professor of Economics and Director of the Center for Economic Education and Research  
B.B.A., Ph.D., University of Oklahoma

Meacham, Jeramy, 2009, Assistant Professor of Management  
B.S., Nicholls State University; M.B.A., McNeese State University; Ph.D., Jackson State University

MohdZain, A. Zaidy, 2008 Dean, College of Education and Professor of Education  
B.B.A., Western Michigan University, Kalamazoo; M.P.A., M.A., University of Illinois, Springfield; Ph.D., Kent State University

Moore, Copie, 2008 Assistant Professor of Agriculture Science  
B.S., M.S., Stephen F. Austin University; Ph. D., Texas A&M
Morgan, Christie B., 2011 Assistant Professor of Management
B.B.A., M.B.A., Mississippi State University; Ph.D., Jackson State University

Moseley, Denise, 2001 Assistant Professor of Education
Coordinator of Institutional Effectiveness and Learning Assurance, and
NCATE Coordinator
B.A., McNeese State University; M.Ed., Southern Arkansas University;
Ed.D., Louisiana Tech University

Stinson, Terrye Adcox, 1980 Professor of Accounting
L.J. Blanchard Professor of Accounting
B.B.A., Southern Arkansas University; M.B.A., D.B.A., Louisiana Tech
University; C.P.A.

Testa, Alec M., 2010 Assistant Professor of Counseling
Interim Chair, Department of Counseling and Professional Studies
B.A., M.S., California State University; Ed.D., University of Nevada

Toms, Lisa C., 1998 Professor of Marketing
Dean, College of Business
B.B.A., Southern Arkansas University; M.B.A., D.B.A., Louisiana Tech
University

Walters, Peggy, 1994 Assistant Professor of Library Media Science and Coordinator of
LMIS Program
B.A., M.A., University of Texas at Al Paso; M.L.I.S., University of Texas at Austin

White, George, 2010 Assistant Professor of Health, Kinesiology and Recreation
B.S., M.Ed., University of Louisiana, Monroe; E.Ed. University of Arkansas

Wilson, Deborah, 2003 Assistant Professor of Psychology
B.A., Arkansas Tech University; M.S., University of Central Arkansas; Ph.D.,
Walden University

Wise, Timothy D., 1993 Professor of Management and Marketing
Chair, Department of Management and Marketing

Zhao, Xiaofeng, 2002 Associate Professor of Finance
Chair, Department of Accounting, Finance and Economics
B.S., North China Electric Power University; Ph.D., Mississippi State
University
Faculty and Staff Emeriti

Adams, Randall Henry, 1974-2008, Professor of Agriculture - Emeritus
B.S., M.S., Ph.D.

Bates, Joe Alvin, 1965-2003, Professor of Psychology – Emeritus
B.S., M.S., Ph.D.

Belmont, Anthony Michael, Jr., 1965-1996, Professor of English – Emeritus
B.A., M.A., Ph.D.

Blanchard, Louis Johnson, 1956-1998, Professor of Accounting – Emeritus
B.B.A., M.B.A., C.P.A.

Boaz, Ralph Scott, 1963-1993, Professor of Economics and Finance – Emeritus
B.A., M.B.A., Ph.D.

Brinson, Harold Thomas, 1976-1993, President, Distinguished Professor of Education – Emeritus
B.Ed., M.Ed., Ph.D.

Brown, Kathryn Smith, 1945-1997, Professor of Kinesiology – Emerita
B.S., M.S., Ed.D.

B.B.A., M.B.A., Ed.D.

Campbell, Robert Gordon, 1952-1987, Professor of Music – Emeritus
B.A., B.M., M.M., Ph.D.

B.S.

Dodson, B C, 1961-1987, Dean, College of Science and Technology – Emeritus
B.S.E., M.S., Ed.S., Ed.D.

Eichenberger, Rudolph J.  1982-2007, Professor Physics – Emeritus
B.S.E., M.S., Ed.D.

Eichenberger, Sharon M., 1984-2002, Director of Development – Emerita
B.S., M.A.

B.S.E., M.S.E., Ph.D.

Flemister, Ida Morris, 1966-1988, Professor of Psychology – Emerita

Haefner, Donald Andrew, 1967-1997, Vice President for Student Affairs – Emeritus
B.A., B.S.E., M.A. Ed.D.

Harton, Margaret Elizabeth, 1945-1975, Professor of Speech – Emerita
B.A., M.A.

Mallory, Kathleen Jordan, 1974-2010, Associate Professor of English – Emerita
B.A., M.Ed., Ph.D
Nelson, Donald R. 1998-2012, Professor of Education – Emeritus
B.S., M.S., Ed.D.

Peace, Alvarane Green, 1965-1993, Associate Professor of Economics and Finance – Emerita
B.S., M.B.A.

Rasmussen, James. 1991-2012, Professor of Biology – Emeritus
B.A., M.N.S., Ph.D.

Robison, Henry Welborn, 1971-2008, Distinguished Professor of Biology – Emeritus
B.S., M.S., Ph.D.

Sixbey, David Harold, 1968-1998, Professor of History – Emeritus
B.A., M.A.T.

Souter, Gisèle Edith, 1975-1995, Associate Professor of Foreign Languages – Emerita
B.A., M.A.

Thomas, Ann Keese, 1966-1993, Professor of Psychology and Counselor Education – Emerita
B.S., M.Ed., Ph.D.

Tollett, James T., 1990-2009, Professor of Agriculture – Emeritus
A.A, B.S.A., M.S.A., Ph.D.

Trexler, Anna Ruth, 1963-2010, Professor of Management and Business Communications – Emerita
B.S., M.S., Ed.D.

Walz, Robert B., 1958-1987, Professor of History – Distinguished Professor - Emeritus
B.A, M.A., Ph.D.

White, Gayle Webb, 1966-2010, Distinguished Professor of Management. Turner Professor of Management – Emerita
B.S.E., M.B.E., Ed.D.

Williams, Patsy Joyce, 1968-1995, Associate Professor of Nursing – Emerita
B.S.N., M.Ed.
Distinguished Professors

Brinson, Harold Thomas, 1976-1993, President, Distinguished Professor of Education – Emeritus
B.Ed., M.Ed., Ph.D.

Davis, Elizabeth, 1981-present, Distinguished Professor of English
Chair, Department of English and Foreign Languages
B.A., B.M., M.A., Ed.D.

Robison, Henry Welborn, 1971-2008, Distinguished Professor of Biology – Emeritus
B.S., M.S., Ph.D.

Sixbey, George, 1963-1976, Distinguished Professor of English
Chair, Division of Humanities
B.A., M.A., Ph.D.

Stinson, Terrye, 1980 Distinguished Professor of Accounting
L.J. Blanchard Professor of Accounting and member of the School of Graduate Studies faculty

White, Gayle Webb, 1966-2010, Distinguished Professor of Management, Turner Professor of Management
B.S.E., M.B.E., Ed.D.
<table>
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<tr>
<th>Chief Administrators</th>
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<tr>
<td>D. J. Burleson</td>
<td>January-June 1911</td>
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<tr>
<td>H. K. Sanders</td>
<td>1911-1913</td>
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<td>W. S. Johnson</td>
<td>1913-1914</td>
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<td>E. E. Austin</td>
<td>1914-1921</td>
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<td>Charles A. Overstreet</td>
<td>1921-1945</td>
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<td>Charles S. Wilkins</td>
<td>1945-1950</td>
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<td>Dolph Camp</td>
<td>1950-1959</td>
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<td>Imon E. Bruce</td>
<td>1959-1976</td>
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<td>Steven G. Gamble</td>
<td>1992-2001</td>
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<td>David F. Rankin</td>
<td>2002-</td>
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SAU Buildings and Grounds

Southern Arkansas University is located on approximately 1,400 acres. The campus covers 162 acres, and 1,219 acres are used by the Department of Agriculture as a laboratory for its students. The buildings, predominantly brick structures, provide 1,355,531 square-feet of usable space. The topography is of moderate elevation, and the landscape slopes gently in all directions from the center of campus.

The Agriculture Building is a 30,000-square-foot, state of the art facility that includes classrooms, lecture hall, animal science labs, soils labs, horticulture and plant science labs and feed/chemistry labs. The building is outfitted with the latest virtual electronic management equipment for the agriculture disciplines. Although the facility was brought on-line in January 2013, construction of planned greenhouses and orchards will be ongoing.

The Agricultural Education Building is a 5,000-square-foot, prefabricated steel building completed in 1980. Included in the building are an office and classroom, restrooms, a storage room, and a 3,600 square-foot shop area. The shop area is used to teach agricultural systems technology and was designed to model agricultural shops used in high school programs.

The Auburn Smith Field House this recently renovated 5,000-square-foot facility provides offices and training facilities for the Mulerider football program.

The Band Hall is a 12,600-square-foot facility located on Crescent Drive and was completed in 2008. It provides a 4,500-square-foot primary state-of-the-art rehearsal hall, a 1,825-square-foot secondary rehearsal hall, four teaching studios and spacious storage areas for instruments and uniforms.

The Brinson Fine Arts Building is a modern brick and steel structure housing six major studios, a public gallery, a student gallery, a theater style lecture hall, a choir room, six music practice rooms, a piano laboratory, and offices for both art and music faculty. This striking, sculptural structure places the arts directly within the intellectual and geographic central hub of the SAU campus. A broad expanse of glass allows casual passersby to observe the displayed works of student and guest artists.

The Brown Health, Kinesiology and Recreation Complex and the W.T. Watson Athletic Center built of brick, tile, and concrete, houses a gymnasium seating approximately 1,750 people, an auxiliary gymnasium, an indoor pool meeting AAU standards, an athletic training facility, a physical therapy center, a kinesiology laboratory, a physical-fitness/weight-room center, a dance studio, shower and locker rooms, and faculty offices and classrooms for the Department of Health, Kinesiology, and Recreation.

The Imon E. Bruce University Center currently provides the following facilities: University of Arkansas Archaeology Survey Station and Museum; Encore program; and the Talent Search and Upward Bound program suites. In the spring of 2008 the Mulerider Sports Club complete with a computer lab study area and eight flat screen televisions on various sports channels was added. During the summer of 2012, a portion of the upper floor was converted to a food court that includes Chick-fil-A, Grille Works and Subway.
The Business Building is a spacious brick structure with two computer labs, four seminar rooms, 10 lecture classrooms, and the offices of the College of Business. Graced by a three-story atrium, this building was designed to present the image of a corporate headquarters and features a technologically advanced video graphic projection system that provides access to satellite, cable, video, and computer graphic capabilities. A student lounge is complete with refreshment areas and conference rooms.

Childs Hall provides several university classrooms and contains offices and support facilities for the following areas: University Police, Dean of Students, and the Science Technology Engineering and Mathematics (STEM) program.

Couch Memorial Natural Area was donated to Southern Arkansas University in 2002. This 33-acre site is approximately three miles east of the main campus. It is a nature area that has developed from previous agricultural and timber production for ecological studies.

Cross Hall which was renovated in 1998, houses faculty offices for the College of Education; video viewing demonstration laboratories for graduate practicums; classrooms; the Department of History, Political Science, and Geography; and the Curtistine A. Walz Center for the Study of Cliometrics and Public Opinion.

Dolph Camp was renovated and enlarged in December 2001 to provide a new home for University Technology Services, two state-of-the-art computer labs and a video conference center. The structure also houses a recital hall, seating 128 people, equipped with a grand piano, a harpsichord, and a baroque pipe organ. The recital hall will be renovated this year with funding from a historical grant.

Faculty Housing includes one apartment, one duplex, and seven detached houses that serve as temporary housing for incoming faculty and staff.

The Greek Amphitheater, completed in 1938, is a concrete structure seating 500 people for outdoor activities such as plays, pep rallies, and concerts.

SAU Global Center is a 5,027-square-foot, multipurpose facility that houses the International Student Services Office and provides a “home-like” atmosphere for students. The first floor consists of an open-concept activity area containing a snack bar with café tables, comfortable living room area, small stage for musical performances or presentations, and a billiard area. In addition, there is a large conference room, office suite, and a full-size kitchen that is used for special occasions. The second floor houses a computer lab and a study room for students.

Harton houses the offices, classrooms, and workrooms of the Department of Theatre and Mass Communication and the 500-seat Margaret Harton Theatre, which faces the central quadrangle.

James H “Jimmy Red” Jones Readiness Center, situated on the west side of the campus, is a brick faced, clear span steel structure of modern design completed in the fall of 1976. It houses the offices and classrooms of the Arkansas National Guard. This structure includes six classrooms, a lounge, a kitchen, and a large assembly hall.
Governor Ben T. Laney Farm was acquired by the University on December 16, 2005. Located approximately a half-mile north of the main campus, the 650.29 acres was formerly the family farm of Arkansas Governor Ben T. Laney and his wife, Lucille. It was obtained through a purchase and trust arrangement that transferred the title of the property to the SAU Foundation. The land is primarily used by the Department of Agriculture, and the University plans to move many elements of the current SAU farm to the new property, including hay meadows, grazing pastures, dairy functions and broiler houses.

The Lowell A. Logan Biological Field Station completed in 1988, is on a separate tract of land some 10 miles from campus on Lake Columbia. This facility provides on-site laboratories and overnight accommodations for SAU students and faculty doing ongoing biological research and studying the development and ecological maturing of a water source. Special recreational opportunities are also developed around the Field Station.

The John F. and Joanna G. Magale Library is a centrally located learning resource center containing around 145,000 book volumes. The library has many comfortable study areas and study rooms. The library offers 127 desktop computers (84 in open labs and 43 in library instruction labs) and 14 laptop computers for student usage. The library has two library instruction labs on the third floor. The library collection also includes 9,822 audiovisual pieces, 32,234 microfilm and microfiche pieces from 96 titles, 73 online subscriptions to journals, 27,437 government documents, current subscriptions to 272 print periodicals, 2,566 e-books, three e-reference book databases, over 9,000 online streaming academic videos, and online full-text access to 50,736 periodical titles from 84 databases with indexing and abstracts for additional titles. The library website includes information literacy videos. Online access to library resources is available through the library homepage at http://web.saumag.edu/library/. Students can use a federated search service at the library’s website that will search most of Magale’s electronic resources simultaneously. The bottom floor of Magale was re-carpeted this past year as will the 2nd floor this year.

Mulerider Activity Center is a 30,000-square-foot facility located in the center of campus and provides a base for a broad array of student activities. Major components include: multi-sport gym (basketball, volleyball, etc.), indoor walking track, weight and exercise rooms, studio space for dance, exercise, etc: game rooms for arcade, Wii systems and the like, meeting rooms, concessions and more.

Mulerider Stables is a 14,000-square-foot state-of-the-art equine boarding facility providing accommodations for 60 livestock and is used by the SAU Rodeo Team.

Natural Resource Research Center is a $2 million, 3,800-square-foot facility that was completed in July of 2010 and features state-of-the-art research and laboratory capability. It provides the tools to develop and promote local natural resources such as lignite, petroleum and bromine, but also serves as a teaching and training facility for student development and research techniques. It also provides an excellent opportunity for faculty research and development.

Nelson Hall renovated in 1995, is a two-story building which houses the enrollment management group of administrative offices. Included are the Office of the Dean of Liberal and Performing Arts, the Communications Center, Graduate Studies, the Office of the Registrar, and offices for ADAPT.
Overstreet Hall fronts the campus with a pillared, colonial facade. A three-story building, it houses the chief administrative offices of the University along with the Office of Financial Services on the first floor. The Office of Admissions, and the Academic Advising and Assistance Center are located on the second floor. The third floor houses state-of-the-art theatre/mass communications classrooms and laboratories as well as a new home of the Office of Financial Aid.

The Ozmer House is a restored dogtrot-type farmhouse built in 1883. It is used as a center to study regional culture. The Ozmer House is significant because it epitomizes the homes of family farmers in southern Arkansas from the end of the Civil War until the early years of the 20th century. It is an exceptionally well-built and well-preserved example of the board-and-batten box construction.

J. M. Peace Hall is a two-story building, renovated in 2000, and it is located on the east side of the campus. It is the current home of the Department of Behavioral and Social Sciences.

The Physical Plant Facility, a modern metal building on the southwestern part of the campus, houses the maintenance shops, offices, central supply, and warehouse facilities. A campus-wide automation system operated at the plant provides more than 4,000 points of energy conservation and remote monitoring.

Donald W. Reynolds Campus and Community Center provides an array of facilities and services to SAU students, staff, faculty, and the greater Southwest Arkansas community. With over 76,000 square feet of space, the center includes a 450 seat cafeteria, 500 seat ballroom, 200 seat theater/lecture hall, 30 seat formal dining and reception room, post office, bookstore, coffee shop, commuter lounge, and many conference and meeting rooms all equipped with the latest audio visual technology. Departmental offices are provided for Multicultural Affairs, Counseling and Testing Center, Employment Resource Center, University Health Services, Student Activities, Student Government Association, and student organization offices. Non-profit community groups are provided an office complex for Area Agency on Aging, Columbia County Animal Protection Society, Magnolia Specialized Services, Habitat for Humanity, Magnolia Arts, Magnolia Community Housing Resource Board, Retired Senior Volunteer Program (RSVP), South Arkansas Youth Services, Magnolia Foundation, American Cancer Society—Steel Magnolias, and the Columbia County Soil Conservation District Office.

The Ribble Strength Training Facility is a 5,000 square foot state-of-the-art, multi-sport complex that was completed in the summer of 2011. This facility is outfitted with the latest weight training equipment designed to enhance the student athlete experience to the greatest extent possible.

The Softball Complex includes two complete fields with bleachers, concessions, restroom and media facilities.

Student Housing is provided in seven modern residence halls. The newest additions, Honors Hall North and Fincher Hall, provide suite-style living quarters for approximately 180 residents.

Tennis Courts are located by the physical education building. These 10 lighted courts are available for free play when not scheduled for classes and tournaments.
University Court Apartments are available to SAU students with families, i.e., single parents, or married couples with children. There are 18 furnished two-bedroom, one-bath family units available year-round. The laundry room is in a common area. Parking is available.

University Hall is the newest housing facility and will be ready for residents at the opening of the fall 2013 semester. Luxurious, suite-style units with two bedrooms and a bath are available for sophomore residents. Priority is given to students with interests in recycling, wellness, and/or paying-it-forward initiative. UH residents will share the amenities provided by the University Village, i.e., clubhouse, pool, and centralized laundry.

University Science Center is a 60,000-square-foot facility that was completed in March of 2010. This state-of-the-art structure provides a new home for SAU’s Biology, Chemistry and Physics disciplines, and is outfitted with the latest labs, instrumentality and research equipment available. It is the most advanced teaching facility of its type in the greater southwest Arkansas region.

University Village provides affordable student housing with quality, suite-style housing for juniors, seniors, graduate students, single parents, and married students. The complex consists of six apartment buildings and a clubhouse totaling more than 100,000 square feet of space. There are a total of 84 units consisting of 48 four-bedroom and 36 two-bedroom suites. All are completely furnished and are complete with living room, bathroom, and kitchen accommodations. Occupants enjoy a luxurious lifestyle with a clubhouse that provides a pool, convenience store, weight room, student lounge, centralized laundry, and meeting areas. All basic utilities are provided and each resident is assigned a near-by parking space.

Walker Stadium at Goodheart Field is the home of the Mulerider baseball team. This 5,000-square-foot facility includes locker rooms, staff offices, concession stand, restrooms, a media broadcast center and additional parking. SAU has a highly successful baseball program that has earned 10 Arkansas Intercollegiate Conference titles and two Gulf South Conference titles and two Great American Conference titles.

The Water Tower is a 187 foot tall Cor-ten steel structure constructed in 1976. Near the top is a peal of 14 cast-bronze bells. The tower provides a prominent architectural landmark to identify the Southern Arkansas University campus and a 50,000 gallon water supply for surrounding facilities. The water tower itself was awarded "Steel Tank of the Year" by the Steel Plater Fabricator’s Association in 1976 and has been featured in Southern Living Magazine. In 1988, a tradition was established when the Water Tower was decorated into a 187-foot illuminated holiday candle.

The Welcome Center, formerly the president’s home, is a modern-style facility of brick and glass located picturesquely on a landscaped lot overlooking the main campus. It is the focal point for various campus functions. The Welcome Center also provides a relaxed atmosphere for guests and visitors to our campus. It currently houses the Offices of Foundation and Development and the Office of Alumni Affairs.

The Wharton Nursing Education Building was recently renovated and enlarged to its current 25,000-square-foot area which provides state of the art classrooms, demonstration and clinical laboratories, tutorial labs and other clinical training facilities.
Wilkins Stadium, with seating for 6,000 persons, a modern press box, and dressing rooms in the Auburn P. Smith Field House, is a facility completely equipped for football. An artificial turf playing surface, new concession facilities, and ticket booths were installed in 2006 and 2007.

Wilson Hall, a classroom and laboratory building of brick, steel, and glass, was completed in 1970. The first floor houses computer labs and classrooms, the tutoring center, offices of student publications and other student groups. The second floor houses offices, classrooms, and laboratories for mathematics. A lecture hall is also located in the second floor. The third floor consists of offices and classrooms for English, foreign languages, and philosophy; a sophisticated language laboratory; and an electronic learning center.
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Policies Disclaimer
This catalog contains information which was accurate at the time of completion. However, administrative requirements, regulations, fees, programs of study, and individual courses are regularly revised, and the catalog information is subject to change. Students are expected to keep themselves informed concerning current requirements, policies, and program requirements in their fields of study and must meet all requirements of the degree programs in which they are enrolled. Courses which are modified or added to a curriculum at a level beyond that at which a student is enrolled may become graduation requirements for that student. Courses which are incorporated into the curriculum at a lower level than the one at which the student is enrolled are not required for that student.

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The Family Educational Rights and Privacy Act provides that directory information will be available to the general public. Directory information means information contained in an educational record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes the student’s name, address, telephone listing, university e-mail address, major field of study, participation in officially recognized sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended.

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