

Fall 2021 Registration Next Steps – Payment Information

Once registered, payment arrangements must be made to secure the schedule. To avoid a **\$50.00 fee**, payment arrangements must be made by the pre-payment deadline of **August 20, 2021** for the fall semester. **Students who do not make payment arrangements by 4:00 pm on August 25, 2021 will have their schedules deleted and will have until August 30, 2021 to be reinstated* or you will not be able to attend during the Fall 2021 semester.**

Contact Information:

Financial Aid	Phone: (870)235-4023	Overstreet 300	E-mail: financialaid@saumag.edu Graduate Students: saugradstudent@saumag.edu
Business Office/Student Accounts	Phone: (870)235-5045	Overstreet 113	E-mail: studentaccounts@saumag.edu

Making Payment Arrangements

Please read the following to determine your status and appropriate options to make payment arrangements.

Status	If you have a zero balance or credit :	If you live on-campus and have a balance less than \$2,500.00:	If you plan to make payment in full to secure your schedule:	If you need to make financial arrangements (you do not meet the balance criteria):
Options	You can log-in to MySAU to secure your schedule.** OR You may contact a cashier and submit your signed "Statement of Account" to secure your schedule.	You may contact Student Accounts and submit your signed "Statement of Account" to secure your schedule.	You can log-in to MySAU to make a payment using a credit/debit card and secure your schedule.** OR You may contact a cashier, make payment, and submit your signed "Statement of Account" to secure your schedule.	Please contact the Financial Aid and/or Student Accounts offices by e-mail or by telephone. OR Alternatively, you can also set up a payment plan using MySAU.**

*Deregistration/Reinstatement Policy

1. Students will be deregistered for non-payment after the 4:00 pm (CDT) payment deadline on August 25, 2021. Students may have their schedule reinstated by August 30, 2021 at 4:00 pm. **Students cannot be reinstated after August 30, 2021.**
2. To be reinstated students must make financial arrangements with the business office/student accounts. A \$100.00 fee will be assessed. **Students using financial aid should visit with the financial aid office prior to making financial arrangements with the business office/student accounts.**
3. Once financial arrangements have been made with the business office/student accounts, the schedule will be reinstated.
4. A notice of reinstatement will be sent to the student, advisor, and faculty members via e-mail.

Please note that the last day to create a new schedule is August 25, 2021. After August 25, 2021, new schedules will not be created and only reinstatements of schedules deleted through deregistration will occur from August 26-30, 2021.

**How to Check your Balance and Make Financial Arrangements (access your Statement of Account)

- If you are not already in MySAU, access MySAU by clicking **MySAU** on the homepage or going to the direct link (<https://mySAU.saumag.edu>).
- Log-in to **MySAU** and select **Campus Connect**
- Acknowledge **Payment Deadlines**
- Select **Account Options**
- Select **Review Financial Aid** and select the year. After reviewing financial aid, ensure that the **Date Accepted** column has a date for all financial aid awards.
- Select the **Account Options** menu and select **Review/Pay Account**
- Select **Fall 2021**
- Your bill (statement of account) should be displayed, including balance information. You can print your statement of account.
- Scroll to the bottom of the page for options to save your schedule. (**Please note: Partial Payment** option will not save your schedule).
 - Select **Make Payment by Credit/Debit Card** to pay your account.
 - Select **Payment Plan** to make a payment plan to secure your schedule. **Turn off your browser's pop-up blocker.**
 - Select **Save My Schedule** if you have sufficient financial aid and do not need to make payment to save your schedule.

MySAU Log-In Information

- If you do not know your username and/or password, select **View My Login Information**.
 - Complete the form to access your username.
 - Your initial password is: UpperCaseFirstInitial + UpperCaseMiddleInitial + UpperCaseLastInitial + Last6ofSSN + !
 - To reset your password on the login page for **MySAU**, select **I forgot my password**.
 - Complete the form to reset your password.