

Pre-Registration Next Steps for Spring Intersession and Summer Terms 2021 - Payment Information

Once you are registered, payment arrangements must be made to secure the schedule. If you do not secure your schedule with the Business Office by the deadline for each term, your schedule will be deleted for that term. If your schedule is deleted and you plan to attend, you will need to re-register by the last day to add a course for the term.

Term	Payment Deadline	Last Day to Add a Course
Spring Intersession 2021	May 10, 2021	May 10, 2021
Summer I 2021	May 24, 2021	May 26, 2021
Summer II 2021	June 28, 2021	June 30, 2021

***Please note that the summer terms must be paid in full by the deadline and payment plans are not available for these terms.**

Contact Information:

Financial Aid	Phone: (870)235-4023	E-mail: financialaid@saumag.edu
Business Office/Student Accounts Cashier	Phone: (870)235-5045 Phone: (870)235-4013 or (870)235-4018	Graduate Students: saugradstudent@saumag.edu E-mail: studentaccounts@saumag.edu

Making Payment Arrangements

1. If you have a **zero** balance or **credit**:
 - You can log-in to MySAU to secure your schedule.*
OR
 - You may contact a cashier and submit your signed "Statement of Account" to secure your schedule.
2. If you plan to make payment to secure your schedule:
 - You can log-in to MySAU to make a payment using a credit/debit card and secure your schedule.*
OR
 - You may contact a cashier, make payment, and submit your signed "Statement of Account" to secure your schedule.

*How to Check your Balance and Make Financial Arrangements (access your Statement of Account)

- If you are not already in MySAU, access MySAU by clicking **MySAU** on the homepage or going to the direct link (<https://mySAU.saumag.edu>).
- Log-in to **MySAU**
- Select **Campus Connect**
- Acknowledge **Payment Deadlines**
- Select **Account Options**
- Select **Review Financial Aid** and select the year. After reviewing financial aid, ensure that the **Date Accepted column** has a date for all financial aid awards.
- Select **Account Options**
- Select **Review/Pay Account**
- Select the term you are interested in viewing (Spring Intersession, Summer I, or Summer II 2021)
- Your bill (statement of account) should be displayed, including balance information. You can print your statement of account.
- Scroll to the bottom of the page for options to save your schedule (**Please note: Partial Payment option will not save your schedule**).
 - Select **Pay in Full by Credit Card** to pay your account.
 - Select **Save My Schedule** if you have sufficient financial aid and do not need to make payment to save your schedule.

MySAU Log-In Information

- If you do not know your username and/or password, select **View My Login Information**.
 - Complete the form to access your username.
 - Your password should be the last 6 digits of your social security number, unless you have changed your password.
 - Your initial password is: UpperCaseFirstInitial + UpperCaseMiddleInitial + UpperCaseLastInitial + Last6ofSSN + !
 - To reset your password on the login page for **MySAU**, select **I forgot my password**.
 - Complete the form to reset your password.