AQIP Council Minutes

DECEMBER 13, 2012 3:30 PM  MAGNOLIA ROOM, REYNOLDS 205

<table>
<thead>
<tr>
<th>MEETING CALLED BY</th>
<th>AQIP Coordinating Team: Trey Berry, Denise Moseley, Terrye Stinson</th>
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<tbody>
<tr>
<td>TYPE OF MEETING</td>
<td>AQIP Council</td>
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<tr>
<td>FACILITATORS</td>
<td>Trey Berry, Denise Moseley, Terrye Stinson</td>
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<tr>
<td>NOTE TAKER</td>
<td>Suzy Toms</td>
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<td>TIMEKEEPER</td>
<td>Suzy Toms</td>
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1. Approval of minutes from November 2012
   - Motion to approve from George White; Second by Kim Bloss

2. LiveText proposal
   - Students in the Summer I session should be able to pilot LiveText based on meetings with Roger Giles, Alan Davis, Paul McClendon and representatives from the business office; however, there are still a few logistics to be worked out.
   - Discussion ensued as to pros and cons of LiveText verses other comparable assessment systems.
   - Concerns and cautions were noted and Dr. Berry reminded the committee an Action Project Team had recommended LiveText as SAU will be conducting continual assessment through the AQIP process.
   - The General Education Committee will be responsible for how LiveText will be used for Gen Ed and what classes will be assessed.

3. Mulerider SPUR update
   - Screenshots of the Mulerider SPUR link from the SAU AQIP webpage were included in the handouts for today’s meeting.
   - One suggestion was to give more of a description at the original link.

4. HLC Conference update
   - The conference will take place in Chicago, April 5-10.
   - April 5-6 is an intense AQIP colloquium.
   - Approximately eight invites will be sent in the next week.

5. Two Minute Updates
   - **Action Projects:**
     - **Faculty Evaluation- Kimberly** Davis reported they have finished with the Faculty Evaluation Action Project Draft and the committee has been working very hard. They met with a representative from Course Eval and were very impressed with the information and will probably pilot Course Eval in Fall 2013 at no expense to the University or students.
     - **Academic Advising-** Steve Dingman reported they have submitted their application. The survey has gone through final draft and team members have until noon December 14 to give final feedback.
   - **Categories:**
     - 1. Terrye Stinson reported category 1 is in and two members will proof over the holidays so it will be ready to submit in early January.
     - 2. George White reported category 2 is waiting on feedback.
3. Ed Kardas reported category 3 stakeholders have not met but have sent out information and are in the process of collecting data.

4. Kim Bloss says category 4 is getting eFolio information in.

5. Tammy Sims reporting for category 5 says they will meet to compile information next week

8. Lisa Toms says the category 8 team has not met, but has been very active putting the Strategic Plan together and are very pleased with the results of this effort. They will move forward with goals presented at the last faculty meeting and very soon will meet with a select group of people to determine what has been done and what will be done in 2013, 2014, and 2015.

9. Jerry Thomas reported category 9 is going along and gearing up for next semester.

Fall Wrap-up

- We can move along with our Learning Goals and what we can assess overall. This spring a much larger group will be getting $100 stipend for participating and this will no longer be a pilot but a new way to do business and assess every area of Gen Ed.

- Revision of the Task calendar. Committee members were given a revised task calendar in their handouts and reminded all categories should have their sections submitted by mid-January. Section 1 can be 20 pages; all other sections must be 10 pages. By mid February sections will be uploaded into the eFolio for team members’ review and feedback. The link for this is http://www.sau.aqip2013.project.mnsusu.edu/index.asp?Type=BASIC&SEC=... Committee members were given screenshots for this process. Since category 2 is already in the eFolio, George agreed to beta-test the feedback process.

- Next meeting of the AQIP Council will be January 17, 2013

- The meeting adjourned at 4:15.

HANDOUTS/ATTACHMENTS

Handouts:
Agenda
November Minutes
Mulerider SPUR Screenshots
AQIP eFolio Review and Feedback screenshots
Revised Task Calendar

Completed: December 13, 2012 by Suzy Toms