**Discussion**

**Welcome and Minutes**
- Trey Berry welcomed members to the meeting.
- Roger Giles made a motion to approve minutes from the two previous meetings. Scott White seconded. The motion passed.

**Approval of new charter for 2012-2013**
- Trey Berry asked for the new charter to be reviewed and approved by the council.
- Roger Giles made a motion to adopt the new charter, seconded by Lisa Toms. The motion passed by a vote of 18 to 1.

**Progress Reports from Summer**
- Denise Moseley demonstrated how to access the AQIP section of the SAU website and showed the progress that has been made. She also showed the eFolio website that is under construction.
- Trey Berry thanked all members for their hard work on all of the nine categories being reviewed. Terrye Stinson reported that one third of the teams have been given feedback and the rest could expect feedback very soon.
- Denise Moseley asked all chairs to look at the ten continuous improvement initiatives that have been posted on the website and encouraged each team to develop additional continuous improvement initiatives.
- Denise Moseley reported the pilot test to assess General Education Learning Goals (Action Project 1) is going very well. Summer participants were very pleased with the user-friendly LiveText process. This fall 23 faculty members have agreed to participate in an expanded fall pilot test of the general education assessment process using LiveText.
- Kim Bloss presented the council with a copy of survey results for the Faculty and Staff Professional Development Needs Assessment (Action Project 2). She briefly reviewed the results, which will be used to support a new action project for 2012-2013.
- Trey Berry reported that the AQIP Executive Council began having regular monthly meetings in May. The AQIP Executive Council is pleased with all of the activities of the AQIP Council and the progress made on the Systems Portfolio.

**Renewal of Strategic Planning Process**
- Category 8 co-chairs Roger Giles and Lisa Toms described the new strategic planning process that was initiated in early September. The Strategic Planning Council (SPC) is made up of a cross-section of the university community. The SPC has divided into eight groups to work on broad goals for the University.

**Committee Membership for 2012-2013**
- Denise Moseley asked chairs to please turn in their updated committee list so invitations to SugarSync can be sent.
Invitations were sent for three new Action Project teams. The first meeting for the new Action Project teams will be September 17.

Trey Berry asked Terrye Stinson to comment on the “I Have an Idea” cards. Terrye Stinson stated the two emerging themes were “better advising process” and “better faculty evaluation.” The Executive Council was informed of these themes and has approved this year’s Action Projects around those ideas.

**TASK CALENDAR FOR 2012-2013**

- Prior to the meeting, council members received a copy of the AQIP task calendar for 2012-2013. Terrye Stinson reviewed the tasks for upcoming months and reminded the group that this is a working document and may change.

- Chairs should schedule committee meetings prior to the next meeting and begin work on listed tasks.

**WRAP UP**

- Trey Berry stated the proposed learning goals from the end of year faculty meeting passed through the General Education Committee on September 12, 2012 and now need-to be approved by the Academic Affairs Committee.
- Next meeting of the AQIP Council will be held October 11, 2012 at 3:30 in Reynolds 205.

**HANDOUTS/ATTACHMENTS**

A. AQIP Council Agenda – September 13, 2012
B. New Charter for 2012-2013
C. Faculty and Staff Professional Development Needs Assessment Summary of Results
D. Task Calendar

Completed: September 18, 2012 by Suzy Toms